

TOWN OF TAMWORTH
SELECTBOARD
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Selectmen's Meeting 6:00 pm

Thursday, September 8, 2022

Draft Meeting Minutes

CALL TO ORDER: 6:00 pm, those present are: Selectmen Doucette, Selectmen Prentice, Selectmen Goodson, Selectmen Roberts, Keats Myer, Ed Comeau, Tim McGlew, Bruno Siniscalchi, via zoom: Maureen and Jim Diamond, Government Oversight

CHANGES/ADDITIONS TO AGENDA:

- Addition of The Recreation Coordinator Job Description
- A nonpublic session #3 RSA 91-A:3II (b)
- Intent to Cut Map 414 Lot 17

PUBLIC INPUT: None

NEW BUSINESS:

- Department Update: Tim McGlew - Board noted that it is sad for Tim is leaving. Tim thanked the board.
- Maintenance Update: Waiting for the down payment for the Town Office fire code doors until we can schedule, but he will get this scheduled. Rec bathroom should be done by the 30th. Prentice raised the question of taping off the work zone and moving the porta potty. Concerns about safety. All work is now on the inside. Myer asked if Jaime from Northern NH Soccer Club and Tim had connected about the lines for the soccer field, Jaime will also come by to check the equipment. Tim's last day will be September 30th. Town House – there is at least one rotted windowsill, with a weird shape – Tim has reached out the Sill Doctor who will specialize in sills – Tim is waiting to hear back from him. The hope is to hire someone with an overlap so Tim can show them around. But that might not happen.
- Maintenance Position- Myer updated on the number of resumes received (13), and a discussion ensued.
- Bridge repairs – Doucette motioned to approve the state municipal work zone agreement on the route 113 bridge. Prentice seconded. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes. Board agreed that we can announce this on the website.
- Raffle – Saco Valley Gymnastics Booster Club. Raffle is taking place at Batter Up Bakery - Roberts wondered why these are permits. Speculation ensued. Roberts motioned to approve the raffle application permit. Goodson seconded. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes
- Rec Coordinator job description - Karl and Lianne tweaked the old job description and changed the skills required – it was very sports heavy. They changed a few duties – took out some of the more specific ones and the education piece that required a rec degree. The Board is willing to entertain proposals for a shared job. Myer suggested to take out the "ability to lift 50 pounds" requirement. Doucette – add term "recreation related events" to #3. Roberts motioned to approve changes to the Rec Coordinator job description and post to the website in addition to all the normal posting sites. Prentice seconded. Bruno asked if the job is full time or part time, as the header on the job description currently says full time. Discussion ensued. Roberts suggests this be a part time job with potential for full time and an hourly rate of \$20-\$25. Roberts Rescinded motion. Prentice motioned to accept job description as presented as a part time with potential for full time position at \$20-\$25 and hour, based on experience. Roberts seconded. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.

ADMINISTRATOR REPORT:

- Account Balance: \$4,057,406
- Project List:
 - Deeded properties
 - Vault renovation is going well
 - Town email list is in the works, time will be scheduled next week to review
 - Budget process has been started, budget templates will be emailed to dept heads
 - Working on maintenance position search
- Reminder: Next week's meetings are at the Town House

SIGNATURE FILE:

- Roberts motioned to approve the Selectmen's Meeting Minutes, August 25th, 2022 - not able to approve
- Roberts motioned to approve the Selectmen's Meeting Minutes, September 1, 2022 Goodson seconded. Roll call vote: Doucette yes, Prentice yes, Goodson abstained, Roberts yes.
- Roberts motioned to approve the Nonpublic Minutes, RSA 91-A:3 II (c), September 1, 2022 Prentice seconded. Roll call vote: Doucette yes, Prentice yes, Goodson abstained, Roberts yes.
- Roberts motioned to approve the Certification of Yield Taxes: Map 414 Lots 18 and 66 Goodson seconded. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- NH Department of Transportation Municipal Work Zone Agreement.
- Roberts motioned to approve the Appointment of Richard Collins to Tamworth Economic Development Commission Goodson seconded and shared his background. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- Raffle Form – Saco Valley Gymnastics Booster Club Goodson seconded.
- Roberts motioned to approve the Intent to cut map 414 lot 17, Prentice seconded. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.

SELECTMEN'S UPDATE:

Doucette: Attended the CCCDPC committee meeting – they are still waiting for word on awarding the grants to extend fiber optics to the state. \$50M of federal funding. Hoping to hear the awards by the end of the month. Infidum is one of the bidders, a subsidiary of one of the larger utilities to bid on this contract. Discussion as to whether the CCCDPC would be an operator or a facilitator – which are totally different businesses. They would consider becoming a provider if necessary. They will present to town meetings this winter/ spring. TSIC had a field trip to Moultonborough and Gilford. They have lived through when it was easy to recycle, and then it wasn't, and had to change with the times. Gilford is only facility that recycles Styrofoam waste. They may get licensed to accept Styrofoam from all over the state some day in the future. Three people from DES were there. We had a quorum for TSIC, and Glenn was there as well. Learned a lot about the bidders. Both towns are much bigger than ours with a lot more staff and traffic. Both have yard waste collection and give compost away - it is a break even operation. Every resident gets a yard. Doesn't include food waste. So if TSIC wanted to start a food waste program it would have to be taken by a licensed company. Spoke with both about swap shops. Both towns have them. One is very small. Both recommend volunteers to staff them. Doucette spoke more about how other stations manage different kinds of waste. Glenn wants a scale.

Goodson: Attended the TEDC's meeting and talked about the budget, and how not going to do street fair, but will do broadband forum. Soon there will be an announcement. Richard Collins came and introduced himself. Broadband forum will be available on the website, trying to decide if it is a public forum, or a link available to public. Reminding everyone that Tamworth is in the ERZ Zone – Businesses can apply for the offsetting of state taxes. They have to 3 requirements to qualify 1) have hired another employee in the year they are applying 2) they must have a separate entrance, it can't be a room in your house, 3) have to have made

physical improvements in the year of applying. It will give you savings on your state taxes.

Prentice: reminder that next Wednesday is the Groundwater Protection ordinance Public Hearing and CIP hearing. Took feedback from last week about tweaking NNHSC form – Killeen tweaked and it is now posted. Town will give someone a stipend to walk kids from school to soccer practice. School gets out at 3:30, soccer starts at 4:00 – so it's a 20-30 minute walk over. Prentice will ask the principal what is a reasonable stipend.

Roberts: Talked to Road agent, they are going to put paving on the schedule for Depot Road, prior to 15th of October, to avoid frost. Scott Road Bridge will come in at 420K or less. Myer asked if that will be reflected in the CIP. It is. Roberts reviewed Road agents plan for less costly guard rails.

PUBLIC INPUT:

Maureen: applauded Mary Cronin's efforts on behalf of the Town and appreciated Mary's work. Maureen thanks the board for their work. Ed Comeau mentioned that the bridge presentation is on his website. Doucette asked Government Oversight how many people view the videos. Comeau said you'd have to file a form and he would get back to you. The highest number is 2,000+

NON-PUBLIC: At 7:13 pm Roberts makes a motion to enter into:

Non Public – RSA 91-A:3 II (a) Session #1

Non Public – RSA 91-A:3 II (c) Session #2

Non Public – RSA 91-A:3 II (b) Session#3

Goodson seconded. Roll call vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.

8:25 pm Roberts motioned to come out of Non Public. Goodson seconded. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Robert yes. Roberts makes a motion to seal the Non Public – RSA 91-A:3 II (c) Session #2 meeting minutes. Goodson seconded. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Robert yes.

ADJOURNMENT: 8:26 pm Roberts motioned to adjourn.

MINUTES SUBMITTED BY: Keats Myer

Emery Roberts, Chair

Lianne Prentice

Karl Behr

Kelly Goodson

Richard Doucette
