

TOWN OF TAMWORTH
SELECTBOARD
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Selectmen's Meeting 6:00 PM

Thursday, August 25, 2022

Draft Meeting Minutes

CALL TO ORDER: Goodson called the meeting to order 6:00 pm, present are Selectmen Behr, Prentice, Goodson, TA Myer, Ed Comeau of Government Oversight, Road Agent Richard Roberts, Kelly Rines, Bruno Siniscalchi, Peter Barnard, on Zoom: Maureen and Jim Diamond, GovernmentOversite.com.

CHANGES/ADDITIONS TO AGENDA: None

PUBLIC INPUT: None

NEW BUSINESS:

- As the contract with the Health Officer Louis Brunelle will expire on August 31, 2022, the Board discussed the renewal of the Health Officer's contract. Selectperson Goodson made a motion to renew Louis Brunelle's contract as for a 12 month period starting on 9/1/2022, Behr seconded, roll call vote, Behr yes, Prentice yes, Goodson yes.
- Department Head: Road Agent Roberts - All is going well, R&D Paving Inc. will be paving Washington Hill Road in the middle of September. Mowing has begun this week - lots of work on ditches for drainage and snow removal. Culverts on Washington Hill Road need replacement which should happen this fall. Roberts Spoke with Jim Ramsey about the new truck, which was ordered a year ago, and it should be in by November, the money is in this year's budget. Lots of trees down this summer, and so a lot of tree clean up. Everyone is doing well. Mr. Siniscalchi congratulated Roberts on job he did on Pease Hill Road.
- Budget Timeline - Myer shared the first key date for the budgeting process, which is October 15th, 2022 – when she intends to have the first draft of the full budget to the Select Board. She plans to email the department heads and the chairs of all committees in the coming week. Myer shared that no one had signed up for the Budget Committee, which has been posted since July 8th. As a part of her research on the process, she had surveyed the department heads and learned that they felt the process was more efficient with direct reporting to the Select Board. Goodson pointed out that the public can attend all budget committee meetings.
- Website Updates: Myer shared that Emily Verny had done some comparative research, and found that other towns had information on credits and exemptions on their websites that we don't list. Myer asked if the board would like to have those posted, they would. Verny also recommended beefing up the community resources links, and all agreed that should happen as well. Myer shared a template that Verny designed, that would go in the weekly Tamworth Exchange. All thought it would be a good thing to post on the Exchange. People acknowledged and thanked Sue Stowbridge for doing this for so long.

ADMINISTRATOR REPORT:

- Account Balance: \$ 4,318,731
- Project List: Myer is working on PILOTS (payments in lieu of taxes) and spending a lot of time on tax deeded properties. She is spends time on ARPA funding & compliance reporting, EPA reporting, among other things that come up on a weekly basis.
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SIGNATURE FILE:

- Motion to approve Selectboard's Meeting Minutes, August 18th, 2022, made by Goodson, seconded by Behr. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Motion to approve Driveway Application: Map 213, Lot 50 made by Goodson, seconded by Prentice. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Motion to approve Accounts Payable - \$281,839.35 made by Goodson, seconded by Prentice. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Year to Date - \$5,290,471.70

SELECTMEN'S UPDATE:

Behr: Spoke with Jamie Killeen about a soccer program for elementary school kids, he said he'd be happy to run the program. \$100 per player, \$125 if ball and t-shirt are included. Tamworth residents typically pay \$10 per child for the program. Length of season – probably 6 weeks, two sessions a week – a practice and a game. Games are not on weekends, typically. He only needs one parent volunteer (Lianne thinks this parent acts as a coordinator.) He supplies a coach. Lianne will follow up and ask some questions, and mentioned that nets were shredded, Dan may have ordered new nets, Lianne will check with Tim about nets. Lianne will also ask what he expects of the parents. Sign up through Jamie, how does liability work? Keats will check with Primex. Board agreed that we should share that we are going to offer soccer as an afterschool program, and more details will be coming soon. School newsletter - so reach out to the school, and put it on the exchange. Keats will do this.

Regarding the Town House: Some of the windows could use new glazing – not desperate, though a few that need it soon. Jeannie Chester could do the work – she has a proposal for 3 windows 6/6 sash in 2023. Gave a price of \$1,000 per window. She is just bidding on three to be sure that's the right number. Karl will speak with Tim about the rest of the work needed in the Town House, and give a full scope of work.

Prentice: She attended the Planning Board meeting on Wednesday night, there was interest in the town emails – they were asking the timelines. Keats will send an update on the emails. Prentice will attend CIP and Personnel next week.

Goodson: Nothing to report.

PUBLIC INPUT: Maureen Diamond volunteered to review the FAQ's that Ms. Verny will be adding to the Website. She suggested we have a few community members review. She also applauded the decision to continue Sue Stowbridge's good work by creating a weekly "newsletter" that can go on the Exchange and create more available information and links to the town's website.

Keats informed the board that Tim McGlew, the town's maintenance staff has submitted his resignation in writing. Everyone expressed their sadness in losing Tim as he has done very good work this year. Prentice moved to accept his resignation effective 9/30. Behr seconded. Roll call vote Behr yes, Prentice yes, Goodson yes.

A discussion ensued about the hiring process to replace Tim. Keats will bring a job description to the next meeting, and she will send it in draft form prior to the meeting .

Mr. Comeau asked about his verbal 91A request that he issued last week in regard to the Grant application proposed by Max Harrison, of the Tamworth Arts Council.

NON-PUBLIC: None

ADJOURNMENT: Goodson motioned to adjourn at 6:41 pm.