

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting
Town Office

Thursday, June 18, 2020

MINUTES

Present: Chairman Farnum, Selectman Mason, Selectmen Streeter, Selectman Goodson, and Interim Administrator John Scruton. Public present by ZOOM: Mr. and Mrs. Diamond.
Absent: Selectman Ricker.

- CALL TO ORDER: At 6:00 pm, Chairman Farnum called the meeting to order.
- NEW BUSSINESS:
 - Bloodborne Pathogen Policy: Selectman Mason stated that the Board needed to accept the policy as it was previously sent for review. She stated that she had sent it to Jim Boles for review but had not heard back and that the Fire Department had their own SOP regarding Blood Borne Pathogens but were welcomed to use this. Motion made by Selectman Farnum seconded by Selectman Mason to approve the policy. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
 - Transfer Station Attendant Job Description: Motion made by Chairman Farnum and seconded by Selectman Goodson to approve the Transfer Station Attendant Job Description. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
 - Acceptance of Unanticipated Funds: Chairman Farnum made a motion to accept and expend the unanticipated funds in the amount of \$8,657.13 for the Care funds for the police department. Seconded by Selectman Goodson. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
 - NH Department of Safety Agreement - LEOP update: Chairman Farnum made the motion to sign the agreement for the LEOP update which extends the deadline for completion to August 2021. Seconded by Selectman Goodson. Discussion ensued regarding if they required the \$4000,00 with the signed contract. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
 - Approval of Municipal Warrant - Unlicensed Dogs - Chairman Farnum stated this will be placed on next week's agenda.
- ADMINISTRATION:

John Scruton stated that he would like to discuss job candidates for the two open positions in non-public. A non-public RSA 93-A; II (b) will be added. He stated that the Census individuals had contacted the Town regarding training to take place four days in August. He asked about using the Townhouse for training. Discussion ensued. It was determined that more information was needed regarding the number of individuals and if the Census was willing to pay for the cleaning that would be required. John Scruton to send a letter to

them to request the information. Mr. Scruton informed the Board that the Mountain Washington Valley Economic Council was requesting to know if Pat Farley was to continue as the Town's representative and that the Town could appoint an alternate as well. Discussion ensued. Motion made by Selectman Mason and seconded by Selectman Goodson to appoint Pat Farley as representative and Selectmen Ricker as alternate to the council. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**

▪ **SIGNATURE FILE:**

- Selectmen's minutes of June 11, 2020 - Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Selectman's non-public minutes of June 11, 2020 - Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Account Payable Manifest: Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Application for Junkyard License: Discussion ensued regarding visiting the junkyard. Motion made by Chairman Farnum seconded by Selectman Streeter to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Intent to Cut - Map 410 - Lot 122,139,140, and 141. Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Yield Tax Levy - Map 408 Lot 060-000- This is for timber in the amount of \$443.28. Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Gravel Tax Levy - Map 218 Lot 098 in the amount of \$90.60. Motion made by Chairman Farnum seconded by Selectman Goodson to approve. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**
- Abatements - **Granted:** Motion made by Chairman Farnum seconded by Selectman Goodson to grant the below abatements in the total amount of \$8520.00. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**

Map 210 Lot 005	Map 202 Lot 018	Map 206 Lot 046
Map 415 Lot 033	Map 214 Lot 219	Map 211 Lot 050
Map 211 Lot 059	Map 215 Lot 034	Map 216 Lot 015
Map 401 Lot 012	Map 206 Lot 028	Map 208 Lot 031
Map 211 Lot 048-100	Map 414 Lot 014	Map 206 Lot 019
Map 206 Lot 728		

- Abatements - **Denied:** Motion made by Chairman Farnum seconded by Selectman Goodson to deny the abatements listed below. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**

Map 208 Lot 045	Map 216 Lot 148	Map 408 Lot 062
Map 210 Lot 003	Map 210 Lot 004	

- Abatements - Credit: Motion made by Chairman Farnum seconded by Selectman Goodson to approve the following abatements for credit in the total amount of \$1,518.00. **Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes.**

Map 214 - Lot 154-049	Map 214 Lot 017	Map 214 Lot 138
Map 214 Lot 038	Map 214 Lot 050	Map 214 Lot 034
Map 214 Lot 033	Map 214 Lot 010	Map 214 Lot D05
Map 214 Lot B14		

▪ **SELECTMEN'S UPDATE:**

- Selectman Streeter informed the Board that she has meet with a cleaning company and that they will be submitting a price. She has been meeting with the roofing companies and they will be submitting prices. She informed the Board that the Monday Meals have been well received and that the numbers are increasing since curbside pick-up became available. She stated that she has been questioned by members of the public as to when the tennis courts might be opened. Discussion ensued and it was determined that the Town tennis courts will remain closed at present. Selectman Streeter mentioned her observation of the public using Remick's Park. Discussion ensued around Remick's Park.
- Selectman Goodson informed the Board that she had attended the TRP via ZOOM and that they will be talking with CIP in regard to what the Transfer Station needs will be in the future.
- Selectman Mason informed the Board that all the paperwork regarding COVID-19 building posting and paperwork had been completed as of Tuesday and sent to the departments, including the questionnaire for all employees to complete upon entering any town building. Reminding that it must be done each time a building is entered. Selectman Mason stated that she will be placing the Welfare Directors job description on the agenda for approval as it was revised but not approved. She stated she will be sending out the Traffic and Road Policy and comments from the public hearing for review as the policy is marked as approved and it has not been approved. She stated that it was not approved at the public hearing as there were many comments Updated the Board regarding the DHHS Health Officers ZOOM meeting. Informed the Board that the advice from this meeting and NHMA is that if your Town can continue to function remotely to continue that way. Updated the Board as to the upcoming CC Broadband meeting next Thursday. The CC Broadband has submitted a grant request to 11.3 million for improving broadband access for Carroll County. Additionally, CC Broadband will have a survey for all individuals in Carroll County to participate in and discussed avenues of getting the survey out to the public. She stated that the Town has a policy to follow regarding sick employees and COVID-19 but that it has not been incorporated into the Personnel Handbook. That there are a number of other policies that need to be written for the Town. Updated the committee from the Emergency Management Meeting regarding the supplies that had been ordered and that more will be requested. Reviewed the Department of Safety State EOC guidance dated May 18, 2020 which states the building should be cleaned four times a day. Updated the Board as to White Lake State Park opening and that DES is no longer testing lakes for bacteria. Discussion ensued. Informed the Board that she had sent out an urgent alert and posted on the Tamworth Exchange regarding DES statement of water conservation and private wells due to the lack of rainfall. Discussion of the needs for supplies regarding re-

opening the Town Offices. Discussion ensued. **Motion made by Selectman Mason and seconded by Chairman Farnum to buy the needed supplies to retrofit the offices and**

town buildings not to exceed \$5000.00. Goodson - Yes, Mason - Yes, Streeter - Yes and Farnum - Yes. Selectman Streeter stated she is on the list for wall mountings to hold masks and hand sanitizer, and she will contact Carroll County Glass regarding barriers for the office staff. Selectman Mason stated that supplies had been ordered and that there would be a Sewer Commissioner's meeting this week.

- Chairman Farnum stated that he will be talking to Richard Roberts to block off the stairs from RT 16 in Chocorua that was part of the Chocorua project as they are crumbling and are dangerous. Discussion ensued. Selectman Streeter stated she knew where the file on the project is and the BOS can review to determine who is responsible for repair cost. Chairman Farnum stated that he had received communication from Tamworth Wireless regarding being combined with Grasshopper internet services. Selectman Mason stated she had responded to the email and it will be on next week's agenda. Chairman Farnum stated is working with HEB Engineering regarding the cost to retrofit the Transfer Station. Chairman Farnum mentioned that he had taken the trash from the Town Office and would appreciate if the bags were tied. Selectman Streeter asked if the BOS would be making a decision on a cleaning company next week and if she should include the present company when seeking cost. Chairman Farnum stated he attended the DHHS Health Officers ZOOM meeting today. He stated that he has been attending the Recycling meetings and that grants are being looked into for the projects the group has discussed. Chairman Farnum stated that he had been approached concerning the noise from the race track the last week in May. Discussion ensued. John Scruton to send an email to the track owner requesting the noise level monitoring for the last week in May. Chairman Farnum stated he will not be at the July 16, 2020 meeting.

▪ **OTHER:**

- Selectman Mason asked Mr. Scruton if he had checked with the furnace company regarding the ability to place HEPA filters in the system. Discussion ensued. Mr. Scruton to obtain the total cost that the present system has cost the town for the next meeting.

▪ **PUBLIC COMMENT:**

- There was no public comment.

- **NON-PUBLIC SESSION** – Per RSA 91-A:3 II(a) - Session #1
- Per RSA 91-A:3 II(b) - Session #2
- Per RSA 91-A:3 II(c) - Session #3

At 7:10 pm, on a motion by Chairman Farnum, seconded by Selectman Goodson, the Board moved into non-public under the above provisions by roll call vote. **Farnum – Yes, Mason - Yes, Streeter – Yes, Goodson - Yes.**

On a motion by Chairman Farnum, seconded by Selectman Goodson, the Board returned to public session at 8:17 pm by roll call vote. **Farnum – Yes, Mason – Yes, Streeter – Yes, Goodson - Yes.**

Motion made by Selectman Streeter and seconded by Selectman Goodson to seal the minutes of Non-Public Session # 3 - RSA 91-A;3 II (c) - reputation. **Farnum – Yes, Mason – Yes, Streeter – Yes, Goodson - Yes.**

Chairman Farnum stated that Session # - RSA 91-A;3 II(a) was not sealed and it had been approved by the Board to increase the Tax Assistance pay to \$18.00 per hour. Additionally, he stated that Session #1 - RSA 91-A;3 II (b) was not sealed and it was to discuss applications for job openings.

PRIMEX - Discussion regarding our liability company stating that the BOS need to make the decision as to where the police cruisers will be kept. Motion made by Chairman Farnum and seconded by Selectman Goodson that the police cruisers except for the one being used by the Chief be returned to the police station. **Farnum – Yes, Mason – Yes, Streeter – Yes, Goodson - Yes.**

- **ADJOURNMENT: On a motion by Selectman Mason, seconded by Selectman Goodson, the Board voted unanimously to adjourn the meeting at 8:20 pm.**

Respectfully Submitted,
Rebecca Mason
Recording Secretary

Chairman, William W. Farnum

Rebecca Mason

Melanie Streeter

Kelly Goodson