

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting
5:30 Non-Public
6:00 p.m. Public

Thursday, July 7, 2022

Draft Meeting Minutes

CALL TO ORDER:

Roberts called the meeting to order at 5:33 pm. Present were Selectmen Roberts, Behr, Prentice, Keats Myer, and Ed Comeau, of Government Oversight. Roberts motioned to go into a nonpublic session under RSA 91-A:3 II (a). Seconded by Behr, roll call vote: Prentice yes, Behr yes, Robert yes. 3 yes.

Roberts motioned to come out of nonpublic at 5:57, Behr seconded, roll call vote Prentice yes, Behr yes, Robert yes. 3 yes. Roberts added a 3-minute recess.

Roberts called the Public Meeting to order at 6:00 pm, present are Selectman Roberts, Selectman Behr, Selectperson Prentice, Ed Comeau of Government Oversight, Linda Cook, Kelly Rines, Bruno Siniscalchi, Glenn Johnson, Willie Farnum, Gabrielle Watson, and Keats Myer. Present on Zoom: Maureen & Jim Diamond, Ellen Farnum. Selectman Goodson entered at 6:05.

CHANGES/ADDITIONS TO AGENDA: Remove Non Public- RSA 91-A:3 II (a) from public meeting, and update the A/P number to \$391, 613.57

PUBLIC INPUT: None

NEW BUSINESS:

- **Transfer Station Improvement Committee Update:** Gabrielle Watson of the Transfer Station Improvement Committee (TSIC) reported that TSIC reached out to the Northeast Regional Resource Association (NRRRA) as they provide technical assistance in waste management. NRRRA has created a SWAT (solid waste advisory) team. NRRRA has a grant that enables them to do this and Tamworth will be the fifth town to be helped in this way. They will come to the transfer station and meet for about two hours first with the Transfer Station staff, and in the second hour they would meet with TSIC members, town leaders, and other relevant people. This is all at no cost to the town. Another service NRRRA offers is to coordinate a group of people who manage transfer stations in other communities, and who offer peer expertise. They will be coming on Tuesday July 12th at 9:00 am. Goodson will contact Tim to let him know. As this is not the operating hours for the transfer station, and staff would be coming at a time they are not usually working, they would need to be compensated for their time, with a two-hour minimum. Selectman Goodson motioned to authorize NRRRA to come and do the SWAT exercise with related costs of staff time, Prentice seconded, roll call vote Goodson yes, Behr yes, Prentice yes, Roberts yes. Farnum stated that TSIC will post the meeting in case there is a quorum. Farnum has been back in touch with USDA and is working to get help technical assistance for the RFQ for an engineer. Select the board would issue RFQ once it is complete.
- **Department Update: Transfer Station, Glenn Johnson:** Reported that everything is running well, and getting busier now. Johnson brought in the proposals for the concrete work and the steelwork needed to repair the area under the compactors. Only one proposal for the concrete work came in, and only one proposal included the "setting" costs, the second contractor who gave a steel proposal said he would add the setting costs early next week. Glenn reported that Thompson said that if Broadway Steel won

the bid, they wouldn't do the job. Johnson is looking for an additional bid. They should wait until they have the full set of bids until deciding – Roberts confirmed that is what they will do.

- **Budget Committee Discussion** – Last week Ms. Siniscalchi asked if we would have a Budget Committee. Prentice mentioned it was advertised last year, and no one volunteered. Goodson asked if we had shared the notice on all possible platforms – maybe we put out as far and wide to the community as we can. Roberts made a motion to try to create a town budget advisory committee between 5 & 7 people and advertise in the Conway Daily Sun, the Tamworth Exchange, and the town website, Prentice seconded. Discussion: Prentice asked Farnum if we'd always have a budget committee, Farnum answered that it cycles on and off. Budget Committee members would go to the department meetings and go line by line through the budget, and try to understand the budget that is brought forth. They can make recommendations, but Department Heads, and ultimately the Select Board has the final decision. Process: Department heads work with the Budget Committee and present to the Select board. Linda Cook added that the committee can dig deeper into things than the select board has time for. Farnum suggested that to save department heads too many meetings the budget review happens with everyone in the room at the same time - then they only would have to do it once. Cook reminded those present that two years ago the SB held a session with both SB, the Budget Advisory Committee and Department Heads and that worked well. Prentice suggested it be posted soon and that we seek people to apply by end of August. Roberts amended the motion to make the size of the committee three to seven committee members. Prentice seconded, roll call vote Goodson yes, Behr yes, Prentice yes, Roberts yes.

ADMINISTRATOR REPORT:

- Account Balance: \$ 5,161,093
- The Town won a \$50,000 grant to fund the new SUV for the fire department.
- We reorganized the office for a better workflow, thank you to Tim for all his help.
- Emily and I were trained in 911 address assignment protocols this week.

SIGNATURE FILE:

- Roberts motioned to approve the Select Board's Meeting Minutes –June 30, 2022, seconded by Goodson, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts abstains.
- Roberts motioned to approve the Selectmen's Meeting Minutes –June 23, 2022, seconded by Goodson, roll call vote: Prentice abstain, Behr yes, Goodson Yes, Roberts yes.
- Roberts motioned to approve the Non-Public Minutes - RSA 91-A:3 II (a) Session #1, June 23rd, 2022, seconded by Goodson, roll call vote: Prentice abstain, Behr yes, Goodson Yes, Roberts yes.
- Roberts motioned to approve the Non-Public Minutes - RSA 91-A:3 II (a) Session #2, June 23rd, 2022, seconded by Goodson, roll call vote: Prentice abstain Behr yes, Goodson Yes, Roberts yes.
- Roberts motioned to approve the Non-Public Minutes - RSA 91-A:3 II (c) Session #1, June 30, 2022, seconded by Goodson, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts abstain.
- Roberts motioned to approve the Non-Public Minutes - RSA 91-A:3 II (c) Session #2, June 30, 2022, seconded by Goodson, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts abstain.
- Roberts motioned to approve the Abatement for Map 205 Lot 14, in the amount of \$1,263.09 Seconded by Prentice, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts yes.
- Roberts motioned to approve the Account Payable: \$391,613.57 seconded by Prentice, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts yes.
- Roberts motioned to approve payroll: \$34,221.72, seconded by Goodson, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts yes.
- Year to Date - \$ 4,198,414.11
- Appointment Form, Emergency Medical Director, Zach Remick

SELECTMEN'S UPDATE:

Goodson: None

SELECTMEN UPDATES:

Behr: Continues to work with the TCNA team on their possible addition. They would like to know if we want the additional office space they are offering - Keats updated that a Space Survey has been sent to staff and elected people to see what their space needs are. She will summarize for next week's meeting.

Prentice: Attended the CIP meeting last week, which seems to be moving along as it should. Put in projected department's spending over the next 6 years. She also hosted the first Personnel Committee meeting last Tuesday, with Kelly Rines and Linda Eldridge. Discussed why members had joined and discussed the process. They agreed to meet in 2-hour chunks of time and review section by section and compare with other towns and agencies. Also looking at ancillary materials like department-head assessment tools, and other things like that. They have the next four meetings planned. Roughly every other week.

Roberts: no updates. Felt the Fourth of July went well, though the fireworks started late.

PUBLIC INPUT: Linda Cook shared that over 500 people went through the townhouse on July Fourth, everyone was happy to hear about the success of the day, and how important the Town House is for the community. Maureen Diamond noted that she saw Richard Roberts doing some tough work on the Page Hill Road, and she wanted to thank the Road Agent and his crew for their excellent work. Kelly Rines asked about the Recreation Department Director – wondered what he is now doing. Roberts reported that the SB is working on this issue and will have an answer in the coming weeks. Rines also wanted to know how much has been spent thus far in terms of time and money on the new Recycling Center project. Prentice responded that Willie Farnum would be the person to ask, and it was suggested he present to the board next week on costs and budgeting. Goodson mentioned that HEB did do a study to file for the grant and confirmed that Farnum will know better about the budget. Someone from the public asked if the Bruce Knox plans are being used, Goodson stated that those would be a part of the SWAT team planning. Bruno would like to know where the money is coming and how it is being spent – all agreed with him and reiterated that Farnum would be the person to answer this question. Maureen Diamond commented that a tremendous amount of volunteer hours has gone into this project bringing the town a lot of added value. Keats added that more grants are being applied for. Prentice asked if there is a process that we typically use as a board for getting quarterly reports on expenses. Keats will ask Willie to join the next meeting and a schedule of reporting can be discussed.

Linda Cook asked why the Perkins Easement issue is being handled in non-public meetings. Roberts will look into the non-public vs. public meeting question, but was pretty sure this decision was made by the previous board. Prentice, who is recused from these meetings, stated that when it became a legal issue is when it went into non-public per RSA 91-A:3,II (e). Bruno asked what the reasons are for going into non-public, the sheet of reasons was handed out for informational purposes. Roberts mentioned that he was surprised that the Conservation Committee made its decision in a public meeting, which he only learned when he attended the Conservation Committee meeting.

NONPUBLIC: Roberts made a motion to go into non-public at 6:52, Non Public- RSA 91-A:3 II (c) session #1 and Non Public- RSA 91-A:3 II (a) Session #2. Behr seconded, roll call vote: Prentice yes, Behr yes, Goodson Yes, Roberts yes. Prentice recused herself from Session #2 and left. Roberts motioned to come out of nonpublic at 8:00 pm. Behr seconded, roll call vote Behr yes, Goodson Yes, Roberts yes.

ADJOURNMENT: Motion to adjourn made by Roberts at 8:02 p.m.

Lianne Prentice

Karl Behr

Kelly Goodson