

TOWN OF TAMWORTH
SELECT BOARD
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting

Thursday, June 30, 2022

Public: 5:30 @ 112 Maple Road for a site inspection

6:00 return to Town Offices

Draft Meeting Minutes

CALL TO ORDER: 5:35 @ 112 Maple Road for a site inspection; Select Board reconvened at 6:07 at 84 Main Street.

CHANGES/ADDITIONS TO AGENDA: Addition of:

- Department of Revenue - Annual Federal and State Forrest Land Survey Form
- Timber Tax Warrant Map 405 Lot 05 Sub Lot 06 for \$593.44
- Department of Revenue Form PA 28
- Non Public- RSA 91-A:3 II (c) Session #2

PUBLIC INPUT: None

NEW BUSINESS:

- Ricker Auto Salvage License Application Review, based on earlier visit to the Junk Yard site, Goodson motioned to approve the application for license renewal, Prentice seconded, roll call vote, Behr yes, Prentice yes, Goodson yes.
- Larger TV Screen for Conference Room - Pat Farley ask on behalf of the Planning board that the Select Board consider a larger TV for the meeting room, with the new mapping overlay system, it would be easier to see the maps. A discussion ensued, with the outcome that it would be better to wait until the current TV becomes obsolete.
- Mapping - Going Live Discussion: Keats Myer updated the Select Board on the status and needs of going live with the Mapping Overlay project. David Little joined the conversation, all are enthusiastic to seeing this go live once a few issues are settled, we are shooting for a beta test launch on 7/12/22. The Beta test will invite Planning Board, Conservation Commission, Select Board, and town staff to all try the system, note problems, and ask question to produce an FAQ. Keats will work with the Webmaster to finalize.
- Library Raffle Application, the Library had requested that the 30-day wait period be waived so they could sell tickets now. Goodson motioned to waiver wait period, Behr seconded, roll call vote, Behr yes, Prentice yes, Goodson yes.
- Emergency Management Director Discussion: The town is legally bound to have an EMD, and Chief Colcord is ready to move on from this position. The Chief enthusiastically endorsed Zack Remick, citing that he is fully qualified, and happy to take the role on. Goodson motioned to appoint Zach Remick as the Emergency Management Director, motion seconded by Behr. Roll call vote, Behr yes, Prentice yes, Goodson yes.

ADMINISTRATOR REPORT:

- Account Balance: \$3,435,026
- Keats asked what the Select Board would like to see in the administrator's report.

SIGNATURE FILE:

- Motion to approve Selectmen's Meeting Minutes –June 23, 2022 – Put on hold until next week as Prentice was not present, and there is no quorum without her.
- Motion to approve Non-Public Minutes - RSA 91-A:3 II (a) Session #1, June 23rd, 2022, Put on hold until next week as Prentice was not present, and there is no quorum without her.
- until next week
- Motion to approve Non-Public Minutes - RSA 91-A:3 II (a) Session #2 June 23rd, 2022, Put on hold until next week as Prentice was not present, and there is no quorum without her.
- Motion to approve Department of Revenue Annual Fed & State Forrest Land Confirmation Form made by Goodson, seconded by Prentice. Roll call vote, Behr yes, Prentice yes, Goodson yes.
- Motion to approve Timber Tax Warrant Map 405 Lot 05 06 for \$593.44 made by Goodson, seconded by Prentice. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Motion to approve Department of Revenue Form PA 28 made by Goodson, seconded by Prentice. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Motion to approve Account Payable - \$26,489.39 made by Goodson, seconded by Prentice Roll call vote Behr yes, Prentice yes, Goodson yes.
- Correction to AP Announcement of 6/23/22: The announcement should have been \$79,611.54 rather than the \$28,887.17. The Manifest was correctly signed. Motion made by Behr, seconded by Goodson. Roll call vote Behr yes, Prentice yes, Goodson yes.
- Year to Date - \$3,772,578.82

SELECTMEN'S UPDATE:

- **Prentice:** Attended the Planning Board and CIP meetings this week. CIP also had a few questions for the Select board, 1) There is a \$25k placeholder under Assessing line, can someone explain how this works? Keats explained that we assess 100% of the properties every 5 years, and do this by assessing 20% per year. The \$25,000 in the CIP budget is the annual cost, and ends in 2023 because the next five year contract will be negotiated for starting in 2024. Question #2: 6 or 7 years ago the town voted to do away with a capital reserve and switch to CIP process as parking money in a capital reserve means that money is not invested. David Little noted that every capital reserve stands on its own, so each reserve has to be voted on. Little feels strongly that the CIP model is better economically.
- **Behr:** Karl met with June Aprille about the TCNA addition – he is going to try to find in our files a set of plans for this building, so that TCNA can plan appropriately. A question about who's going to pay for what was raised again. SB needs to read the lease. TCNA is planning on their own heating and air conditioning systems, so those costs would change in the lease. They still want to know if we want to take over the space when they move. Karl shared that ideally there would be a door through to the TCNA space from the Town Offices, that would require remodeling the hallway, which is not practical at the moment. Keats committed to doing a staff survey of space needs this week.
- **Goodson:** Nothing to report.

PUBLIC INPUT:

Ms. Siniscalchi asked if there is a job description for the Parking Patrol Officer. She also asked how many hours he would be working, and what his rate of pay is. Keats will get these answers to her this week. Keats will speak with Dana about adopting the RSA 31-39c.

NON-PUBLIC:

Goodson motioned to go into Non Public- RSA 91-A:3 II (c) Session #1 Non Public- RSA 91-A:3 II (c) Session #2 at 6:46 Prentice seconded. Roll call vote Behr yes, Prentice yes, Goodson yes.

Goodson made a motion to come out of nonpublic 7:27, Behr seconded Roll call vote Behr yes, Prentice yes, Goodson yes.

Question from the public: Ms. Siniscalchi asked if we will we have a Budget Committee this year? Keats asked her who would be on a Budget Committee, Citizens, Select Board members, other? The process started with what the department heads would like to have, and then the budget committee would review, ask questions, met with all departments. Prentice suggested we add this question to the agenda for next week. Goodson asked that we put off till two weeks so that all select board members could be present.

ADJOURNMENT: Motion to adjourn 7:31.