

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting- Town Office
Nonpublic 4:30
Public 6:00

Thursday, June 16, 2022

Draft Meeting Minutes

CALL TO ORDER: Goodson called the meeting to order at 4:33 and made a motion to go into nonpublic RSA 91-A:3 II session 1 (a), session 2 (a), and session 3 (c), Prentice seconded. Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts absent. Roberts entered the room at 4:45.

Roberts motioned to leave nonpublic session at 6:00 pm, seconded by Doucette, roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Minutes are not sealed.

Call to order of public session made by Selectman Roberts at 6:03 p.m., seconded by Prentice, roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Present are : Selectmen Roberts, Doucette, Behr, Goodson, Prentice, Ed Comeau/Government Oversight, Kelly Rines, Keats Myer.

CHANGES/ADDITIONS TO AGENDA: Discussion about the Rec Department's Summer Camp Program.

PUBLIC INPUT: None

NEW BUSINESS:

- Emergency Manager Director – Emery shared the discussion that Chief Colcord will continue to act as the EMD, but we will post for a new one.
- Tamworth Police Department – Architectural Assessment proposal selection: Chief Littlefield noted that the town appropriated \$10,000 for this project. Of the three proposals Alba, Inc., came in to high at around \$15,000. The other two, JSD Design & Building, and Christopher Williams also gave bids. Chief Littlefield felt that Christopher Williams gave more impressive and detailed proposal, and came in a range of \$7,500 to \$9,300. Littlefield recommended Christopher Williams. Karl Behr made a motion to go with Williams Architect. Prentice seconded, Roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Review Charitable Organizations approved list: The Barnstormers and the Boy Scouts did not file. Keats has reached out to the Barnstormers, and she will reach out to Tim Brown from the Boy Scouts to see who the contact in would be getting the A9 and A12.
- Department – Select Board Liaison Discussion – Lianne started the discussion with the thoughts that it would be productive for each department head would have a specific liaison. It might help with streamlining and communications. Doucette suggested we add a section to the Committee List to track this. Discussion ensued and the following was decided: Building & Maintenance – Keats (this is happening anyway); Fire – Richard; PD – Lianne; Rec – Karl; Transfer – Goodson; Road - Roberts. Keats will send a group email to all departments – and will update the committee chart.

- Updates on hiring - Roberts announced the Assistant to the Town Administrator has been hired – which includes duties of both an administrative assistant and the assessing work. Emily Verny will be starting on Monday, June 20th and will be working 24 hours per week.
- The Parking Enforcement Officer – Kevin Newberry, who is the Animal Control Officer, has been hired to fill this seasonal part-time role. His focus will be on parking at Lake Chocorua.
- Summer Camp - Has been canceled because only 6 people have signed up. Question from Kelly Rines: What is the Rec Director going to do. Roberts stated we will make a schedule of what he will be doing. Karl Behr made a motion to cancel summer camp due to lack of signups. Doucette seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice abstain, Roberts yes.

ADMINISTRATOR REPORT:

- Account Balance: \$ \$2,759,565
- Fireworks Permit is complete
- The school has approved the use of the Gymnasium for the September State elections and the general elections in November. Prentice wondered why we don't use the historic Town House for this purpose. Keats will ask the Town Moderator. Emery noted that the bigger elections have been in the school for more years than the pandemic.

SIGNATURE FILE:

- Motion made by Roberts to approve selectmen's meeting minutes dated June 9, 2022, and May 19th, 2022, Behr seconded, Roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Motion made by Roberts to approve selectmen's non-public meeting minutes:
 - Non-Public Minutes - RSA 91-A:3 II (c) Session #1, May 26, 2022
 - Non-Public Minutes - RSA 91-A:3 II (a) Session #1, June 9, 2022
 - Non-Public Minutes - RSA 91-A:3 II (a) Session #2, June 9, 2022
 - Non-Public Minutes - RSA 91-A:3 II (b) Session #3, June 9, 2022
 - Non-Public Minutes - RSA 91-A:3 II (b) Session #4, June 9, 2022
 - Non-Public Minutes - RSA 91-A:3 II (a) Session #5, June 9, 2022
 Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Motion made by Roberts to approve Payment Authorization for the Chief of Police – one-time bonus, Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts no.
- Motion made by Roberts to approve the Municipal Warrant for Unlicensed Dogs, Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Motion for a ten-minute recess at 6:37. Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Motion to come back in the session made by Roberts, seconded by Prentice 6:44, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Roberts motioned to approve:
 - Abatement for Map 214-154 12 \$217.21
 - Abatement for Map 420-15-19 \$283.30
 - Abatement for 415-067-112, \$146.02
 - Abatement for 415-067-112, \$140.72
 - Abatement for 415-064-112, \$51.00

- Abatement for 215-49-102. \$103.74
- Abatement for 420-15-19, \$267.06
- Abatement for 214-154-12, \$206.45
- Abatement for 215-45-B18, \$551.59

seconded by Prentice, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

- Roberts Motioned to approve Account Payable - \$28,887.17. Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Year to Date - \$3,633,706.02

SELECTMEN'S UPDATE:

- **Doucette:** Nothing to report.
- **Behr:** Met with June Aprille regarding the TCNA building plan. It is in the very early stages of discussion. Before they can make floor plans, they need to know if we need incremental space. Prentice suggested making this an agenda item for next week to understand the implications. Behr noted that we can use it as, but if we needed to remodel TCNA would put the remodeling costs in their budget. Prentice pointed out that we should review the existing contract – so we can be clear on what the implications are of the choices to be made. Emery raised a question on who maintains the building? Prentice says we might want to renegotiate the contract, Behr said the building costs will be more expensive to run. Doucette suggested we complete an assessment of what the municipal needs are. Roberts asked if the warrant article would increase if the budget grew. Prentice, we need to understand the economic implications. Karl stated that the question for right now is can we use the space. How would it be used? We should all read the existing contract with TCNA. Keats to send a copy of the lease agreement. Karl also attended the Cook Memorial Library trustee's meeting. They have a lot going on and seem well organized. Float in the parade, doing the 5k race, and starting their summer programming. Possibly updating their policy on dogs in the library. Capital improvement program looking at the air-conditioning – to upgrade in 2023. Staff recognition for Peggy Johnson's 20th anniversary working at the library on the 20th of June. And they are working on their strategic plan.
- **Goodson–** went to the Economic Development Commission meeting on Tuesday. Discussed the broadband forum that they are working on. Discussed printing of business directory, decided to cancel July's meeting.
- **Prentice:** Met with Louis Brunelle who is the Town Health Officer and Chief Littlefield, learning what codes he uses to maintain health and safety. He was the police and fire chief so bring a broad background of experience. Of note: landlord rights, that he gets a lot of calls about trash in the year, and he is super clear that the rules are very specific about what he can enforce – unless is it a health hazard, they can have whatever they want. He is available to do the inspection of the trailer that the town owns, so we can see if it is in condition to be sold. Keats will schedule with Louis to make the visit to the Camper - we own the trailer, not the property it is on. First personnel committee meeting next Tuesday at 4:15, Kelly Rines and Linda Eldridge. Public meeting, work session.
- **Roberts:** Attended the Conservation Commission meeting on Monday evening. First time. Short and simple. Discussion on trail maintenance. Discussion about logging on a big piece of property between Durrell, Bunker, and Cleveland hill roads. The property has an easement.

PUBLIC INPUT: Kelly Rines would like to discuss the back and forth of non-public and public meetings. It is very inconvenient. Feels like there is a lack of professionalism. Raised concerns about disparaging small town businesses and people. Behr asked her to be more specific and stated he had no idea what she was talking about. Rines asked that people be more careful with reputation or comments. Rines

asked how long the personnel committee will be working on the personnel policy. Prentice stated she thought it would be about a year. Rines raised the fact that the Rec department is not having a summer camp. Roberts thanked her for her comments and added that we are having the same amount of non-publics as last year. Rines acknowledged this to be true. Roberts ended the public input session.

NON-PUBLIC: At 7:17 Roberts motioned to go into nonpublic – RSA 91-A:3 II session 1 (c), RSA 91-A:3 II session 2 (e), Goodson seconded, roll call vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

ADJOURNMENT: 8:12 pm

Emery Roberts – Chairman

Lianne Prentice

Kelly Goodson

Karl Behr

Richard Doucette