

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting: 5:30
Public Meeting: 6:00

Thursday, June 2, 2022

DRAFT MEETING MINUTES

CALL TO ORDER: Selectman Roberts called the meeting to order at 5:30, present are: Selectman Roberts, Selectman Behr, Selectman Goodson (entered at 5:36), Selectperson Prentice, Selectman Doucette, Roberts made a motion to go into nonpublic RSA 91-A:3 II (a). Prentice seconded, Roll call vote: Doucette Yes, Behr Yes, Prentice Yes, Roberts Yes. Roberts motioned to come out of nonpublic 91-A:3 II (a)., seconded by Prentice, Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Public Meeting joined by: Tim McGlew, Bruno Siniscalchi, Linda Cook, Ed Comeau/Government Oversight, Kelly Rines; On Zoom: Maureen & Jim Diamond.

- CHANGES/ADDITIONS TO AGENDA: Nonpublic added:
 - RSA 91-A:3 II (a) Continued
 - RSA 91-A:3 II (b)
 - RSA 91-A:3 II (a)
- PUBLIC INPUT: None
- NEW BUSINESS:
 - **Update on Transfer Station Bathroom redesign, Tim McGlew:**
 - Tim has been trying to get a drafting service to make new bathroom plans. Tim spoken with W. Farnum to set up a meeting with all stakeholders to review and finalize the site plan.
 - On May 5th when Dave Cribbie was here to present his septic proposal, the BOS did not vote on the upgrades listed on the last page and so McGlew spoke to the need to vote on these updates, they include four iron septic covers and an H-20 tank for an additional cost \$4,320. Goodson made a motion to sign the entire contract including the add-ons - Prentice seconded; Discussion ensued on the details of construction – with sufficient ARPA funds we should get the risers and the heavy-duty tank. Linda Cook asked what is happening with the site planning and bathroom location and will that impact the Septic construction, Roberts felt the septic should be able to move forward despite the site planning changes. Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no
 - **Contract for Jay Hounsell:** The BOS reviewed the contract, with the payment schedule. Prentice motioned to accept the contract agreement for Hounsell to work on the Rec bathroom with the caveat that the lean-to and re-roofing will not be included unless covered by ARPA funds. Goodson seconded. Discussion: Building Committee discussion about the type of foundation, Roberts is 99% sure it is a block foundation. Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts No. 4 Yes 1 no
 - **Building Committee discussion:** Doucette felt Hounsell's suggestion of a Building Committee was a good one and would draw on the talent pool of local builders. We would need to think about potential conflicts of interest and ensure the committee is structured to address this. Doucette is supportive of the idea. Prentice mentioned that we did once have a committee that was looking at a Safety Building. McGlew is supportive of the idea and thinks it would be great. We could post to the town to see if there is an interest with McGlew acting as the contact person. Goodson suggested that we have 5-8 members. Prentice Motioned that the Board convene a town Building Committee headed by McGlew with 5-8 members. Roberts seconded. Discussion – Behr pointed out that the last project really didn't go well. Tim felt it would be good to have the committee. Tim will write up a description, and Keats will share it with the BOS, and then post it on the town website and Exchange. Roll call vote:

Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no

- **Appointment to Carroll Country Communications District Planning Committee (CCCDPC):** Discussion on how to make the decision on the selection of a committee member – whether it is first come first serve, or based on experience. Prentice pointed out that we didn't ask for and didn't receive qualifications of the volunteers. Doucette feels we should have a person with experience. Can the committee allow for an alternate? Keats can ask Diane Jarecki if we can have a third member as an alternate. Doucette makes a motion to accept both, and Roberts seconded. Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no.
- **Additional appointment to Tamworth Community Nurse Association Building Committee:** Last week the BOS discussed that Emery might want to be on the committee, due to his interest in keeping costs down for the town. Emery feels Karl's participation is sufficient. If Karl feels another member is needed, then he can bring that back to the Select Board. It will take several years to get this project going. Maureen Diamond mentioned that the specific issue that the BOS will need to think about is whether they want the 800 additional square feet for the town. Roberts assured her this will be considered.
- **Appointments to the Tamworth Transfer Station Committee.** Prentice motioned to appoint Richard Doucette as a full member and Emery Roberts as an alternate to the TSIC committee, Goodson seconded. Discussion: discussion ensued about select board members being voting members on a range of committees, and sometimes members are non-voting or voting. Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no

▪ **ADMINISTRATOR REPORT:**

- Account Balance \$2,105,235.00
- Cash Flow Assessment:
 - Spending Recommendation: Prentice motioned to end the freeze on non-essential spending and that Keats inform the department heads. Goodson seconded. Linda Cook raised the issue of the increase cost of fuel, and to be thoughtful as we may be in a tight place by the end of the year. Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no.
- Outside Agencies Disbursements: We will be cutting the checks next week.
- Update on SAM Registration: We are fully registered.

▪ **SIGNATURE FILE:**

- Corrected Selectmen's Meeting Minutes – May 19th, 2022 (Recorder's name) Roberts: motion to approve the May 19th meeting minutes, seconded by Doucette. Doucette Yes, Behr Abstain, Goodson Abstain, Prentice Yes, Roberts Yes. 3 Yes 2 Abstain, 0 no
- Selectmen's Meeting Minutes – May 26th, 2022 Robert motion to approve, Doucette 2nd Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Abstain. 4 Yes 1 Abstain 0 no
- Account Payable - \$84,960.74 – Roberts motion to approve AP, Behr, Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. 5 Yes 0 no
- Year to Date - \$3,308,190.35
- Rec Department Bathroom Construction Contract, approved 5/26/BOS meeting.

▪ **SELECTMEN'S UPDATE:**

- Doucette: None
- Behr: None
- Goodson: None
- Prentice: Conversation with Richard Roberts, he will be expeditious in paving this year, because he's concerned about fuel costs – and getting through the end of the year. Tomorrow, Lianne. Is meeting with the Health Officer and Police department to understand how health inspections work, and what the health inspector does.
- Doucette asked a question: Is there a paving plan? Doucette recommends that paved roads get posted on the website at least 30 days in advance.

- Goodson reminded noted that it would be helpful to get the bridge project on Rt. 113 on the website - Roberts will update on this project next week.
 - Lianne – sent food to every employee, very appreciated by employees.
- PUBLIC INPUT: Linda Cook - On March 21st she filed a Right to Know about TSIC – Keats will check with Willie, maybe Keats was supposed to email her.
 - Linda Cook wondered when Dan would next be at a BOS meeting, and asked how many children have signed up for the Summer Camp program – Roberts will check in with him on this for the next meeting. Prentice noted that the public who have questions for the town's department heads can call them directly. Roberts will check in on the next rotation for the department heads.
 - Maureen Diamond asked if we got any clarification from Pappas on the Northern Boarder Regional Grants question placed to him last week. Doucette, the Northern Border Commission has a specific set of known indicators, and Doucette wanted to know could we qualify next year? Doucette plans to write to the Commission so that we hope to qualify next year. Doucette raised it with the representative Pappas – so he will follow up on that.
 - Kelly Rines – she will be interested in being on the Personnel Policy, Prentice welcomed her. Rines asked a few questions: Richard how many years of residency: Richard has had their home since 2009 and lived in Tamworth full time for two years. Keats Myer was asked and responded that she lives in Sandwich.
 - Discussion ensued about visiting Department Heads: Dana is next week, have Dan come in as well. Keats will confer with Emery and will send a schedule with the rotation for the rest of the Dept. heads.
 - Cook noted that the start time for the meeting was not posted on the outside board.
- NON-PUBLIC:
 - Roberts motioned for
 - RSA 91-A:3 II (a) Continued
 - RSA 91-A:3 II (b)
 - RSA 91-A:3 II (a)
 - Prentice seconded, Roll call vote Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes.
 - 8:06 Roberts motioned to end nonpublic. Behr seconded. Roll call vote Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes.
- ADJOURNMENT: Robert's motioned at 8:08. Meeting adjourned.