

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 6:00

Thursday, May 26, 2022

Draft Meeting Minutes

- **CALL TO ORDER:** Selectman Goodson called the meeting to order at 6:00 pm. Present are: Selectman Kelly Goodson, Selectman Richard Doucette, Selectperson Lianne Prentice, Select Karl Behr, Ed Comeau/Government Oversight, Jay Hounsell, Brad Streeter, Pat Farley, Sheldon Perry, Willie Farnum, Madeline Siniscalchi, Bruno Siniscalchi, Tim McGlew, Jim and Maureen Diamond, Linda Eldridge

CHANGES/ADDITIONS TO AGENDA –

- Add non-public, RSA 91-A:3ii c
- Re-issuance of Broadband Coverage RFI

PUBLIC INPUT:

- Pat Farley invited the Board to ask her questions during the discussion of Broadband planning.
- Mr. Siniscalchi asked if the town's insurance covers loss and damage to the Cemeteries. Keats has a call into Primex and will report back.
- Mr. Farnum raised the question of a free-standing bathroom building at the Transfer station, this led into the first New Business agenda item.

NEW BUSINESS:

- **Transfer Station Site planning:** Selectman Doucette shared that he met with Willie Farnum, Selectman Goodson, Tim McGlew, and Glenn Johnson the Transfer Station regarding the site challenges in fitting in the free standing bathroom, the new recycling building, the septic system, snow removal storage space, and all related traffic flows. Doucette also questioned why the bathroom building needs to be a free-standing building. No one could remember if a free standing bathroom was a real issue or not. Goodson commented that it made sense to make it an addition to the existing compacting building. Discussion ensued, decision to review site and create an overall site plan with all needs incorporated, then create a new design for the bathrooms in light of new site plan. Tim was assigned task of being the project manager for this. Goodson stated that we be sure to include Glenn in all discussions. Behr requested that we ask all who might be retained about their schedules to meet the town's timelines. Keats asked about time frames for spending ARPA money. No one was sure about the answer, Keats will research.
- Mr. Hounsell suggested the creation of a Building Committee to oversee and coordinate construction. The Board agreed to have discussion about this at a future time. Mr. Siniscalchi stated that the cart had been put before the horse. Various people shared their thoughts on why the Transfer Station site planning was confusing. All agreed improving communications and having Tim project manage would assist in a better process going forward.
- **Rec Department Bathroom Bids:** The Board discussed the two bids, Brad Streeter at \$54,560 and Jay Hounsell's at \$46,403. Both bids include the lean-to. Goodson confirmed both plans comply with ADA requirements. Doucette made a motion to accept the lower bid from Hounsell, Prentice seconded. Roll Call Vote: Doucette yes, Behr Yes, Prentice Yes Goodson Yes.
- **Transfer Station Improvement Committee Member discussion:** Willie Farnum walked the board through membership/quorum concerns with the TSIC committee and stated the following:

1. The Select Board needs to appoint Kelly Goodson as a full member and be listed as such.
2. Check and make sure that Ricard Doucette is a full member (not an alternate) and listed as such.
3. Emery Roberts appointed as an alternate
4. The meeting notice to include that "**a quorum of the Select Board members maybe present.**"
5. Once that the appointments are all set ask Becky to make the necessary changes to the web site for membership and meeting notices.

Prentice made a motion to appoint Kelly Goodson as a member of the TSIC Committee, Doucette seconded, roll call vote Doucette yes, Behr Yes, Prentice Yes Goodson abstain. 3 yes, one abstention.

Grant Management: Willie Farnum shared that he met with Donna Lain, a grant administrator who has managed three major Tamworth grants. She recommended we hire an engineer through an RFQ process who could also manage the grant administration. Donna offered to help write the RFQ and disseminate it. She herself cannot do this grant.

- **Carroll County Communications District Planning Committee:** Keats Myer explained that the Carroll County Broadband Committee (CCBC) launched the Carroll County Communications District Planning Committee (CCCDPC), which will eventually launch the Carroll County Communications District (CCCD). Pat Farley, a founding member of the CCBC, added that the CCCDPC has a \$30,000 grant for writing the by-laws and other related costs in setting up the CCCD. Rick Hiland, the Chair of the CCBC told Pat to be sure to document all interactions on this project carefully. Keats explained that we need to reissue the RFI to the three communications companies. Pat was thanked by the board for all her work on this long term issue.
- **Personnel Policy Committee:** Keats shared that we have two volunteers for the committee, Linda Eldridge and Sherryl Hitte, Lianne Prentice will be on the committee. Discussion ensued as to how the committee will function. Lianne stated that it would be a working committee that would present a draft to the board. Goodson motioned to appoint Lianne Prentice, Sherryl Hitte, and Linda Eldridge to the Personnel Policy Committee. Doucette seconded. Roll call Vote: Doucette yes, Behr Yes, Prentice abstain, Goodson Yes. 3 yes, one abstention.
- **Tamworth Community Nurses Association Building Committee Membership Discussion:** Karl Behr volunteered to be a committee member. A discussion ensued about if Emery would want to be on the committee. Karl said he would be sure to represent Emery's concerns about costs to the town. Goodson made a motion to appoint Karl Behr to the committee, Doucette seconded. Roll call vote: Doucette yes, Behr abstain, Prentice Yes Goodson Yes. 3 yes, one abstention.
- **Chocorua Lake Conservancy:** Sheldon Perry asked the Select board for permission to install traffic counters on Route 16 near the lake and the island created by old Rts. 16. Richard Roberts emailed that he has no issue with this. A discussion ensued about whether we needed an MOU, the decision was that we do not. Mr. Siniscalchi asked what the goal of this effort was, Perry explained that they need data to make decisions on how to best protect this fragile area. Behr motioned to approve the installation of a traffic counting devices at Chocorua Lake Road, and on old Rt. 16. Doucette seconded, Roll Call Vote Doucette yes, Behr Yes, Prentice Yes Goodson Yes. 4 yes.
- **Letter to Liquor Authority on Behalf of Barnstormers Theater:** Short discussion on approval of the letter – Goodson moved to approve signing the letter on behalf of the Barnstormers. Prentice Seconded, Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes

ADMINISTRATORS REPORT:

- Keats reported on the Account Balances
 - Account Balance 5/19: \$1,658,616
 - Account Balance 5/26: \$1,760, 038
- Karl Behr asked about the spending freeze on non-urgent items. Keats promised that Elain and Keats would put together a Cash Flow review for next week's meeting.

SIGNATURE FILE:

- Approval of Minutes: Motion to approve Selectboard minutes for May 26th made by Goodson and seconded by Selectmen Prentice. , Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- Payroll \$31,223.91 Motion to approve by Goodson and seconded by Selectmen Prentice. , Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- Accounts Payable: \$7,312.64 Motion to approve by Goodson and seconded by Selectmen Prentice. , Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- Certificate of Authority to Add Keats Myer to Credit Card: Motion to approve by Goodson and seconded by Selectmen Prentice. , Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- Reissuance of Broad Band RFI: Motion to approve by Goodson and seconded by Selectmen Prentice. , Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- Tax Abatement Correction - Map 212 Lot 17 \$3,011.00, Motion to approve by Goodson and seconded by Selectmen Prentice. Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes

SELECTBOARD UPDATE:

Doucette: Attended first Cemetery Trustees meeting. Confirmed Keats will research what insurance covers in terms of damage in Cemeteries. Doucette asked who owns the monuments, Mr. Siniscalchi said they are owned by families.

Behr: Nothing to report.

Prentice: Attended the Planning Board meeting, engaged in a conversation about Master Planning, which falls under the Planning Board's mandate. PB is looking at working on portions of it as needed. Prentice commented on the excellence of the document, but is concerned it is out of date. Prentice also mentioned she will go to Fire department on Friday and will discuss their CIP plans with them. Confirmed that letter to employees went out thank them for their hard work during the pandemic.

Goodson: Met with Chris Pappas at the Transfer Station, he was a good listener of the Town's concerns. She hopes he will be a good advocate for the Town. Doucette mentioned that they discussed the Northern Boarder Regional Grants with Pappas and wanted to learn why Tamworth didn't qualify while Sandwich did? Pappas will look into it.

PUBLIC INPUT: Brought up the Economic Developments work with a build out analysis. And mentioned how good it would be for the town to have a community garden. Goodson mentioned the Rec lands as a potential site. Doucette wondered if the Conservation Commission would have land under conservation that might be good.

- With no further public comment a motion was made at 7:21 by Selectman Goodson for a nonpublic session under RSA 91-A:3 II c, Prentice seconded, Roll call Vote: Doucette yes, Behr Yes, Prentice yes, Goodson Yes. 4 yes
- **ADJOURNMENT:** Selectman Goodson made a motion to adjourn, at 7:36. The meeting was adjourned.

Respectfully submitted,

Keats Myer, Administrator

Lianne Prentice

Kelly Goodson

Karl Behr

Richard Doucette