

TOWN OF TAMWORTH BOARD OF
SELECTPEOPLE 84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting 6:00

Thursday, May 19, 2022

Draft Meeting Minutes

- **CALL TO ORDER:** Selectman Roberts called the meeting to order at 6:00 pm. Present are: Selectman Richard Doucette, Selectmen Emery Roberts, Selectmen Lianne Prentice, EdComeau/Government Oversight; Jay K Hounsell, Linda Cook, Madeline Sinosculchi, Tim McGlew, Betsy Loughran, Jim and Maureen Dimond, Linda Eldridge, Gabrielle Watson, Becky Mason

CHANGES/ADDITIONS TO AGENDA –

- Vote to take trailer off table
- Add non-public, RSA 91-A:3ii c

PUBLIC INPUT: None

NEW BUSINESS:

Report from Library: Betsy Loughran

Library is beginning biennial strategic planning, using results from 2020 to guide. Seeking feedback from community groups which will be used to develop survey for full community. Betsy shared census demographic information and asked two questions: 1) what does this information suggest for new programs sponsored by Cook Memorial Library and 2) what should the library ask people about their concerns and needs, post-covid. Discussion ensued.

RFP Sealed Bids for Rec and Transfer Station Bathrooms: Tim McGlew

McGlew outlined work needed to be done at transfer station before construction can begin, largely around service conduit for electric and water. Already in place at rec field. Hartley Well was contacted and can do this work, separate from bids received.

Roberts opened and summarized the three sealed bids received.

J.K. Hounsell, General Contractor, Tamworth, totaling \$115, 047 for two jobs

Cobalt Construction, Effingham, totaling \$225,000+ for two jobs

Brad Streeter Building and Remodeling, North Sandwich, \$112, 400 for two jobs

Mr. Hounsell clarified points. Board agreed to individually review bids to prepare for next meeting. Doucette motioned to invite the two low bidders to next meeting. Roberts 2nd. Passed 4/0. Tim will be in touch with the contractors and invite them to the meeting.

This project is paid using ARPA funds. Questions arose: how much is left in this fund? Can the rec building lean-to be included in this project or does funding from that need to come from another source?

Per Mr. Hounsell: the lean-to, as drawn, is quite expensive to build because of the complexity of the tie into the existing building. Could be done in more cost-effective way.

Rep Chris Pappas will be at transfer station next Thursday, 5/26 at 11am to review plans and discuss ARPA funds. Goodson and McGlew will meet with him.

- **Motion to untable trailer discussion from last week. Roberts moved, Goodson 2nd. 4/0 Roll call vote.**
Roberts explained that he had mistakenly brought up the maintenance trailer for lawnmower expenditure as a separate item for vote when it had already been voted in the account payable line. No further action needed.

ADMINISTRATORS REPORT: None

SIGNATURE FILE:

- Selectmen's Minutes for May 12th, 2022 – Motion to approve by Selectmen Roberts and seconded by Selectmen Doucette. Role Call Vote: Doucette – Yes, Prentice – yes, Roberts yes, Goodson – Yes
- Accounts Payable: \$27, 278.16 Roberts moved, Goodson 2nd Role Call Vote: Doucette – Yes, Prentice – yes, Roberts yes, Goodson – Yes

SELECTBOARD UPDATE:

Doucette: TSIC is contemplating meetings with civil engineers from USDA and NRRA (northeast resource recovery association) to get input on tweaking our transfer station design for efficiency and affordability. Discussion ensued around actual membership of TSIC: was Goodson appointed to this year's committee in addition to being the board rep? Doucette was appointed prior to joining BOS so is a voting member. He would like to transition to being an alternate and have Goodson as full member. Town Administrator will review minutes to determine if Goodson was included in original membership.

Discussion ensued, based on a question from Comeau, around legality of three (a quorum) of selectboard members attending TSIC meetings. It was determined that TSIC meetings would be posted with date, time, place, and also the language *a quorum of select board may be present*. It was also affirmed that the select board members present would not be acting in the BOS capacity.

At Sewer Commission meeting, Jim Rines presented. Discussed how to calculate capacity for residential v. business use. System was designed for 17,000 gallons per day but actually built to accept closer to 20,000. At their next meeting, the commission will decide whether to hire an engineer to recalculate the capacity formula.

At Carroll County Broadband meeting, funding from federal infrastructure bill discussed. Providers get the grant with 75% match and collaborate with selectboard for providing services. There was discussion as to Tamworth being a voting member of the communication district. Mason clarified via zoom that Sheryll Hitte is our rep and we need one more to serve. Doucette will check to see if both members need be present at each meeting to secure Tamworth's votes.

Roberts met with Richard Roberts, road agent. Discussed general work being done. Steel plates placed over culvert on Scott Road. Talked to Dan Beauregard, rec director, about posting regularly to the website. Checked with legal about having three BOS members at TSIC meetings (see previous conversation). Announced that board had hired Cath Graham, former Sandwich Town Administrator with 17 year's experience, to work with new office staff to understand and update systems. She was hired for total of 8 weeks.

Goodson attended the conservation commission meeting. News includes reconfiguring of Betty Steele Loop, the Perkins Easement, and a 4th of July float focusing on wetlands and a water ordinance. Also attended Economic Development meeting. The next forum being planned will highlight options for high speed internet with specific information breakdown for users.

She has been in touch with the office of Rep. Pappas and is meeting with him on 5/26. Asked for other Tamworth concerns to share with him: housing and town septic issues shared.

Prentice connected with the rec director to support with camp enrollment. Also spoke with Jim Bowles to schedule CIP meeting with Firewards and with Chief Littlefield to schedule meeting with him and the town health officer to understand how those two departments support our townspeople.

Reminded Board that we need to appoint liaison to work with TCNA building feasibility group. Doucette recommended sending two delegates. Will decide who at next meeting when Behr returns.

PUBLIC INPUT:

Comeau wondered about legal advice okaying 3 select board members in attendance at a non-noticed meeting (see above solution); also recommended watching county meetings about how to manage bids. They use their facility director to review and vet bids once opened and then report a recommendation to board. We could use McGlew in this role.

Cook asked about rec program camps: if we don't find a life guard so can't go to White Lake on Wednesdays, will something else fill in that day or will the program be shortened to 3 days? Can people opt out of the trips for a reduced camp rate? Discussion around reason for high camp cost relative to past years with question if scholarships are available. Rec Director Beauregard will be invited to next meeting for an update and to answer questions.

Clarification requested about training Graham is providing in the office for new staff. Discussed.

- **ADJOURNMENT:** Selectman Roberts made a motion to adjourn, at 7:35. The meeting was adjourned.

Respectfully submitted,

Keats Myer, Administrator

Emery Roberts – Chairman

Lianne Prentice

Kelly Goodson

Karl Behr

Richard Doucette