

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting -
Non-Public 5:00 pm

Thursday, April 14, 2022

Draft Meeting Minutes

- **CALL TO ORDER:** Selectman Roberts called the meeting to order at 5:00 pm.

Present: Selectmen Kelly Goodson, Selectmen Emery Roberts, Selectmen Lianne Prentice, Selectmen Karl Behr.

- **Non-Public:**

Motion to enter into non-public at under RSA 91-A:3 II - Session #1 (b) and Session #2 (c) by Selectman Roberts, seconded by Selectman Behr at 5:02 pm. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

Motion to leave non-public session at 6:04 PM by Selectman Roberts, seconded by Selectman Behr. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes. Minutes for Session #1, and #2 minutes are not sealed.

Present: Interim Administrator Mason, Melanie Streeter, Police Chief – Dana Littlefield, Daymond Steer – Conway Daily Sun, Katy Thompson, Peg Loughran, Joe Pepe, Pat Farley, Peter Barnard, Sue Colten, Jim Bowles, Linda Cook, Bruno Siniscalchi and Ed Comeau – Government Oversight. Present on Zoom: Linda Eldridge, June Aprille, and Maureen and Jim Diamond.

- **CHANGES/ADDITIONS TO AGENDA** – Selectmen Goodson requested that a Non-Public under RSA 91-A:3 II (b) be added to the agenda.
- **PUBLIC INPUT:** Pat Farley stated that she had attended the LRPC meeting and round table discussion about swap shops and transfer stations. She stated that it was felt that the Whitefield Station was one of the best in the area. Bristol was a good example to visit as well. Then they discussed swap shops and how the attendant at the stations monitored the area. They had sections what was free and what cost money. She stated that maybe this is something that can be figured out for the town. K. Goodson stated that this would be good information to share with the TSIC and TRP as they both are involved in this. Pat Farley stated that Economic Development has been pushing for the last couple of years. She stated that she had attended the meeting presented by Consolidated Communication on Monday at the Town Office. Then she attended a meeting where they were discussing broadband. She contacted the representative from Consolidated. The group I was with represented 29 cities and town in NH. The representative stated that I could give her contact information to them as well. She stated that R. Mason would give an update as well.
Jim Bowles was here as a Chairman of the Firewards was here to ask a public opinion and Selectmen opinion regarding the old military 2.5 truck that is sitting outside the South Tamworth fire station. The truck is a 1976 that was purchased by the Fireman's Club for \$4500.00 and sold to the Town for \$1.00. The Fireman's has obtained a newer military vehicle and would like to buy the old one for \$1.00 from the Town. Then they would dispose of

it and possibly used the money to equip the new one. **Motion made by L. Prentice and seconded by K. Behr that the Town to sell the 1976 2.5 ton military truck to the Fireman's Club for \$1.00. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.**

▪ **NEW BUSINESS:**

Police Department Update: Welcomed new board members. Department keeping it steady. Still have a part-timer filling in a couple of shifts and Linda in the office has been a tremendous help. Stated Drug Take Back Day is April 30, 2022. National Drug Take back day is held twice a year. On April 30th you can bring your drugs to the Police Department. Ask that no liquids, needles or recreational drugs. If you have any time of the year you have medications that you want to get cleaned-up you can bring them to the station and they will keep them until the next drug take back day. He stated that dogs need to be registered by April 30. Requires a current rabies vaccination on file. this is for any dog over 4 months old. There are late fees that have to be paid after April 30 and if not done then the police have to be sent out to obtain the registrations. If done it saves a lot of work for the Town Clerk and the Police. Conducted interviews last week. Interviewed 5 candidates and still have positions open. This is an issue state wide as well as nationwide. Discussed getting information from architects regarding becoming compliant with ADA and an evidence room. This was discussed with the CIP. The architect will do a feasibility study. Have gotten quotes from three different companies. I have 2 back and when the third comes back will discuss with the BOS. Discussed the mental health initiatives for EMT Social Worker responders. The state has finally gotten some grants for this. He explained the system that the state has put in place. There is a present hotline number. After July 1, 2022 it will become a 988 call number. They will be triaged over the phone and determine what the individual needs including contacting the police if necessary. Conway has been utilizing this system. He will leave the flyer in the hallway. You can get more information by going to 988.com. D. Steer asked about the Tamworth sign and was informed that the sign has been replaced. L. Prentice thanked the police department for all their work.

Joe Pepe: Informed the Selectmen he would like to purchase a building on Route 16 and have a private Gentlemen's club. He stated he would have pool tables a few poker games and barbeques. He stated it would be beer and wine only no hard liquor. He asked if the Town had anything to say about and was informed that the Town has no zoning and that he would have to comply with the state requirements. He wanted to let the Town know that if they were going to put up a town regarding any metal work he will donate his services to fabricate the materials for the Town. D. Steer asked about strippers and Mr. Pepe stated there would be strippers clothed on top and bottom. He stated women could come if they paid \$10 a month.

Katy Thompson and Peg Loughran: They are asking the Selectmen to authorize the a professional engineering review of the Tamworth Sewer system. That for several years that there have been questions regarding the capacity and limitations of the sewer system regarding the capacity of the system. They feel it is time to have a professional review to help the village, residents and town to understand what the capacity is. What is the idea of the engineering survey the Commissioner's did their best, but it is very difficult. They feel that it would be very nice if the village could grow. At present they are being told it is not possible for the village to expand. We have also given this to the Sewer Commissioner's and dropped one off with R. Farnum, Chairman of the Sewer Commissioner's. Peg has an interest as she would like to bring a bakery and restaurant to the village. Also signed by the owner of Greg's Way who for several years would like to place some condominiums on their property. Additionally, we have a letter for support from the Tamworth Community Nurses and the Economic Development Committee. (See attached paperwork). L. Prentice asked what the process was to collect this actual data. K. Thompson explained that White Mountain Survey is the engineer of record need to legally be the one to do it. He would use the tax maps and go door to door to tabulate and review the way their capacity is calculated. The cost would be about \$3500.00 and take about a month to complete. R. Mason stated that before the Town took over the system that Mr. Rines was asked by DES to calculate the system. Discussion ensued. K. Goodson stated that there is a problem but the Selectmen need to understand the problem and this. R. Mason stated that this is why the Sewer Commissioner's placed meters on the Town owned properties and that the State of NH requires 6 months of data at peak usage to determine the use. They may accept the data but the town s not back up to pre-pandemic usage and they may require more data. L. Cook asked that the sewer system was not to cost the Town and it was explained that the Sewer System would have to pay or accept the

funds or that these individuals have stated that they could pay for it. R. Mason stated that this will be on the agenda for the Sewer Commissioner's meeting on April 19, 2022. Discussion ensued. K. Behr explained that if you don't have water meters then they have to go by the number of bedrooms. Discussion ensued. Mel Streeter asked who has the final say. The Sewer Commission is the final say. Discussion ensued. B. Siniscalchi wants to make sure that this will not cost us any money. M. Diamond wants to make sure that this difficulty is hampering the business in the village. She hopes that we can move forward and address this issue. P. Farley came to EDC and explained this to the committee and EDC is in full support. She encouraged that all entities come together to solve this. P. Barnard mentioned that many rural towns are in the same predicament. He stated that there is federal funding becoming available for expanding public infrastructure. R. Mason explained that the system is not a public septic system but an individual septic system with multiple users. Discussion ensued. J. Aprille is interested in this because of the TCNA. We have an immediate problem with Peg's restaurant and long term issue. She stated that having this done by a professional instead of well meaning resident's trying to do this. She wanted to state that she feels that we should move ahead with this.

RSA 31:95-b: Motion made by Selectmen Roberts and seconded by Selectmen Behr to accept and expend unanticipated revenue from the Tamworth Foundation for \$4400.00 and from United Sports Foundation for \$1000.00. Discussion ensued. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

- **INTERIM ADMINISTRATOR:** R. Mason stated that the bank balance is \$2,132,571.00 which includes accounts payable and payroll. She stated that the Town has received three request for use of the Chocorua Lake Road/Bridge for May 6, 2022, April 16, 2022 and June 11, 2022. **Motion made by Selectmen Prentice and seconded by Selectmen Roberts to approve the use of the Chocorua road/bridge for the dates requested. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.** She stated that the Town had received a PILOT from the Barnstormers for \$1250.00. That the Selectmen received a letter from an individual interested in the Selectmen position. She informed the committee that a Sewer Commissioner had resigned effective immediately. She discussed the possibility of using one of the individuals that was appointed and step-down. She informed the Selectmen that there was a request to place another link for veteran's on the Town website. Discussion ensued. She discussed the request from 911 for trail head signs and explained that the 911 coordinator. M. Streeter explained that this will take the number out of use for others. She presented the first read to the vacation policy. She stated that we have made exceptions to the present policy for the last 2 years for hires. She gave a brief overview of the presentation by Consolidated Communications request to involve Tamworth in their build out plan for 2023 for fiber optic broadband services. She explained that the first step is to again request the number of individuals served by the Town from Charter Communications, Consolidated Communications and Hub66. She has the letters for these companies requesting the information to add to the signature file.
- **SIGNATURE FILE:**
 - Selectmen's minutes for April 7, 2022 – Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Non- Public meeting minutes of March 31, 2022, for RSA 91-A:3 II (a) - Session #1 - 4:32 pm, RSA 91-A:3 II (b) - Session #2 -5:02 pm. Motion made by Selectmen Roberts and seconded by Selectmen Behr to approve. Minutes are not sealed. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Accounts Payable Manifest – Selectman Roberts made a motion to approve in the amount of \$33,700.65 Selectman Behr seconded. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Payroll Manifest – Selectman Roberts made a motion to approve in the amount of \$29,237.39 Selectman Prentice seconded. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Supplemental Payroll Manifest – Selectman Roberts made a motion to approve in the amount of \$86.12 Selectman Behr seconded. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Year to date: \$2,559,099.07
 - Letter to Attorney Dewhurst: Motion made by Selectmen Roberts and seconded by Selectmen Behr to sign the letter to Attorney Dewhurst in regards to Map 404 Lot 23. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

- Gravel Tax Levy - Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve the gravel tax levy of \$600.00 for Map 202 Lot 09. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Application for Current Use: Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve the application for current use Map 401 Lot 024 for 1 acre. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Land Use Change Tax: Motion made by Selectmen Roberts and seconded by Selectmen Behr to approve the Land Use Change Tax for \$4500.00 on Map 206 Lot 94.1. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Tax Abatement: Selectmen Roberts made the motion to approve the tax abatement for Map 415 Lot 064 Sublot 112 and Map 212 Lot 17, seconded by Selectmen Behr. Selectmen Roberts stated these are administrative abatements. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Certification of Yield Tax Levy: Motion made by Selectmen Roberts and seconded by Selectmen Behr to approve the Yield Tax Levy for Map 410 Lot 132 in the amount of \$2016.99 and Map 420 Lot 045 in the amount of \$7340.32. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Woodheating Energy System Exemption- Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve the Woodheating Energy System Exemptions for Map 215 Lot 13 and Map 420 Lot 49. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Application from NHDMV: Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve the Auto Sales Business at 743 White Mountain Highway. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Elderly Exemption Denial: Motion made by Selectmen Roberts and seconded by Selectmen Behr to deny the Elderly Exemption for Map 415 Lot 31 Sublot 001. Discussion ensued. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Elderly Exemption Approval: Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve the Elderly Exemption for Map 215 Lot 49. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

▪ **SELECTMEN'S UPDATE:**

Selectman Prentice – Continuing to work to understand the gravel pit rules and regulations. Continuing to work with M. Streeter on this. Discussed the rubric she had given the Selectmen for applicants interested in applying for the empty Selectmen position. This will allow for consistent screening. Discussion ensued. Planning on attending the Right to Know training.

Selectman Goodson – Attended the Conservation Commission meeting. Stated she asked about the procedure for the Town in regards to accepting conservation easements. Stated they will be writing up the whole policy. Attended the EDC meeting where they talked about Broadband and the sewer system. EDC talked about adding their town day to family day. Will be attending the LRPC meeting on Tuesday where the discussion will be about the housing shortage. She stated to bring your ideas to her and she will take them to the meeting. Stated she tried on the bunny suit and it does not fit so the Rec is still looking for a bunny for the Easter Egg hunt.

Selectman Behr - Stated that he attended the Library Trustee meeting. They voted to accept 4 paintings by David Vail. Discussed the library cooperative. that involves Tamworth, Jackson, Madison and Conway. Large part of the meeting was spent reviewing policies and talk about allowing animals in the library.

Selectman Roberts – came in and went through the read file and picked up his mail from his mailbox.

- **PUBLIC INPUT:** L. Cook asked if there was a rain date for the Easter Egg Hunt. M. Streeter stated that they all had received the Maintenance Director's drawings for the Rec and transfer Station bathrooms for review and any questions that can/need to be answered. M. Diamond asked how the search for the Town Administrator was coming.

▪ **Non-Public:**

Motion to enter into non-public at under RSA 91-A:3 II - Session #3 (c) and Session #4 (b) by Selectman Roberts, seconded by Selectman Behr at 7:54 pm. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

Motion to leave non-public session at 8:23 PM by Selectman Roberts, seconded by Selectman Behr. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes. Minutes for Session #3, and #4 are not sealed.

- **ADJOURNMENT:** Selectman Robert made a motion to adjourn, at 8:23 pm. The meeting was adjourned.

Respectfully submitted,

Rebecca Mason, Interim Administrator

Emery Roberts – Chairman

Lianne Prentice

Kelly Goodson

Karl Behr