

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 6 :00 PM

Thursday, March 24, 2022

Public Hearing at 6:00 PM

Draft Meeting Minutes

- **CALL TO ORDER:** Selectman Roberts called the meeting to order at 6:00 pm.

Present: Selectmen Kelly Goodson, Selectmen Emery Roberts, Selectmen Lianne Prentice, Selectmen Karl Behr, Selectmen Aaron Ricker, Interim Administrator Mason, Melanie Streeter, William Farnum; Glenn Johnson, Linda Cook, Sue Stowbridge, Richard Doucette, Gabrielle Watson, Bruno Siniscalchi and Ed Comeau – Government Oversight. Present on Zoom: Linda Eldridge and Jim and Maureen Diamond.

- **PUBLIC HEARING:** Chairman Roberts made a motion to open the Public Hearing under RSA 31:95-b to accept and expend the amount of \$297,800.00 received from tax auction proceeds, seconded by Selectmen Prentice. Roll call vote: Ricker – yes, Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes. M. Streeter stated that about \$207,000.00 will be paid out to the previous owners then stated about 209, 000.00 will go back to the previous owners. She stated that taxes, attorney fees recording fees will be taken out. She stated that this is not all of the Town's money. M. Streeter clarified the process so that the Town knew that it would not be receiving the amount of 209, 000.00. Selectmen Ricker stated then the Town will receive about 88,000.00. Selectmen Goodson stated that the properties have been placed on the Tax rolls again. Selectmen Goodson thanked M. Streeter for doing this.

- **CHANGES/ADDITIONS TO AGENDA** – None.

- **PUBLIC INPUT:** None

- **NEW BUSINESS:**

Transfer Station Update: G. Johnson, Transfer Station Manager stated that things are going well. Gravel has been put in and potholes filled and some of the mud taken care of. He brought up the subject of the Swap Shop/ dump store. He stated the B. Bloomberg was in and wanted to get it started again. He brought up concerns that if the grant money was received to do the work that was to be done it is going to impede the Transfer Stations operation and that there is not room to do it anyway. He wished to know the Selectmen's wishes. He explained about the parking issues last year when they held it for a couple of weekends. . He thought about putting it at the lower end of the property, but was concerned that anyone would drop off something and it would end up for the Swap Shop to take care of. Discussion ensued. Selectmen Ricker asked when the grants might come in and it was stated by W. Farnum late May or June. Discussion continued. Mr. Farnum stated that even with the grants that construction would probably not start until fall. M. Streeter asked if there is any other place in Town to have this. Discussion ensued. Question on Zoom on how the Town insurance works with the volunteers. Discussion ensued. Decision to revisit this in May or June after the grants comes in. G. Johnson will relay this information back to the group concerning the Swap Shop.

Transfer Station Improvement Committee: W. Farnum presented a copy of the final report from the committee. He stated that he will probably try to put an addendum on with more back-up data and the power point presentation. He stated that the TSIC committee ends at the end of March. At present they have no more planned meetings. He stated that the committee would like to continue and read a brief statement regarding the committee. Motion made by Selectmen Goodson and seconded by Selectmen Prentice to continue the Transfer Station Improvement Committee.

Motion made by Selectmen Goodson and seconded by Selectmen Prentice to continue the Transfer Station Improvement Committee in the ways that were just stated. Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – no. Vote: 4 yes 1-No.

Chocorua Lake Conservancy: R. Mason stated that the Chocorua Lake Conservancy had requested last year to amend their PILOT when they received a plot of land and they have received another piece in December of 2021 and would like to add an additional 75.29 acres increase the total covered by the PILOT to 771.06 acres. She stated that they pay the current use rate on their PILOT. **Motion made by Selectmen Goodson and seconded by Selectmen Behr to amend the Chocorua Lake Conservancy PILOT to 771.06 acres. Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 Yes 0-No.**

Transfer Station/Rec Department Proposal for Bathroom Plans: – Selectmen Roberts stated that the Town had received a proposal to design the bathrooms for the Rec field and the transfer station bathrooms for \$950.00. This was received by Cobalt Construction Management to design the plans so that they could be sent out to bid. Selectmen Roberts made a motion to have Cobalt Construction Management design bathrooms for the Transfer Station and Rec Fields at the cost of \$950.00 seconded by Selectmen Prentice. Discussion ensued. It was stated that this was funded through the ARPA funds. It was questioned if this was a publically solicited proposal and it was stated that it was difficult to obtain anyone that had the time to look at this. E. Comeau questioned if this was coming out of RPA funds did this not have to be included in the motion. Motion and seconded rescinded.

Motion made by Selectmen Goodson t at we go with the proposal from Cobalt with the proposal money coming out of the ARPA funds to design the Rec and Transfer Station bathrooms for the amount of \$950.00seconded by Selectmen Prentice. Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 Yes 0-No.

Town Web Page Management Job Description: Selectmen Roberts made a motion to approve the job description for the Town Web Page Management seconded by Selectmen Prentice. Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 Yes 0-No.

INTERIM ADMINISTRATOR: R. Mason stated that they all had received a copy of all the Bank balance for the Town. If they had any questions they could be sent back to the Treasurer. R. Mason requested a motion to sign the payroll status change forms for the employees. This would be a single signature. She explained that it is usually finance that would sign this but since the Finance Director is new and the BOS set the rates this year the BOS will sign for this year only. **Motion made by Selectmen Prentice and seconded by Selectmen Roberts to sign the payroll status forms for the employees. Roll call vote: Ricker - yes, Prentice – yes, Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 Yes 0-No.** R. Mason informed the BOS that the abatement that was going to be sent to the lawyer did not have to happen because M. Streeter had found more backup documentation that answered the questions. The audit had been rescheduled. Need to select a date to meet with Conservation committee to discuss protocols for Conservation Easement monitoring as requested by the lawyer. April 7, 2022 was determined. Set a date for employees to come in for their evaluations. Do one on March 31, 2022 and one on April 7, 2022. R. Mason asked to close the ad for the Town Administrator position. R. Mason asked if Selectmen Ricker had received the Memorandum from Drummond and Woodsum. He stated that he did. R. Mason requested a email decision. Motion made by Selectmen Goodson and seconded by Selectmen Roberts to remove Selectmen Ricker town email to free up some extra space so that the new Selectmen could use the emails. Discussion ensued. R. Mason reviewed Chief Colcord email regarding the Tahoe and the ambulance. Discussion ensued. **Selectmen Goodson made the notion to allow Chief Colcord to place \$1000.00 deposit for the Tahoe seconded by Selectmen Prentice. Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 Yes 0-No.** Selectmen Goodson made a motion to move forward with the deposit to be taken out of the Capital Reserve fund, seconded by Selectmen Roberts. Discussion ensued. It was decided that more information was needed. R. Mason stated that the Barnstormer's PILOT will end on March 31, 2022 and will be sent out for their review.

▪ **SIGNATURE FILE:**

- Selectmen's minutes for March 9, 2022 – Motion made by Selectmen Robert and seconded by Selectmen Goodson to approve. Roll call vote: Ricker - yes, Prentice – abstained, Goodson -abstained, Behr – abstained, Roberts – yes. Vote: 2 Yes 3 abstentions .
- Selectmen's minutes for March 15, 2022 – Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve. Roll call vote: Ricker - abstained yes, Prentice – abstained , Goodson -abstained, Behr – abstained, Roberts – yes. Vote: 1 Yes 4 abstentions.
- Non- Public meeting minutes of March 17, 2022 for RSA 91-A:3 II (c) - Session #1 - Minutes not sealed. Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve. Roll call vote: Ricker - abstained, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 4- Yes 1- abstention.
- Non- Public meeting minutes of March 17, 2022 for RSA 91-A:3 II (b) - Session #2 - Minutes not sealed. Motion made by Selectmen Roberts and seconded by Selectmen Prentice to approve. Roll call vote: Ricker - abstained, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 4- Yes 1- abstention.
- Non-Public meeting minutes of March 17, 2022 for RSA 91-A:3 II (e) - Session #3 - Minutes not sealed. Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve. Roll call vote: Ricker - abstained, Prentice – abstains, Goodson -yes, Behr – yes, Roberts – yes. Vote: 3- Yes 2-abstention.
- Bank Balance - Selectman Roberts stated the bank balance is \$2,806,059.
- Accounts Payable Manifest – Selectman Roberts made a motion to approve in the amount of \$295,650.53 Selectman Prentice seconded. This includes the school payment of \$250,000.00 Roll call vote: Ricker - yes, Prentice – yes; Goodson -yes, Behr – yes, Roberts – yes. Vote: 5 -Yes 0- No
- Selectmen Roberts stated Year to Date expense \$2,392,372.66
- Notice of Intent to Cut Map 206 Lot 18 - Motion made by Selectmen Roberts and seconded by Selectmen Behr to approve. Roll call vote: Ricker - yes, Prentice - yes, Goodson – yes, Behr -yes, Roberts - yes.
- Letter of Commitment: LRPC Household Hazardous Product Collection Program - Motion made by Selectmen Roberts, seconded by Selectmen Behr to sign the Letter of Commitment. Discussion ensued. Roll call vote: Ricker - yes, Prentice - yes, Goodson – yes, Behr -yes, Roberts - yes.
- Thank you letter to Tamworth Foundation: Motion to sign the letter to the Tamworth Foundation by Selectmen Roberts seconded by Selectmen Prentice for the money for the Owl Communication system. Roll vote: Ricker -yes , Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

▪ **SELECTMEN'S UPDATE:**

Selectmen Ricker - Sunny in Fl

Selectman Prentice – Met with Joanne Haight, Selectmen in Sandwich and works for NH Municipal Board and Lakes Region Chamber of Commerce and she was expressing interest to re-establish the regional Selectboard meetings. Shared a practice that they do in Sandwich where the Select board divides up their department head for a year and works with that department head to see what they do and works with that person.. Lets the Department Head have a voice on the board. Another item that Sandwich does a quarterly meeting with the departments, one department per quarter. Discussion ensued.

Selectman Goodson – attended the Transfer Station Improvement Committee meeting. They are working on finding more grants. Attended the Planning Board meeting. There are some things that are going to involve both boards. Pat wanted me to bring to our attention that the Mount Washington Valley Economic Council specific for housing. Wondered if it could be looked into the housing crisis of Tamworth as well as the sewer crisis. There is going to be a formal recommendation to monitor our cease and desist orders. They specifically asked how it is monitored. Discussion ensued. Also got a letter from a 5th grader named Peter who would like lights put up at the Soccer field.

Selectman Behr –Nothing to report.

Selectman Roberts – Stated that Richard Roberts called him in regards to closing a portion of Bunker Hill Road on Sunday. It was fixed Monday morning. L. Cook questioned why it was not posted on the Police Dept Facebook or Town Web page. Letter from the Planning Board regarding the Barron Trust regarding the earth excavation

and the gate and fencing required by the Planning Board. We have been contact by Barron Trust that the fence and gate will be put up in place by June 1, 2022. Discussion ensued. Motion made by Goodson seconded by Prentice to uphold the Cease and Desist order that was asked by the Planning Board seconded by Selectmen Prentice. Discussion ensued. Selectmen Goodson rescinded her motion. Selectmen Prentice rescinded her second. Selectmen Goodson motioned to send them a cease and desist if they have not put up the fence by 6:00 pm by June 1, 2022, seconded by Selectmen Roberts. Discussion ensued. Selectmen Goodson rescinded her motion. **Motion made by Selectmen Goodson and seconded by Selectmen Roberts to send a cease and desist order if the fence has not been put up by May 31, 2022 at 12:00 pm.** Discussion ensued. E. Comeau stated that the exact portion of the RSA 155:E that states that this condition. Discussion ensued. Selectmen Prentice agreed to work on the plan if the Cease and Deists is issued. **Roll call vote: Ricker - no, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - No.** Passes 3- Yes and 2- No. Selectmen Roberts stated he spoke with Tim about the generator at the school. This is additional repair over what we have already spent. It is about the radiator of the generator. For \$2710.00. Discussion ensued. Motion by Selectmen Roberts and seconded by Selectmen Prentice to transfer \$2710.00 from the contingency fund to the generator line for the repair of the generator at the school. Roll call vote: Ricker - Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - Yes. **Motion made by Selectman Roberts and seconded by Selectmen Prentice to hire Generator Connections to repair the generator at the school for the quoted amount of \$2710.00 to repair the generator at the school. Roll call vote: Ricker - Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - Yes.** Selectmen Roberts stated that Dan the Rec Director contacted him in regards to the spending freeze that was put on regarding the need to purchase Softball equipment for about \$ 500.00. **Motion made by Selectmen Behr and seconded by Selectmen Roberts to all Dan to purchase Softball equipment for \$500.00. Roll call vote: Ricker - Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - Yes.** R. Mason asked who the Selectmen representatives would be on the Transfer Station Improvement Committee. Selectmen Goodson stated she would remain. G. Watson stated that they had reached out to Selectmen Ricker. Selectmen Ricker will serve and it cannot make the meeting Selectmen Roberts will attend. W. Farnum asked that the end date for this committee March 2024. **Motion made by Selectmen Roberts and seconded by Selectmen Prentice to have an end date of March 2024 for the TSIC committee. Roll call vote: Ricker -Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - Yes.** R. Mason stated that the Road Study Committee is starting back up and will need Selectmen Representatives. Selectmen Ricker will serve with Selectmen Roberts and Prentice as alternates.

- **PUBLIC INPUT:** R. Mason stated that she a comment in chat from Maureen Diamond that she may want to make it herself or she could read it off of chat. Maureen Diamond stated that she was watching the meeting off of the Owl software and thanked the Tamworth Foundation for supporting it. The video is very sharp and the audio is quite clear. I was a volunteer when they had the Swap Shop and the volunteers worked very hard to keep it organized and kept it clear. Wanted to thank the TCIS for regular reports to the Selectboard as it kept her up to date. L. Cook stated that the web site did not have any positions advertised for help for the summer Rec Program. L. Cook wondered if anyone had spoken to the Moderator or Sharon regarding what happened at Town meeting in regards to voting. She stated that the Moderator read the rules but someone should be held accountable for what happened. L. Cook asked it W. Farnum report will be online or attached to the minutes.
- **NON-PUBLIC:** Motion to enter into non-public at under RSA 91-A:3 II (b) - Session #1 (c) Session #2 and (a) Session #3 - by Selectman Roberts, seconded by Selectman Prentice at 7:47 pm. Roll call vote: Ricker- Yes Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
 Motion to leave non-public session at 8:45 PM by Selectman Roberts. seconded by Selectman Goodson. Roll call vote: Ricker -yes, Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes. Motion made by Selectmen Goodson that the minutes from RSA 91-A:3 II (e) - Session #3 will be sealed seconded by Selectmen Ricker. Roll call vote: Ricker - Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts -Yes.

Motion made by Selectmen Roberts and seconded by Selectmen Prentice to hire Rebecca Mason to the Town Website position for stipend of \$1250.00 per year. Discussion ensued. Roll call vote: Ricker - Yes, Prentice - Yes, Goodson - Yes, Behr - Yes, Roberts - Yes. R. Mason accepted. The BOS wishes to have a sign contract.

- ADJOURNMENT: Selectman Roberts made a motion to adjourn, at 8:47 pm. The meeting was adjourned.

Respectfully submitted,

Rebecca Mason, Interim Administrator

Emery Roberts – Chairman

Lianne Prentice

Kelly Goodson

Karl Behr

Aaron Ricker