

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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WWW.TAMWORTHNH.ORG

Selectmen's Meeting 5:30 pm

Thursday, July 21, 2022

CALL TO ORDER: Roberts called the meeting to order at 5:33 pm Present are Selectmen Doucette, Goodson, Prentice, Roberts, Ed Comeau of Government Oversight, Emily Verny, Administrative Assistant.

Motion to enter Non Public- RSA 91-A:3 II (a) 5:33 session made by Roberts, seconded by Prentice, Roll call vote Doucette yes, Goodson yes, Prentice yes, Roberts yes. Prentice recused herself.

Motion to leave Non Public- RSA 91-A:3 II (a) 5:55 pm made by Roberts, seconded by Goodson, Roll call vote Doucette yes, Goodson yes, Prentice abstain, Roberts yes. Recess until 6:00.

Meeting left recess. In attendance: Richard Doucette, Kelly Goodson, Lianne Prentice, Emery Roberts, Emily Verny, Randall Dearborn, Tim McGlew, Jay Hounsell, Hon. Ed Comeau, via zoom: Linda Cook, Maureen & Jim Diamond, Government Oversight

Meeting Minutes

CHANGES/ADDITIONS TO AGENDA:

- Notice of Intent to Cut, Supplemental, Map 414, Lots 18 & 66
- Certification of Yield Tax – Map 218 Lot 108, Map 218 Lot 111, for \$905.84
- Driveway Application, Map 410, Lot 4
- Driveway Application, Map 211, lot 51-3
- Addition of Accounts Payable number
- Raffle Application from Northern Human Services
- Account balance \$4,722,791

PUBLIC INPUT: None

NEW BUSINESS:

- Town Office Update – Covid: Roberts announces office is following NH State guidelines
- Rec Building Roofing Update & Discussion, Jay Hounsell & Tim McGlew: *The rec building update is going on, there is new roof work needed. Pictures show roof needs to be replaced. With the lean-to side of the addition, it is such a flat roof that it would be a snow collector. They decided to do steel roof on that section, if possible, in looking at opposite side it only makes sense to put steel on that as well. It makes most sense to put steel on the entire thing. You would be getting a 25 year warranty on the finish and life of the roofing. He would suggest adding steel to the lean-to section. It would all match, look nice and be maintenance free. The total number would be \$4,525 to have the whole roof metal. A lot of labor is saved in not having to strip the shingles. Does a decision need to be made today? Yes. Discussion ensued. If shingles need to be stripped then price would go up. Tim is in favor of putting the metal roof on top of the asphalt shingles. There is actually a benefit to leave the shingles on. Roberts says he thinks it's a better practice to*

strip the shingles before applying the steel. Doucette makes a motion to approve, Goodson seconds. No discussion. Linda questions what of this cost is coming from the rec budget. Goodson recommends that we ask Finance manager if this fits in the ARPA funds. Jay confirms this would be a change order to the contract. We are changing specifications and adding work. Roberts makes a motion to approve the cost of the new metal roof at \$4,525.00, seconded by Goodson. Roll Call Vote: Doucette yes, Goodson yes, Prentice yes, Roberts yes.

- *Door Replacement Update – Tim confirms the price of the new doors is \$15,030. To add the push buttons to make the back door handicap accessible, it would be another \$2,300, for just the back door. The keypad entry would be another \$400 for each door. This is the cheapest option. This would have to be integrated by the alarm company. You could do either the keypad or the card swipe (same price). The door has the emergency push bar. Prentice recommends the keypad is best option rather than separate keys. You can also give separate individuals unique codes. Tim is waiting on final response and quote from company. Tim will get a final summary of the cost and come back with a final number. Might take a few weeks.*
- *Recreation Department Update – Roberts announces that Dan Beauregard has been let go and the board is looking into other options for the town rec department and is considering letting the public give input next week at the BOS meeting. The BOS welcomes input from residents for what they would like to see for a rec department and future programs. Maureen Diamond would like to thank Dan for his service and his good effort.*
- *Transfer Station - Dumpster Pad Restoration Recommendation: Roberts says after talking with Glen, they came down to Grey & Thompson Concrete Forms & Whittier Service Center or Broadway Steel. Glen recommends Grey & Thompson and Whittier Service Center. Roberts makes a motion to hire Grey & Thompson Concrete Forms & Whittier Service Center. Doucette says Broadway Steel is a Tamworth company and is \$4,000 cheaper. Goodson says that bid is not a two-part bid – whereas the other has the whole project and completion done. The Broadway Steel quote is just for materials, and we would have to source the equipment, etc. The two-part bid is complete and ideal. Roberts makes a motion to hire Grey & Thompson and Whittier Service Center, Doucette seconds. Roll Call Vote: Doucette yes, Goodson yes, Prentice yes, Roberts yes. Roberts makes a motion to amend the motion. Roberts makes a motion to hire Grey & Thompson and Whittier Service Center for \$46,071.00 Seconded by Prentice. Roll Call Vote: Doucette yes, Goodson yes. Prentice yes, Roberts yes.*
- *Upgrading Digital Communications – Emily Verna reports the total cost to add 5 phone lines, 40 @tamorthnh.org email addresses and a laptop would be \$3,464. Randall Dearborn argues this is not necessary and unethical, Roberts refuses public comment at this point. Emily Verna advises there is a benefit for even volunteers on boards using a town email address that can then be passed onto another volunteer when their term is over.*
- *Raffle Application from Northern Human Services - Roberts makes motion to approve, Doucette second. Roll Call Vote: Doucette yes, Goodson abstains, Prentice yes, Roberts yes.*

ADMINISTRATOR REPORT:

- *Account Balance: \$4,772,791*

SIGNATURE FILE:

- *A motion was made to approve Selectmen's Meeting Minutes –July 14, 2022, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.*
- *A motion was made to approve Approval of Non-Public Minutes - RSA 91-A:3 II (a) Session #1, July 14th, 2022 by Selectman Roberts, Seconded by Prentice. Roll Call Vote: Doucette yes, Prentice yes,*

Goodson yes, Roberts yes.

- A motion was made to approve Approval of Non-Public Minutes - RSA 91-A:3 II (c) Session #2, July 14, 2022 by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Approval of Non-Public Minutes - RSA 91-A:3 II (a) Session #3, July 14th, 2022 by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice abstain, Goodson yes, Roberts yes.
- A motion was made to approve Notice of Intent to Cut, Supplemental, Map 414, Lots 18 & 66, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Certification of Yield Tax – Map 218 Lot 108, Map 218 Lot 111, for \$905.84, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Driveway Application, Map 410, Lot 4, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Driveway Application, Map 211, lot 51-3, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Account Payable - \$24,492.97, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- A motion was made to approve Payroll - \$60,720.42, by Selectman Roberts, Seconded by Goodson. Roll Call Vote: Doucette yes, Prentice yes, Goodson yes, Roberts yes.
- Year to Date - \$4,533,305.67

SELECTMEN'S UPDATE:

- Doucette went to the TSIC meeting and looked at a draft Willie Farnum put together for design, to make sure we're in compliance with FDA approval. The RFQ would then go out to a designer so that everyone is bidding on the same thing. He plans to attend the sewer commission meeting tomorrow night.
- Goodson went to the TSIC meeting as well, Doucette already summarized.
- Prentice postponed the Personnel Committee meeting this week due to Covid exposures, some individuals did not feel comfortable meeting. It will be rescheduled for next Tuesday for 4:15 pm
- Roberts, nothing to report.

PUBLIC INPUT:

- Randall Dearborn wants to know who is signed up for the 91A training. Have all the selectmen signed up? He does not know when the training date is. Roberts believes it is in April, perhaps once a year. Keats is exploring the option to have an opportunity for everyone to take the course. Randall suggests the discussion needs to be about how town officials comply with the law, not how to have technology that protects individuals. Prentice advises that this is about the security of having a town server and email to use, that using own devices can open up personal lives to scrutiny. Transparency is key but we also need to work together. People who step into roles that support our town should have the best of intentions and not be harassed or threatened. If personal devices are the only tool for town business, it creates opportunities for their personal privacy to be compromised.
- Jim Diamond agrees 100% with Randall Dearborn on the need for compliance with RSA 91A and transparency in government, but disagrees 100% with him on the appropriate use of technology in doing so. Indeed compliance with the law needs to be met, but technology is a tremendous benefit to the town and far more affordable when you look into the man hours that would be spent on 91A litigation.

- *Maureen Diamond has a question on last week's minutes. Page 2 under Willie's presentation the minutes say to reference attached preliminary budget, but nothing is attached. Is it correct to say that the septic system design was "funded by McConkey" - this needs to be amended.*

Roberts makes a motion to amend the July 14th meeting minutes to say "the septic design completed by McConkey which came out of ARPA funds" Doucette seconds. Roll Call Vote: Doucette yes, Goodson yes, Prentice yes, Roberts yes. Prentice says to make sure the budget is added to the minutes.

Roberts reads Pat Farley letter: The current sewer system does not qualify for state or federal funding.

NON-PUBLIC:

ADJOURNMENT: Motion made by Roberts, Prentice seconded, meeting adjourned at 6:58 pm

Proof of Review

Tamworth Board of Selectmen

Chair <u>FK</u>	Copy Req__	Member <u>RD</u>	Copy Req__
Member <u>KB</u>	Copy Req__	Member <u>KB</u>	Copy Req__
Member <u>W</u>	Copy Req__	Member__	Copy Req__