

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting  
Town Office

Thursday, October 17, 2019

MINUTES

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason & Streeter, Road Agent Roberts, Asst. Fire Chief Bowles, Recreation Director Roberts, Police Chief Littlefield, EDC Chairman Farley, Friends of the Town House members C & L Cook, Town Administrator McWhirter, videographer from Governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Poirier called the meeting to order at 6:00pm.
- DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts and his crew worked with Glenn at the Transfer Station. He and the crew also worked with Selectman Farnum to clean up the area around the closed landfill on Durrell Road. Selectmen Farnum thanked him for getting that done so quickly. Mr. Roberts stated in the future this area needs to be maintained on a yearly basis. He will prepare a bill for the Selectmen; the cost of the work at the landfill should not come out of the highway budget.
  - Fire
    - Asst. Chief Bowles reported that the department is responding to about 2 calls a day. He and members of the department attended thermal imaging training. His department is finding that volunteers aren't as available as in the past. All the trucks have been inspected for the year. Selectman Mason asked Mr. Bowles to share the departments Blood Borne Pathogen policy. The department is waiting for equipment for the new truck before it can be put into service.
  - Police
    - Police Chief Littlefield reported business as usual. His department has been working on several juvenile complaints. Drug Take Back Day is October 26<sup>th</sup> in the Police Station Lobby from 10am to 2pm.
  - Recreation
    - Recreation Director Roberts reported soccer season has begun. The Valley Cup Soccer Tournament is in 2 weeks. There are about 30 kids participating in the program. Registration for the basketball program will be in the middle of November. There may be a need for a 5/6 grade girls' coach for the upcoming season. After Thanksgiving adult basketball and pickle ball will begin. Mr. Roberts will be preparing the fields for the winter. There has been some talk about putting in a skating rink. No specific information is available.

- EDC
  - Chairman Pat Farley attended the LRPC meeting and the Carroll County Broadband meeting. EDC has cancelled their scheduled November 12<sup>th</sup> health forum and have partnered with TCNA to sponsor Wall of Grass to be held at the Preserve at Chocorua on October 20<sup>th</sup>. EDC and the Cook Memorial Library are co-sponsoring a presentation for National Veteran Small Business Week using Google to help connect businesses with customers, promote special offers and grow brand awareness.
- Friends of the Town House
  - Member C Cook stated that the Town House was used by Carroll County Broadband for a well-attended meeting. She thanked Selectman Mason for opening the town house on Monday for the senior lunch. They are waiting a start date for the duct work.
- Administration
  - Town Administrator McWhirter stated the insurance rates have increased for 2020. Health insurance premium has increased by 7.4% and dental has increased by 3.9%. The first budget meeting is scheduled for October 24<sup>th</sup>. The board would like to see last years numbers included in the budgets for salaries, insurance and retirement. The MS-1 extension has been approved to October 31. The assessor is verifying the information on the MS-1 and with the conversion. The board agreed to set the value for GSP White Lake at the October 24<sup>th</sup> work session, if it has not been set by DRA. The follow up letters to the residents who met in informal hearings with the assessor have gone out. Anyone not satisfied with their assessment can go through the abatement process. In response to the letter from Wonalancet Chapel to donate to charities supported by the town, the board suggests TCNA or the library. If donations are made to these organizations, the funds could be deducted from the appropriation at town meeting. Mrs. McWhirter will write a letter to the IRS regarding the correspondence to Tamworth American Revolution Bicentennial Commission. Tamworth will host a class by NH DRA on current use at later date. Concerning the veteran's committee funds, Chairman Poirier will go to the bank to see if there is an account and who are named as signers. The town received unanticipated revenue of \$52,013.06 for 2020 municipal aid. The board agreed to hold a public hearing on October 30<sup>th</sup> to accept the funds under RSA 31:95-b. The second half of the aid will be disbursed on/or before October 1, 2020. After a brief discussion regarding a \$250 donation:

*Selectman Farnum made a motion to accept and expend unanticipated revenue under RSA 31:95-b in the amount of \$250 from A J Mueller Photography for the Jeep project. The motion was seconded by Selectman Mason and passed unanimously.*

- NEW BUSINESS:
  - The board opened 2 bids for audit services and will review the proposals. Vachon Clukay & Co, PC and Plodzick and Sanderson, PA submitted proposals. Roberts and Greene, PLLC declined to participate.
  - Selectman Farnum stated that the work at the closed landfill has been completed to comply with the letter of deficiency issued by NH DES. He will complete his final report and Town Administrator McWhirter will craft a letter to DES. Mr. Farnum is in favor of continued

discussions to place a solar array on the landfill. Additional information will be provided to Mike DiGregorio, of Solar Conserves so he can continue his preliminary findings.

- The board is still discussing and reviewing the sample PILOT provided by NE Solar. Selectman Farnum has specific questions and will speak with Andrew Kellar directly and report back to the board.
- SIGNATURE FILE:
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes of September 26, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Ricker).
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes of October 3, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Poirier).
  - Chairman Poirier made a motion to approve and sign the Selectmen's non-public minutes of September 26, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Ricker).
  - Chairman Poirier made a motion to approve and sign the accounts payable manifest dated October 18, 2019 in the amount of \$311,005.18. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Poirier made a motion to approve and sign the payroll manifest dated October 24, 2019 in the amount of \$29,879.42. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
    - Cease and Desist letter
    - Medical Coverage and Rates 2020 renewal
    - E911 Data Operations Liaison Form
    - (PA-37-A) Discretionary Preservation Easement Release Map-407-067
- SELECTMEN'S UPDATE:
  - Selectman Mason attended a Sewer Commissioner's meeting. They are still awaiting word from NH DES regarding flow numbers. The Commissioners will begin meeting on a monthly basis and are working on sewer ordinances. She stated the town is owed about \$9,000 in legal fees from the sewer fund. CC Broadband will meet with the libraries and GWRSD to discuss needs. She is scheduled to attend an all-day Health Officer workshop on October 30, 2019 and she will attend the ambulance meeting on October 21, 2019.
  - Selectman Ricker will contact the Road Agent to provide names of individuals who may be able to shovel at the fire stations, town office and town house this winter.
  - Selectman Farnum toured the Ossipee Transfer Station with the Recycling Project. He also chaired the Municipal Building Committee meeting. The committee is developing information for town meeting.
  - Selectman Streeter attended the CC Broadband meeting. She may have an individual who is interested in shoveling at the fire stations, town office and town house this winter.
- OLD BUSINESS:
  - Custodial was not discussed
  - Social Media Policy was not discussed
  - 2019 BOS Goals was not discussed
- PUBLIC COMMENT:
  - Advisory Budget Committee Chairman Cook asked the board if they had made a decision concerning their right to look at the employee's timesheets. The board replied they had not and would meet to discuss the issue.

- EDC Chairman Farley complimented the Friends of the Town House for all their work in restoring and keeping the building so beautiful.
- Jim Bowles reported that the plaque that was dedicated in remembrance to David Bowles is still going through the official process. During this process, it was noted that David's middle initial was left off the paperwork. That has been corrected. There is no date of completion. He also stated that the family will be purchasing the plaque.
- NON-PUBLIC PER RSA 91-A:3 II (a) & (C):
  - Motion made by Chairman Poirier to 7:28pm to enter a non-public session under RSA 91-A: 3 II (a) & (c). Motion seconded by Selectman Mason and passed. Poirier Y, Ricker Y, Farnum Y, Mason Y and Streeter Y.
  - Vote to return to public session made by W. Farnum seconded by D. Poirier at 7:56 PM. Passed unanimously. Poirier Y, Ricker Y, Farnum Y, Mason Y and Streeter Y.
  - Announced in public session that the minutes to non-public Session # 1 and # 2 were sealed.

ADJOURNMENT:

Motion to adjourn at 7:58 PM made by R. Mason seconded by D. Poirier passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum