

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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WWW.TAMWORTHNH.ORG

Selectmen's Meeting 6:00pm
Town Office

Thursday, June 25, 2020

Draft Minutes

- CALL TO ORDER: The meeting was called to order at 6:04 pm by Chairman Farnum. Present are Melanie Streeter, Rebecca Mason, Aaron Ricker, Kelly Goodson. Also present is John Scruton, Interim Administrator and Ed Comeau. Jim and Maureen Diamond are present on Zoom.
- APPOINTMENTS:
 - Mount Washington Valley Economic Council - Pat Farley - Representative A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes
Goodson - yes
Mason - yes
Ricker - yes
Farnum - yes
 - Mount Washington Valley Economic Council - Aaron Ricker as Alternate - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes
Goodson - yes
Mason - yes
Ricker - abstained
Farnum - yes
 - Tamworth Economic Commission - Abby Drake- Commissioner A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson She works at the Distillery. The recommendation came through Kimball Packard.
Streeter - yes
Goodson - yes
Mason - yes
Ricker - yes
Farnum - yes
 - Joint Loss Committee Employee representatives - Mary Cronin and Tim Robinson - Selectman Mason - this is to let everyone know who will be on the Committee. The first meeting will be July 1 at 9:30 in this building.
- PUBLIC INPUT - none
- NEW BUSINESS:
 - Welfare Directors Job Description - approve - dated 6/25/2020. A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes
Goodson - yes

Mason - yes
Ricker - yes
Farnum - yes

- Traffic & Road Regulations & Policy - review - skipped - see details at end of this list
- Tamworth Wireless changing to Grasshopper Wireless - Memorandum of Understanding-Great Hill Fire Tower. The concern is that the equipment was on a tower in Tamworth. Primex covers the liability. The MOA needs to be more detailed about the liability of Grasshopper - they will need to carry insurance and it needs to be stated clearly. Add - if it causes interference with existing town equipment, they will be financially responsible for correction - i.e. frequency changes in the future. There needs to be a termination clause. Mr. Scruton will complete the edits and will check with Primex. If they have additional suggestions, he will bring those to the next meeting. Also check with the Fire Department and the Conservation Commission for their input. First read will be done on July 2 with expected adoption on July 9.

- Approval of Municipal Warrant – Unlicensed Dogs - 257 persons have failed to comply with the RSA 466:1. This warrant will be handed off to the Police Department to begin the process. A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes
Goodson - yes
Mason - yes
Ricker - yes
Farnum - yes

- Acceptance of Unanticipated Funds - \$ 14,114.37 Fire Dept COVID-19 funds -A motion to accept and expend - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes
Goodson - yes
Mason - yes
Ricker - yes
Farnum – yes

- Acceptance of Unanticipated Funds - \$3,488.17 for GOFFER funds. - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes
Goodson - yes
Mason - yes
Ricker - yes
Farnum – yes

- Procedures for BOS - first read - Selectman Farnum - meeting time? It is listed as Tuesdays; we meet every Thursday at 6 pm. It could read "shall meet every 2nd and 4th and may be held every Thursday." Meet every Thursday can cancel if needed. "Shall be held every Thursday at 6 pm unless otherwise noticed" is preferred.
Duties - Chairman - change to Selectboard chairperson? Leave as is. Remove "two". Under #6 - add an s on other or change to etc. Both "and" are needed, other should be plural.
Take out building permits and change to applications and other permits. Eliminate the whole line

#4. Change action items to signature file.

Appointments need to be listed.

Preceding week - needs to be submitted on a Wednesday a week before you wish to be placed on the agenda. Eliminate "preceding" and make it say on the Wednesday a week before the meeting.

Public hearings - #2 - remove "for" before "among speakers".

Content can not be limited, but the time allotted can be.

Conduct with other Board Members and Staff - #1 - end the sentence at individual.

Individual Selectboard Member should have a bolder print.

How to modify "conduct any business" to allow work for the Town, i.e. transfer station, COVID meetings, etc. This is covered just above, remove #2. Add item 6 - any Board member that has a relationship to an issue, members will abstain or announce if they have a personal conflict of interest with the item - use as #2. The individual shall seek to avoid or state conflicts of interest.

Jim Diamond is looking for the discussion on the Transfer Station. It will be spoken about in the Selectmen's Updates.

- Computer Room - Selectman Farnum did some measuring and has found a couple of concerns. what is the main reason for closing it off? This is for security. Closing the room will create a hot room and may cause a humidity issue as well. It could be left open at the top or with ventilation across the top. Selectman Farnum feels that hardware cloth on the outside with a locked door would be a solution. \$155-\$200 is the cost for the door. Selectman Farnum will check on the cost of the hardware cloth. We could email John to see if a cage is acceptable.
- Administrator Update - Mr. Scruton - nothing to report. Selectman Mason asked if he could contact the drug consortium regarding the drug policy. It does not include the police, there are only 4 CDLS on the list. The alcohol policy from the lawyers could be added into the drug policy.
- Traffic and Road Regulations and Policy - was never adopted. Language on roads to summer cottages should be added. Public hearing will need to be held, perhaps September? OHRV use on public roads - we will have to adopt those for snowmobile use. Willie will send out the RSAs to the Board. Permitted roads will need to be listed in the policy. The Road Study Committee may have useful input. Send to the Snowmobile person also, to see what crossings they see as needing to be addressed.

▪ SIGNATURE FILE:

- Selectmen's minutes for June 18, 2020 - missing a "w" in Bowles. A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes
Goodson - yes
Mason - yes
Ricker - abstained
Farnum - yes
- Selectmen's Non-public minutes for June 18, 2020 - Session #1 - RSA 91-A:3 II (a) - not sealed A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes
Goodson - yes
Mason - yes
Ricker - abstained
Farnum - yes

- Selectmen's Non-public minutes for June 18, 2020 - Session #2 - RSA 91-A:3 II (b) - not sealed A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes Ricker - abstained
Goodson - yes Farnum – yes
Mason - yes

- Selectmen's Non-public minutes for June 18, 2020 - Session #3 - RSA 91-A:3 II (c) - sealed - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Streeter - yes Ricker - yes
Goodson - yes Farnum – yes
Mason - yes

- HEB Contract - EPA requirements for groundwater testing - review for next week

- Accounts Payable Manifest - \$38,164.43, YTD\$4,969,789.31 A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes Ricker - yes
Goodson - yes Farnum - yes
Mason - yes

- Payroll Manifest - \$25,644.02 A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes Ricker - yes
Goodson - yes Farnum - yes
Mason - yes

- Application for Veteran's Exemption – Map 415 Lot – 090-010 - originally denied due to missing form DD214. With COVID that information can not be provided. Other documents have been provided for proof of Navy enrollment. Selectman Farnum made a motion to change "denied" to "granted" and initial it, put a copy of the minutes in the file, and a note that COVID 19 did not allow her to get the documents, and that she will provide the document within one year. Selectman Goodson seconded.

Streeter - yes Ricker - yes
Goodson - yes Farnum - yes
Mason - yes

- Yield Tax Levy – Map 414 Lot 077 - \$217.27 A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Streeter - yes Ricker - yes
Goodson - yes Farnum - yes
Mason - yes

▪ SELECTMEN'S UPDATE:

Selectman Mason - concerns at the Transfer Station - splitting the middle lane due to backup of cars in the MSW. This has been addressed. Masks vs. nonmasks of employees is also a concern. There is no mandatory mask requirement. Strongly encourage the workers that if they wish to help, ask the owner to get back in the car and do the work for the owner. People want us to adopt an ordinance. There is

currently a court case on this. Maureen Diamond spoke about the concern that people feel they are not being respected when they see employees not wearing masks. Selectman Farnum spoke about people feeling frustrated. There have been requests for more signs. "Please wear a mask and social distance" sign could be placed on the roadway. The Board concurs that the sign can be installed. Deliver some shields to the Transfer Station. Broadband survey is ready to go out to entire county. Served, underserved, and not served are all being looked at. Paper copies are desired as an option, to be dropped off at the Town Office. The survey will run until July 31. The SAUs will receive it, to share it with their teachers. A proposal for +/- \$11 million was put in. Everything has to be completed by the end of 2020, so there is no way for anyone to meet the requirements of the RFP. Sewer Commission met Tuesday night. The propane tanks will be sat upright next week. The generator is now running. The caps on the grinder pumps were not locked but are now. The Library would like to do a Virtual Walk Fundraiser in lieu of the 5K this year. They are looking for approval from the Health Officer, for the event to be held on the weekend of the 3,4 or 5th of July. Social distancing must be maintained.

Selectman Ricker - Planning Board meeting last night - concern about Sewer Commission. What is the procedure? Selectman Mason says that the application was denied because there is no room for them on the system. The applicant has to file with DES and receive their permission, then the Sewer system could review the application.

Selectman Goodson - three people have asked about Tamworth's leash law. There was a report that there was something new with the COVID rules. The State does have a leash law; Selectman Mason will post it on the website.

Selectman Streeter - met with a cleaning company for the Town House, Town Office and Fire Station. She met with another roofing company and spoke with a company about cleaning supplies, sanitizer dispensers and such. These are ongoing discussions. The roofing person mentioned that trees need to be trimmed between here and the tavern. They are all touching the roof. Some of them are wrapped into the wires as well. Still working on the filing.

Selectman Farnum - Chocorua project - steps on the East side have been removed. He met with a representative of the company that provided the blocks, who stated that there is nothing wrong with the blocks, perhaps not sealed right. John Gotjen and Peter Smart attended that meeting. Mr. Smart is concerned because their steps were redone also, he has a liability concern with the steps also. The files need to be reviewed, and a meeting held with all the parties involved in the project. Selectman Farnum will work with Mr. Gotjen and Mr. Smart.

An individual bought a house on Turkey Street and has voiced concerns about a neighbor that has junk across property lines, and in the Town ROW. This has been addressed previously. This gentleman has spoken to his lawyer, who told him that junkyards are the responsibility of the Town. Selectman Mason - There are a number of people on Turkey Street who would like to know how the assessor determines how junkyard areas affect your assessment.

HEB engineer - met with him for a price estimate on the work at the Transfer Station to bring it up to a Recycling Center, who is supposed to get back with information by the end of the month. Selectman Mason is concerned with how long it would take to fill the trailers to send them out. Ossipee's new baler was approximately \$75,000.

CIP - Selectman Farnum will meet with them on the 30th about putting something into the CIP for the transfer station.

Elections - we need to start planning. The moderator will speak with the School regarding use of it for the primary in September. It has already been secured for the November voting. Selectman Farnum is hopeful that decisions from the State will be available for next week's information.

- OLD BUSINESS:
 - Job descriptions/Personnel Policies
 - Disposal of Town Owned Property – Method
 - Summer Cottage Roads - Approve

- NON-PUBLIC - Selectman Farnum motion to enter at 8:06 pm, Selectman Goodson seconded.

Streeter - yes	Ricker - yes
Goodson - yes	Farnum - yes
Mason - yes	
RSA 93-A:3: II (i) – Session # 1	
RSA 93 – A:3 II (c) - Session # 2	

 Selectman Farnum motion to leave nonpublic at 9:07 pm, Selectman Goodson seconded.

Streeter - yes	Ricker - yes
Goodson - yes	Farnum – yes
Mason - yes	

 Selectman Farnum motion to seal the minutes of Session #1 and Session #2, Selectman Goodson seconded.

Streeter - yes	Ricker - yes
Goodson - yes	Farnum – yes
Mason - yes	

- ADJOURNMENT: Selectman Mason made a motion to adjourn at 9:08 pm, Selectman Goodson seconded. The meeting was adjourned.

Respectfully submitted,
 Melissa Donaldson
 Recording Secretary

 William Farnum

 Aaron Ricker

 Rebecca Mason

 Melanie Streeter

 Kelly Goodson