

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting 6:00pm  
Public Hearing 6:00pm  
Town office

Thursday, August 22, 2019

MINUTES

*Approved as amended: September 5, 2019*

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason & Streeter, Road Agent Roberts, Asst Fire Chief Bowles, Police Chief Littlefield, Friends of the Town House members C Cook and L Cook, Conservation Commission Chairman O'Bryan, CIP Chairman Waldron, residents from Tamworth Pines Coop, videographer from governmentoversite.com, Town Administrator McWhirter and several members of the public.

- CALL TO ORDER: Chairman Poirier opened the meeting at 6:00pm.

Before opening the Public Hearing, Chairman Poirier explained there was a posting error for the meeting and asked if the residents of Tamworth Pine Co-op wish to continue with the public hearing or postpone it. Everyone in attendance agreed to move forward.

- PUBLIC HEARING: per RSA 231:133 & 231:133-a
- OPEN PUBLIC HEARING: Chairman Poirier opened the public hearing at 6:05pm. The approved road names for Tamworth Pines Co-op will be Black Bear Road, Birchwood Drive and Hemlock Drive. The residents explained which names they would like on which road.
- CLOSE THE PUBLIC HEARING: At 6:14pm, Chairman Poirier closed the public hearing and reconvened the Selectmen's meeting.

*Chairman Poirier made a motion to approve the street names for Tamworth Pines Co-op as Black Bear Road, Birchwood Drive and Hemlock Drive. These changes will take affect October 28, 2019. The motion was seconded by Selectman Mason and passed unanimously.*

- DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts reported the crew is still working on Washington Hill Road. They have been grading numerous roads and removed fallen trees after the last storm. Mr. Roberts thanked Jason Noyes for always being available to help remove trees when necessary. The crew will be crushing about 2000/yds of gravel that was removed from Washington Hill Road. A resident from Mountain Road, shared with Selectman Farnum how pleased they are with the

work that has been done. By replacing the culvert there have been no wash outs.

- Police
  - Police Chief Littlefield stated the department has been busy with the usual summer activity. He attended a conference on school safety. There have been numerous complaints of speeding on Route 113. He is aware of the juvenile activity in the village. The radar sign is being repaired.
- Fire
  - Assistant Fire Chief Bowles reported the new fire truck has been delivered. There are a few minor adjustments and additions that need to be made before it is placed in service. The department is handling an average of 2 to 3 calls a week. There was a fire behind Kennebec Lumber started by a lightning strike. Resident Linda Cook inquired about the fire trucks traveling over Bunker Hill Bridge responding to a fire.
- Friends of the Town House
  - Member C Cook reported that yoga is being offered weekly at the town house. They had to remove a hornet's nest. There are 2 weeks left to buy tickets for the quilt raffle. The friends purchased "No Parking Signs".
- Administration
  - Town Administrator McWhirter reported that the 2019 statistical revaluation is just about complete. As of now, the assessed value for the town has increased about \$40m. The letters will be going out by the end of August/early September. A list of assessments for the entire town will be available at the town office. The assessor's recommendation is to continue the 20% revaluation for the next 4 years. He is not finding any big discrepancies. We are still working with BMSI and Avitar to make sure the 2 systems will merge properly for the 2<sup>nd</sup> issue tax bill. The board will discuss the possibility of asking a part-time highway employee to shovel the Town House and Town Office walkways this winter season. A list of those employees has been requested from the Road Agent. The town has received a \$483.85 credit from Eversource for the lights that have been out throughout the town. The auditor from Vachon and Clukay will attend the September 5<sup>th</sup> Selectmen's meeting to answer any questions they have regarding the 2018 audit. They will discuss the write offs she mentioned in her email to the board. The board agreed to ask Keith Garrett to review the IT Service proposals. The board reviewed a request to use the town house from the Brett School for staff training.

*Selectman Mason made a motion to allow the School to use the facility. No fee will be charged. The motion was seconded by Chairman Poirier and passed unanimously.*

- APPOINTMENTS:
  - Conservation Commission Chairman Nelson O'Brien presented a deed to the board to purchase a 2.5-acre parcel of land from The Community School. The land will be purchased for \$18,300 from the conservation fund. This parcel will be merged with the current town owned Jackman Pond Wildlife area.

- *Chairman Poirier made a motion to approve and sign the warranty deed for the land purchase. The motion was seconded by Selectman Mason and passed unanimously.*
- Jack Waldron, CIP Chairman discussed some of the proposals for 2020-2025 CIP plan. The CIP is considering \$200,000 be placed in a bridge capital reserve for 2020 and 2021 for the Bunker Hill and Scott Bridges. The town office roof will be pushed out until 2021, \$25,000 per year will be included for the 20% revaluation in 2020 – 2023. Once we have a figure for a new server, that will be given to the CIP. Town Administrator McWhirter is researching how long the Municipal Building Funds Article will be available.
- NEW BUSINESS:
  - The board opened the IT Service Bids. The bids will be reviewed by the board and resident Keith Garrett later. Rmon Networks, Certified Computer Solutions, LLC, Cybertron Network & IT Solutions and Lakes Region Computer all submitted bids.
  - Social Media Policy will be reviewed at the September 5, 2019 Selectmen's Meeting.
- SELECTMEN'S UPDATES:
  - Selectman Mason stated that the Ambulance RFP's will be presented at the ambulance meeting on Monday, August 26<sup>th</sup>. This group will also form a sub group to receive complaints and handle concerns. She will be attending the CIP meeting. As the Health Officer she answered resident's questions via email regarding water testing at the beach and spraying for mosquitos.
  - Selectman Farnum reported 3 more street lights are out. Town Administrator McWhirter will report these to Eversource. There is no Municipal Building Committee meeting in September.
  - Selectman Streeter attended the Library Trustees meeting. The library will have a satellite space at the town house while the carpets are being replaced. Hours will be posted on the library and town website.
- SIGNATURE:
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes dated August 8, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Farnum).
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes of August 14, 2019. The motion was seconded by Selectman Mason and passed (3-0-2 Streeter and Mason).
  - Chairman Poirier made a motion to approve and sign the Selectmen's non-public minutes dated August 8, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Farnum).
  - Chairman Poirier made a motion to approve and sign the accounts payable manifest dated August 23, 2019 in the amount of \$296,295.59. The motion was seconded by Selectman Mason and passed unanimously.

- Chairman Poirier made a motion to approve and sign the payroll manifest dated August 29, 2019 in the amount of \$\$30,694.76. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the following Items, seconded by Selectman Mason and passed (5-0):
  - Application for Reimbursement of forest land
  - Driveway Permit – Map 410-139
  - Land Use Change Tax – Map 414-65
  - Intents to Cut (4)
    - Map 410-139, 140 & 141 off Page Hill Road
    - Map 410-22 off Old Mail Road
    - Map 208-22 off Route 25
    - Map 419-7 off Hackett Hill Road
- OLD BUSINESS:
  - Custodial – was not discussed
  - 2019 BOS Goals – was not discussed
- ADJOURNMENT: At 8:00pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and pass unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

---

Daniel J. Poirier

---

Rebecca Mason

---

Aaron Ricker

---

Melanie Streeter

---

William W. Farnum