

TOWN OF TAMWORTH BOARD
OF SELECTMEN 84 MAIN STREET
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Selectboard Meeting
NONPUBLIC: 4:30 pm

Thursday, June 9, 2022

Meeting Minutes

CALL TO ORDER: Selectman Roberts called the Meeting to order at 4:30 pm.

- Roberts made a motion to go into nonpublic RSA 91-A:3 2 II Session 1 (a), session 2 (a), session 3 (a) at 4:31. Prentice seconded, Roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes.
- Roberts motioned to leave nonpublic session at 6:00 pm, seconded by Prentice, roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Minutes are not sealed.
- Call to order of public session made by Selectman Roberts at 6:02 p.m., seconded by Prentice, roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Present are : Selectmen Roberts, Doucette, Behr, Goodson, Prentice, Jim Bowles, Bruno Siniscalchi, Linda Cook, Ed Comeau/Government Oversight, Kelly Rines; Damon Steers, Keats Myer.

CHANGES/ADDITIONS TO AGENDA: Selectman Roberts requested that a Non-Public under RSA 91-A:3 2 II (a) Session #5 be added to the agenda.

PUBLIC INPUT:

- Jim Bowles: Spoke about the purchasing of the SUV for the fire department. The dealer found a 2022 SUV that we can buy now. \$65,000 was allocated. Jim spoke with Bob Seston, Trustee of the Trust fund, and money has not yet been transferred to the Trust Fund, and it is not required to be done until December. Now that we are buying the SUV ahead of the anticipated timing, do the funds still need to be transferred? Keats mentioned that we have applied for a grant for this, and she will check in with the Grantors to see what the time frame is for notification. Lianne asked if it will be priced differently because it's 2022? Jim does not have the data on 2023 costs to make a comparison.

NEW BUSINESS:

- Tamworth Police Department – Chief Littlefield - **Public updates** from the department: Monthly stats are published, and it looks like we will have a busy summer. Officer Beede has been addressing traffic violations. Chief Littlefield has been attending and creating community events, including the Bi-annual Drug Take Back which brought in 19 pounds of prescription drugs. He noted that the public can always drop off prescription drugs at the Police Department. The Chief attended the school's family fun night, and joined in on Cook Memorial Library's strategic planning committee meeting. School ends next Tuesday. He has been interviewing officer applicants, and shared that it is hard to find certified officers, and that uncertified officers won't be road-ready until December. He has had many candidates in the interviews ask about the department being defunded, and stated that this is due to the public debate regarding the Sheriff's Department's role in Tamworth. Does the Board have an opinion on this issue? Candidates want to know they have job security. Karl asked if it would be helpful to put out a public statement that the board supports the police department. Lianne made a statement that she believes strongly in having a local police department. Emery stated that he does not see the Police Department

being defunded, and Behr stated his support for the department as well. Littlefield appreciated these comments and added that Tamworth has very committed employees. That being said staffing has been tough. The Chief announced we will be adding a parking enforcement officer to assist in Chocorua Lake parking rules enforcement. Littlefield gives a shout-out to Linda Eldridge, his administrative assistant, and thanked her for her important role.

- **Police Department Renovation:** In 2018, Primex (the town's insurer), conducted a safety and building code review of the Police Department's building. They found a handful of deficiencies which need to be remediated. Littlefield reviewed the history of getting this work done (Pandemic slowed up things). CIP recommended that we get an architect to do a needs assessment reviewing whether the building is suitable with minor adjustment, needs an addition, or is not suitable at all. The architectural drawing would be the foundation for pricing the remediation. Littlefield issued an RFP for hiring an architect, and received quotes ranging in price from \$7,000-\$15,000. CIP would work with the PD on a roll out for the resulting recommendation. Keats will communicate with Tim McGlew (so he is simply aware) and the future building committee. Rines: Asked if there is a copy of the inspection report from 2018. Keats will look for it. In the short term an important remediation that Littlefield wanted to address was fire blocking, he had Superior come in and add fire retardant insulation. Rines asked the age of the building, Littlefield is unsure but knew that the renovation was 2004. Damon Steers – asked if the BOS would make a motion to support the police department. The Select Board all stated their support, but declined to make a motion.
- **Update on Town Overlay Mapping Project:** Selectperson Prentice communicated that she had met with Becky Mason and David Little (Keats Myer, Randall Dearborn, and Nelson O'Bryan were also present) who working with CAI, Incorporated, on a very interesting and important mapping overlay on the property map system. These overlays will help with long and short-term planning, development, and taxation. David Little did a lot of the technical work. The Conservation Commission, Planning Board, Richard Roberts, and the Select Board were asked for what they liked to see for overlays, and a list was developed. Communications are challenging with CAI and there are issues: Some overlays are incorrect, and some are missing. Fixing it has been slow. So now, David is still working on crafting some overlays, and the BOS is looking at sending CAI a stern letter to have them be better to work with. It's an amazing tool.
- **Baron Gravel Pit Update** – Selectman Roberts spoke with the owner of the Baron Trust last week and he wanted to let us know the fence was complete. The fence was completed by the date it was required to be, and the HEB report was conducted on 5/31 and confirmed the fencing had been installed.

ADMINISTRATOR REPORT:

- Account Balance \$2,586,340
- CCCDPC Members will be sworn in this week.

SIGNATURE FILE:

- **Selectmen's Meeting Minutes**, June 2, 2022 - Motion to approve made by Roberts, seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts - Yes,
- **Non-Public Minutes** - RSA 91-A:3 II (a) Session #1, June 2, 2022 - Motion to approve made by Roberts, seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes
- **Non-Public Minutes** - RSA 91-A:3 II (b) Session #2, June 2, 2022 - Motion to approve made by Roberts, seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes
- **Non-Public Minutes** - RSA 91-A:3 2(a) Session #3, June 2, 2022 - Motion to approve made by Roberts,

seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes

- **Appointee Form** to CCCDPC, Maureen Kaskela - Signed
- **Appointee Form** to CCCDPC, Andrew Chehayl - Signed
- **Account Payable** - \$160,660.46 - Motion to approve made by Roberts, seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes
- **Payroll** - \$32,402.41 Motion to approve made by Roberts, seconded by Prentice. Roll call vote: Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts – Yes
- **Year to Date** - \$3,444,158.39

SELECTMEN'S UPDATE:

- Doucette: Reached out to Rep. Papas office about Norther boarders Community Grant – turns out all of Carroll County is in the attainment of its economic goals – and is not distressed. They list three major factors poverty level, % change in outmigration, and unemployment rate. What were the numbers in Tamworth? Numbers are revised in March, so we can see if we can revisit in March of 2023. The door is not closed. Building committee, Richard drafted an announcement for a building committee which can be posted next week. Karl is the liaison with the sewer commission, Richard is taking the alternate role, and attended last week. Septic engineer is giving a price to do an assessment on the system. Then the commission would decide whether to go forward with this. A licensed septic designer needs to make the assessment.
- Behr: Is meeting with June Aprille about TCNA Building Committee next Tuesday.
- Goodson: No meetings this past week. Did speak with Glenn as the transfer station who shared it is in need of moving some steel plates – the compacter needs to be shifted. Its currently on concrete, and is making huge gouges in the concrete. This must be addressed. So he is getting a bid for the steel plates. He has a drawing of how this would work. This is not in the budget and would be a line item transfer – an unexpected expenditure of money. He feels it has to happen. Lianne mentioned that Tim should be in the loop of the conversation. Keats will inform Tim.
- Prentice: Trying to schedule initial personnel policy committee meeting. Last week Lianne went to the Firewards meeting, to get their CIP report. Became a discussion about them educating Lianne on how the fire wards work, and fire department works and the expenses of things, and why it is important to have a fire station every five miles. Rescue vehicles enable them to respond to first aid on the scene, though they don't respond to ambulance rescue calls.
- Roberts. None

PUBLIC INPUT:

- Linda Cook asked about updates on the summer program. Emery reported that only 9 people are signed up for camp. Rines asked how many programs are there in town. There are several – Tin Mountain, Remick Farm, Bear Camp Center, and the Rec Department.
- Damon Steer asked - What is the capacity of the septic system? Behr responded that It's a matter of how you assess the buildings - DEP might say we are over capacity, but in actuality, we are probably only at 30% of capacity. The question is how to get to use it? Steer would like to understand and be involved/kept up to date. Behr gave the Historical Society as an example. Discussion of every building at its peak, which is never the case. Leach fields are brand new and have a capacity of 20,000 gallons a day.
- Linda Cook asked if the Non-Public meeting minutes of May 19th were ever approved. Keats will check.

NON-PUBLIC:

- Roberts motioned to go into nonpublic session under RSA 91-A:3 2 II (a) Session #4 and #5, Goodson seconded Doucette-Yes, Behr -Yes, Goodson- Yes, Prentice -Yes, Roberts - Yes, 5Y. 6:59, with a five-minute recess before beginning.
- Roberts motioned to leave nonpublic session at 8:21 pm, seconded by Goodson, roll call vote: Doucette Yes, Behr Yes, Goodson Yes, Prentice Yes, Roberts Yes. Minutes are not sealed.

Back in Public Session Doucette noted that he had seen a complaint about the noise from the Racetrack, and asked if the noise ordinance enforceable? Doucette is asking for the noise ordinance to be reviewed by our attorney.

ADJOURNMENT: Roberts motioned to adjourn at 8:24 pm