

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting 6 :00 pm
Town Office

Thursday, March 17, 2022

Meeting Minutes

- CALL TO ORDER: Selectman Roberts called the meeting to order at 6:00 pm.

Present: Selectmen Kelly Goodson, Selectmen Emery Roberts, Selectmen Lianne Prentice, Selectmen Karl Behr, Interim Administrator Mason, Melanie Streeter, Robert Farnum; Pat Farley, Mary Phelps, Richard Doucette, Gabrielle Watson, and Ed Comeau – Government Oversight. Present on Zoom: Jim and Maureen Diamond.

- CHANGES/ADDITIONS TO AGENDA – Addition to signature file. Abatement Map 214-18 and Zoning Verification form.
- PUBLIC INPUT: none
- NEW BUSINESS:
 - Election of Chair: Motion made by Selectmen Goodson and seconded by Selectmen Behr to make Emery Robert Chairman of the Board of Selectmen. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – abstained.
 - Indemnify The Board of Selectmen and agents: Motion made by Selectmen Roberts and seconded by Goodson to indemnify the Board and its agents under RSA 31:104 – Good Faith Immunity; RSA 31:105 – Indemnification for Negligence and RSA 31:106 – Indemnification for Civil Rights. Gabrielle Watson asked for clarification on Indemnification for Civil Rights. Discussion ensued. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.
 - Committee Assignments- Selectmen discussed committee assignments – see attached.
 - Sewer Commissioner – Robert Farnum gave a brief update from that last Sewer Commissioner's meeting. He stated that the Town Sewer System is over capacity and that there is no space or room to grow. He gave an explanation on how the calculation of usage was done using tax cards and occupancy as assigned by the Fire Department. He stated that the original system was designed for 19,600. He explained what DES accepts for calculations. Mr. Farnum informed the BOS that water meters have been placed on the municipal buildings to monitor water usage to determine if the usage is less than what has been calculated. Discussion ensued. R. Farnum stated that they were forming an advisory group to look at possible solutions and the future of the system. R. Mason asked if the request for volunteers could be placed on the Town's main web page. The BOS agreed to place it up on the Town's main web page.
 - Single Signature – Motion made by Selectmen Goodson seconded by Selectmen Prentice for the Chair of the Board of Selectmen to be the signature when one signature required. Discussion ensued. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – abstained.
 - Memo from Drummond and Woodsum – Conflict of Interest. Selectmen Prentice, Goodson, Behr and Roberts all stated that they had received it and read it.
 - Town Web Page Maintenance: The Board discussed this. They have requested the Administrator to put together a job description to be presented at the next meeting.
 - PILOT – Motion made by Selectmen Roberts seconded by Selectmen Prentice to start the negotiations with Stored Solar regarding the PILOT. Discussion ensued. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.

Abatement to be sent to the Lawyer: R. Mason stated that an abatement request that has information back to 2019 that was handled by the Town's lawyer at the time has questions that need to be answered and is requesting permission to send back to the original lawyer for clarification. Motion made by Selectmen Goodson and seconded by Selectmen Behr to approve sending the abatement back to the original lawyer. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.

Acceptance of Unanticipated Income: Motion made by Selectmen Roberts and seconded by Selectmen Goodson to accept and expend the amount of \$1,199.00 from the Tamworth Foundation. Discussion ensued that this was to purchase the Owl meeting communication device. Selectmen Goodson stated that this would be shared with the library. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.

- **INTERIM ADMINISTRATOR:** Bank balance is \$2,921,633. R. Mason stated that the bank balance did not include the manifest for the Highway truck, this week's payroll or AP. She updated the BOS that from now until June 30, 2022 that there would be approximately 2,000,000 in school payments, \$209,000 in Town Auction Properties about 296,000 in payroll and AP still to be paid. **Motion made by Selectmen Roberts and seconded by Selectmen Prentice to inform Department Heads to limit spending as much as possible until the next tax bills go out. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.** Board reminded of the Public Hearing on 03/24/22 to accept and expend \$297,800 for the Tax auctioned properties. R. Mason informed the board that contact had been made regarding the Town's EPA registration and that the Town had been granted a 30 day extension for registering. Sam Registration discussed regarding using a Selectmen as the name on the account until administrator hired, Selectmen Prentice name can be used. Request from Recreation Director for vacation time. **Motion made by Selectmen Roberts and seconded by Selectmen Goodson to grant the Rec Director wishes for his vacation from March 31 through April 4. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.** BOS updated on the new IRS mileage rate reimbursement of 0.585/mile. **Motion made by Selectmen Roberts and seconded by Selectmen Prentice to accept the new mileage rate of 0.585 per mile. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.** Update on emails for the Town of Tamworth. Department Heads returning to BOS meeting discussed. The BOS will now receive quarterly statements of all bank accounts from the treasurer.
- **SIGNATURE FILE:**
 - Selectmen's minutes for March 9, 2022 – to be brought to next meeting for approval.
 - Selectmen's minutes for March 15, 2022 – to be brought to the next meeting for approval.
 - Accounts Payable Manifest – Selectman Roberts made a motion to approve in the amount of \$84,576.52 Selectman Goodson seconded. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.
 - Payroll Manifest – Selectman Roberts made a motion to approve in the amount of \$31,256.76 Selectman Goodson seconded. Roll call vote: Prentice – yes; Goodson -yes; Behr – yes, Roberts – yes.
 - Abatement for Map 214 Lot 154 Sublot 47 -Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve the abatement for Map 214 Lot 154 Sublot 47. Roll call vote: Prentice -yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Abatement for Map 401 – Lots 44, 45 and 46. Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve the abatement for Map 401 Lot 144,45 and 46. Roll call vote: Prentice -yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Abatement for Map 200 Lot 300. Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve the abatement for Map 200 Lot 300. Roll call vote: Prentice -yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Abatement for Map 214 Lot 18. Motion made by Selectmen Roberts and seconded by Selectmen Goodson to approve the abatement for Map 214 Lot 18. Roll call vote: Prentice -yes, Goodson – yes, Behr – yes, Roberts – yes.
 - Intent to Excavate – Map 413 Lot- 13 – Motion made by Selectman Roberts to approve seconded Selectman Goodson. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes
 - Intent to Excavate – Map 413 Lot- 14 – Motion made by Selectman Roberts to approve seconded Selectman Goodson. Roll call vote: Streeter – yes, Roberts – yes, Goodson – yes, Mason – yes

- Intent to Excavate – Map 206 Lot- 40 – Motion made by Selectman Roberts to approve seconded Selectman Goodson. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Intent to Excavate – Map 218 Lot- 098 – Motion made by Selectman Roberts to approve seconded Selectman Goodson. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.
- Zoning Verification Form – 101 Main Street – Motion made by Selectman Roberts to sign form seconded Selectman Goodson. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes. Single signature.

▪ **SELECTMEN’S UPDATE:**

Selectman Prentice – Happy to be here.

Selectman Goodson – attended the Library meeting. They are working on the bookmobile. Student from UNH to upload documents into the data base that will be a shared database with other libraries. The library has so much going on it is hard to tell everything. Suggested to go to their web page.

Selectman Behr –Nothing at present.

Selectman Roberts – Came into the office for the meeting for the new Highway truck. Looked over the applications for the Town Administrator.

- **PUBLIC INPUT:** Maureen Diamond welcomed Selectmen Prentice and Behr. Thanked Selectmen Goodson and Roberts for returning to the board. Ed Comeau asked how many individuals on the Sewer System. Made the statement that Selectmen should not use private email for Town business because if legal case happens their phones could be requested. Asked if their could not be clarification for what type of abatements are being approved. Requested clarification of Sewer System. He asked if the motion to accept the payroll was accept to pay or accept the amount. He wanted clarification of the Zoning form that was signed. He wanted to know if you could get individuals served by the Sewer System to attend the meeting and maybe they would let you read their meters.
- **NON-PUBLIC:** Motion to enter into non-public at 7:44 PM under RSA 91-A:3 II (c) - Session #1 (a) Session #2 and (e) Session #3 - by Selectman Roberts, seconded by Selectman Goodson at 6:59 pm. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes.

Motion to leave non-public session at 8:45 PM by Selectman Roberts. seconded by Selectman Goodson. Roll call vote: Prentice – yes, Goodson – yes, Behr – yes, Roberts – yes. Motion made by Selectmen Prentice to change Session #2 from (a) to (b) no second or vote. Selectmen Roberts stated the minutes were not sealed.
- **ADJOURNMENT:** Selectman Roberts made a motion to adjourn, at 8:47 pm. The meeting was adjourned.

Respectfully submitted,

Rebecca Mason, Interim Administrator

Emery Roberts – Chairman

Lianne Prentice

Kelly Goodson

Karl Behr

Aaron Ricker