

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting  
Town Office

Thursday, September 19, 2019

MINUTES

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason & Streeter, Assistant Fire Chief Jim Bowles, EDC Chairman Farley, Friends of the Town House members L Cook and C Cook, Recycling Project members M Diamond and E Farnum, Andrew Kellar and Mike DeGregorio of NE Solar Energy, Town Administrator McWhirter, videographer from governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Poirier called the meeting to order at 6:00pm.
- DEPARTMENTS & COMMITTEES:
  - Fire
    - Assistant Fire Chief Jim Bowles reported that the department is handling medical issues daily. He is expecting the new fire truck to be in service in about 2 weeks.
    - Selectman Mason shared that the 6-town ambulance committee will meet on September 23 at 6:00. All 4 companies that submitted a bid will give their presentation.
  - EDC
    - Chairman Farley stated the committee is making plans for next year's Street fair. She attended the CC Broadband meeting. She stated that Jeb Bradley will be serving on the committee. She attended the LRPC meeting.
  - Friends of the Town House
    - Member C Cook was happy to report the Friends of the Town House received an \$8,000 grant from the Tamworth Foundation to repair the duct work at the town house. The Cook Memorial Library will be utilizing the town house for 2 weeks while repairs are being done.
  - Administration
    - Town Administrator McWhirter reported that the street lights have been repaired at Greg's Way and 28 Main Street. Selectman Farnum stated the street light at Tall Pines Road is out. He will get the specific pole number. The new floor was put in the Selectmen's Office. Thank you to Will and Rob Farnum and Chief Colcord for the help moving the furniture. The new computers were installed in the selectmen's office. That project has not been completed. The letters for the 2019 revaluation have been mailed. The dates to conduct hearings are September 27<sup>th</sup>, September 30<sup>th</sup> and October 4<sup>th</sup>. The board asked that an evening or Saturday meeting be scheduled. The board agreed to ask Mark Streeter to mow the old landfill. Bid requests will be sent out for diesel prices. Mission statements for the

tax-exempt organizations will be left in the Selectmen's office for the board to review. Per the following vote the board accepted the donation to EDC.

*Chairman Poirier made a motion to accept the \$120 donation to EDC to pay for the helium used at the 2019 Street Fair. The motion was seconded by Selectmen Mason and passed unanimously.*

▪ APPOINTMENTS:

- Tamworth Recycling Project members Maureen Diamond and Ellen Farnum came before the board with an update. They reported the glass recycling and steel/tin cans recycling has gone well. The container for the cans has not been filled yet. Supervisor Johnson has reported some contamination in both glass and can recycling. They suggested new signage would help and more education for the public to rinse all containers. The Recycling Project asked the board to allow a Planet Aid box to be delivered to the Transfer Station to accept clothing items for recycling. Town Administrator McWhirter will contact Planet Aid. After some discussion:

*Selectman Farnum made a motion to contact Planet Aid and have a box delivered to the Transfer Station. The motion was seconded by Chairman Poirier and passed unanimously.*

- Andrew Kellar and Michael DiGregorio from NE Solar Garden came before the board to discuss the proposed solar arrays being erected in town. He is asking if the board will be open to creating a PILOT for these individual arrays. Selectman Farnam stated that most of these properties were in current use, so there would be a Land Use Change Tax penalty. Having the arrays on these properties would ensure some tax benefit. The board is agreeable to this proposal. Town Administrator McWhirter will forward a proposed PILOT agreement to town counsel for review. With the board's permission, Mike DeGregorio will look at the closed landfill sight to see about putting an array there.

▪ NEW BUSINESS:

- The board had a lengthy discussion as to the department heads being required to attend all regular scheduled meetings. The board agreed that they must attend unless they are working or on vacation or sick. If the department head will not attend, they must provide a reason.
- The board has agreed to hold work sessions for the remainder of year on the off Thursday nights. The following is a list of the scheduled meetings:

• October 24, 2019 @ 5:30pm	Work session
• October 30, 2019 @ 6:00pm	Regular meeting instead of October 31, 2019
• November 7, 2019 @ 5:30pm	Work session
• November 14, 2019 @ 6:00pm	Regular meeting
• November 21, 2019 @ 5:30pm	Work session
• November 26, 2019 @ 6:00pm	Regular meeting instead of November 28, 2019
• December 5, 2019 @ 5:30pm	Work session
• December 12, 2019 @ 6:00pm	Regular meeting
• December 19, 2019 @ 5:30pm	Work session
- During the budget process this year, the department head and committee chairmen will meet with the Board of Selectmen and budget committee in the same meeting. These meetings will begin on October 27, 2019. The department heads will present their budget to the Selectman for discussion. The budget committee will be permitted to asked questions during this meeting. Once all budgets have been reviewed the budget committee will work to present recommendations to the board.

- SIGNATURE FILE:
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes for September 5, 2019. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Poirier made a motion to approve and sign the Selectmen's minutes for September 12, 2019. The motion was seconded by Selectman Mason and passed (3-0-2).
  - Chairman Poirier made a motion to approve and sign the (3) Non-Public Selectmen's minutes for September 5, 2019. The motion was seconded by Selectman Mason and passed. Session #1 (4-0-1), Session #2 (4-0-1) and Session #3 (4-0-1).
  - Chairman Poirier made a motion to approve and sign the accounts payable manifest dated September 20, 2019 in the amount of \$288,693.42. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Poirier made a motion to approve and sign the payroll manifest dated September 26, 2019 in the amount of \$28,374.30. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Poirier made a motion to approve and sign the following items, seconded by Selectman Mason and passed (5-0):
    - Intent to Cut – Map 415-56 off Depot Road
    - Driveway Permit – Map 410-139
    - Driveway Permit – 208-40
- SELECTMEN'S UPDATE:
  - Selectman Mason reported she will attend the 6-town ambulance meeting to review the 4 bids with the other towns. She attended a very productive CC Broadband meeting in which the governing rules have been adopted. 24 of the 27 towns in Carrol County have joined the organization. She attended the sewer commissioner's meeting and stated the sewer commissioners will submit the gallons per day (gpd) figures to DES next week.
  - Selectmen Ricker stated that PineTree Power has begun trucking out the waste water from the plant. He also stated the metals prices have been going down drastically.
  - Selectmen Farnum stated that the Municipal Building Committee is meeting on October 1<sup>st</sup>. He also attended the ambulance meeting and the sewer commissioners meeting.
  - Chairman Poirier stated the veteran's committee is planning for the veteran's celebration. They have requested equipment from the National Guard for the day of the event. The library will host some of the activities for the day at the Town House. The board asked Town Administrator McWhirter to contact Chief Colcord regarding Veteran's committee funds from the last sitting committee and check with Jim Bowles to see where the bridge dedication stands.
  - The board requested a non-public session be scheduled for September 26, 2019 at 5:30pm.
- OLD BUSINESS:
  - Custodial – was not discussed
  - 2019 BOS Goals - was not discussed
- ADJOURNMENT: At 7:35pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Farnum and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum