

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
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Selectmen's Meeting 6:00pm  
Non-Public Meeting 6:00pm  
Town office

Thursday, August 15, 2019

WORKSESSION MINUTES

Present: Chairman Poirier, Selectmen Farnum, Mason and Streeter, Police Chief Littlefield, Road Agent Roberts, Town Administrator McWhirter, videographer from governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Poirier call the meeting to order at 6:00pm.
- NON-PUBLIC per RSA 91 A:3 II (c)

At 6:01 pm, Selectman Mason made a motion to enter nonpublic session per RSA 91-A: 3, II (c). The motion was seconded by Selectman Streeter and passed. Poirier Y, Farnum Y, Mason Y & Streeter Y.

At 6:30 pm, Selectman Farnum made a motion to reopen the regular meeting. The motion was seconded by Selectman Mason and passed. Poirier Y, Farnum Y, Mason Y & Streeter Y.

Selectman Mason made a motion to seal the non-public meeting minutes, as it would adversely affect a reputation. The motion was seconded by Selectman Farnum and passed unanimously.

- OLD BUSINESS:
  - The board discussed with Road Agent Roberts and Police Chief Littlefield several changes and updates to be made to the Traffic and Road Regulation Policy. Chief Littlefield suggested revisiting the fine schedule. The Selectmen agreed to send a letter to the Barnstormer's to remind their patrons not to congregate in the street during intermission. Suggested changes will be made in draft form to revisit at the September 5, 2019 Selectmen's meeting. The board will invite the new food truck owner to a selectmen's meeting to discuss where he can conduct business in Tamworth.
  - The board briefly discussed the properties that have a formal PILT. The board will invite all the tax-exempt non-profit organizations to an information meeting scheduled for September 26<sup>th</sup> to discuss the PILT program as it would pertain to each organization.
  - The board reviewed job descriptions for the road agent, recreation director, town administrator, transfer station supervisor, fire chief and police chief. These will be updated to be more uniform and specific changes as addressed during discussion will be

made by the town administrator. The board agreed to ask the library director for a copy of her job description.

- The board reviewed a town house rental application. The fee for the use of the town house is \$50 and the user must submit a certificate of insurance. Town Administrator McWhirter will contact the applicant.

- **SELECTMEN UPDATES:**

- Selectman Mason stated she will share an email from Reed & Reed, the general contractor replacing the bridge over Lovell and Bearcamp Rivers. They will be holding a meeting to discuss the upcoming closure of NH Route 16.

- **NON-PUBLIC per RSA 91 A:3 II (a)**

At 7:45 pm, Selectman Mason made a motion to enter nonpublic session per RSA 91-A: 3, II (a). The motion was seconded by Selectman Streeter and passed. Poirier Y, Farnum Y, Mason Y & Streeter Y.

At 8:01 pm, Chairman Poirier made a motion to reopen the regular meeting. The motion was seconded by Selectman Mason and passed. Poirier Y, Farnum Y, Mason Y & Streeter Y.

- **ADJOURNMENT:** At 8:03pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum