

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Public Hearing per RSA 41:11 6:00pm
Selectmen's Meeting 6:00pm
Town Office

January 23, 2020

MINUTES

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason and Streeter, Fire Chief Colcord, Asst Fire Chief Bowles, Police Chief Littlefield, Road Agent Roberts, EDC Chairman Farley, Advisory Budget Committee members Cook, Siniscalchi, Mason, Friends of the Town House member Cook, Recycling Project member Farnum, Tom Gross from Saco Headwaters Alliance, Sue Stowbridge, Barb Bloomberg, Kelly Goodson, David Little, John Gotjen, Finance Officer Estabrook, Town Administrator McWhirter, governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Poirier opened the meeting at 6:07pm.
- OPEN PUBLIC HEARING: Chairman Poirier opened the public hearing at 6:08pm.
 - A few residents appeared before the board to voice concerns to the changes to the Traffic & Road Regulations and Policy. Sue Stowbridge asked if the parking in the village should be changed. Barb Bloomberg questioned painting a line down the center of the street and painting the lines for parking spaces. Chairman Poirier commented that people get upset when lines are painted. Selectman Farnum stated the board is discussing expanding the parking lot behind the town offices. There was discussion regarding the loss of parking in the village and handicap parking. TVA did a traffic flow study many years ago. David Little suggested changes and clarification in a few sections.
 - 106A – No parking in traveled portion of town roadway. Travel lanes should be defined.
 - 107 - From November 1 to May of each year. May what?
 - 301 & 302 – No record of RSA 215-A:6 and :15 or RSA 215-C:8 being accepted.
 - Winter Road Closings – Mr. Little stated the Selectmen do not have authority to close roads. Road closures need voter's approval by RSA 231:81.
 - Barb Bloomberg suggested speed limit signs in the village and Kelly Goodson suggested "no parking on bridge" signs in the village. She also suggests stanchions in the village to slow traffic. Police Chief Littlefield thought that would get people's attention.
- CLOSE PUBLIC HEARING: Chairman Poirier closed the public hearing at 6:22pm
 - Chairman Poirier stated that the board would discuss the public's input and not sign the policy at this time.
- DEPARTMENTS & COMMITTEES:
 - Highway
 - Road Agent Roberts reported he and his crew have been busy with a few storms, brush cutting and tree trimming. Performing regular maintenance of vehicles. Mr. Roberts stated

his salt usage is about the same as last year. He uses about 600 to 900 tons per season. He is saving money using the per diem employee to shovel the sidewalks in Chocorua, the town office and town house.

- Fire

- Fire Chief Colcord stated the department responded to 56 calls last month. The new fire engine is totally in service. The board discussed the need to replace the fire/rescue vehicle this year. The Chief stated he spent about \$3,800 on maintenance this year on the fire/rescue vehicle. Chief Colcord stated he believes a replacement can wait a year or so. His Tahoe has 95,000mi, that is being slated for replacement in 2021.

- Police

- Police Chief Littlefield reported January has been relatively quiet. He did report to an accident in the village today. He briefly discussed his warrant article for a police vehicle being reduced to \$35,000. He still would prefer a Tahoe. There are a lot of areas in town he feels a 4x4 is needed. The state bid is through Hillsboro Chrysler Dodge for the sedan and they can't fill orders until 2021.

- EDC

- Chairman Farley is happy to welcome Laura Pike as a new member to the commission. Wet Paint's 4th year is scheduled for April 27 to May 3. She spoke briefly about organized skating on Chocorua Lake.

- Friends of the Town House

- Member Cook stated that the use of the town house is busy. Over 220 people attended the Farmer's Market on Saturday. There are lost and found items available.

- Administration

- Town Administrator McWhirter reported a donation from Remick Country Doctor Museum for \$1,250.

Chairman Poirier made a motion to accept the \$1,250 donation from the Remick Country Doctor Museum. They have agreed to donate 4 equal payments of \$1,250 this year. The motion was seconded by Selectmen Mason and passed (5-0).

- The new recipient for the Boston Post Cane will be Jean Ulitz. Mrs. McWhirter will contact Chris Clyne.

Chairman Poirier made a motion to accept the Town Administrator job description to include Monday through Friday, 8.5hrs per day with 1/2 hr break. The motion was seconded by Selectman Mason and passed (5-0).

- The Selectmen's Public Hearing for the budget is scheduled for February 6, at 6pm. The Selectmen will begin their meeting to conduct other business at 5pm. The Department Heads should be at the public hearing, not the selectmen's meeting.
- The board does not want to include the MS1 in the town report. The pages that are created with this information will remain the same. The pages in the town report will be recreated to include all benefits for each employee.
- Tax Collector Trammell asked about town vote. It will be held on Wednesday night at 7pm, March 11, 2020.

- APPOINTMENTS:
 - Ellen Farnum with the Recycling Project reported the group held a well-attended meeting on December 6 to discuss regional solutions for waste management and recycling. This meeting included Carroll County Commissioners, Selectmen from surrounding towns, Sue Ticehurst, EDC members, NRRA and Lake's Region Planning. There is a 2nd meeting in Meredith on February 6th to discuss regional collaboration to manage solid waste. Paige Wilson has agreed to work with Tamworth and other surrounding towns to get competitive contracts. There is a need for a glass crushing site. The Tamworth Recycling Center needs a baler to create a saleable product and an upgraded infrastructure to make this feasible. They continue to work with other towns to find solutions and brainstorm
 - Tom Gross of Saco Headwaters Alliance Board discussed protecting our water. He is asking for municipal leaders in the area to participate in a steering meeting to discuss "how to protect and preserve groundwater".
- NEW BUSINESS:
 - 2020 Budget and warrant article review
 - Town Administration (4130.20)
The cost and where to print the town report were discussed. No decision was made.
 - Police Department (4210.10)
Chairman Poirier made a motion to accept and approve \$390,780 for the Police Department 2020 budget. The motion was seconded by Selectman Mason and passed (5-0).
 - General Assistance (4440.10)
Chairman Poirier made a motion to accept and approve \$22,554 for the General Assistance 2020 budget. The motion was seconded by Selectman Mason and passed (5-0).
 - Conservation Commission (4612.10)
Chairman Poirier made a motion to accept and approve \$ \$6,881 for the Conservation Commission 2020 budget. The motion was seconded by Selectman Mason and passed (5-0).
 - Highway Department (4312.20)
Chairman Poirier made a motion to accept and approve \$5,000 be included in the highway department 2020 budget for Lakeside Security for monitoring. The motion was seconded by Selectman Mason and passed (5-0).
 - After some discussion the fire/rescue vehicle will not be on the warrant this year. It will be replaced with an article to put \$100,000 in an already established capital reserve fund.
 - The warrant article for the gear washer/dryer was decreased to \$24,000 from \$28,000.
 - It was determined the land line at the recreation department should remain in place. The use of only a hotspot is not very reliable for communication.
 - Art Mason is working with Eversource in regard to Tamworth streetlights.
 - Northern Human Services has submitted paperwork for \$3,750 for outside agencies.
- SIGNATURE FILE:
 - Chairman Poirier made a motion to approve and sign the Selectmen's minutes for January 9, 2020. The motion was seconded by Selectman Mason and passed (4-0-1 Ricker).
 - Chairman Poirier made a motion to approve and sign the Selectmen's (2) sets of non-pubic minutes dated January 9, 2020 and (1) set dated January 14, 2020. The motion was seconded by Selectman Mason and passed (4-0-1).

- Chairman Poirier made a motion to approve and sign the 2019 Accounts payable manifest dated January 23, 2020 in the amount of \$38,831.22. The motion was seconded by Selectman Mason and passed. Chairman Poirier made a motion to approve and sign the 2020 accounts manifest in dated January 23, 2020 in the amount of \$287,332.10. The motion was seconded by Selectman Mason and passed (5-0).
- Chairman Poirier made a motion to approve and sign the payroll manifest dated January 30, 2020 in the amount of \$34,231.79. The motion was seconded by Selectman Mason and passed (5-0).
- Chairman Poirier made a motion to approve and sign an appointment form to the Conservation Commission for Charles Townsend, Lucy Gatchell and Christopher Morgan. The motion was seconded by Selectman Mason and passed (5-0).
- Chairman Poirier made a motion to approve and sign an appointment form to the Economic Development Commission for Laura Pike. The motion was seconded by Selectman Mason and passed (5-0).
- Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed (5-0).
 - Application for Current Use – Map 414-055
 - Yield Tax Levy – Map 208-040
 - Forest Stewardship Plan – Map 414-57 & 58
 - Permit for Sale of Fireworks-Map 210-012.1
- **SELECTMEN’S UPDATE:**
 - Chairman Poirier attended the Economic Development Commission meeting.
 - Selectman Mason reported a CC Broadband meeting on 2/13/2020 in No Conway. NH Health new virus alert. Rob Farnum, as the newest Sewer Commissioner did some work on the generator building.
 - Selectman Ricker picked up recycling.
 - Selectman Farnum reported that Ralph Weymouth the current Boston Post Cane holder passed away at 103.
 - Selectman Streeter attended the Library Trustees meeting.
- **OLD BUSINESS:**
 - Social Media & Event Policy
 - Job descriptions
 - Procedures for BOS
- **PUBLIC COMMENT:**
 - Conway Daily Sun reporter Steer asked for comments about the petition article to reduce the Select board from 5 members back to 3. Chairman Poirier signed the petition and Selectman Farnum is not in favor of it.
 - Art Mason stated he is going ahead with his petition article for an elected budget committee.
 - 2020 Revenue figures will be available at the next meeting.
- **NON-PUBLIC per RSA 91-A:3, II (a)**
 - Motion made by Chairman Poirier at 8:40pm to enter a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Mason and passed by roll call vote. Poirier Y, Ricker Y, Farnum Y, Mason Y & Streeter Y.
 - Motion made by Chairman Poirier to reopen the regular session at 9:00pm. Motion seconded by Selectman Mason and passed unanimously.

Chairman Poirier made a motion to seal the minutes of the previous non-public meeting as it could affect a reputation. The motion was seconded by Selectmen Farnum and passed. Poirier y, Ricker Y, Farnum Y, Mason Y & Streeter Y.

- **ADJOURNMENT:** At 9:02pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and passed (5-0).

Submitted respectfully,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum