

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Work Session 4:00pm  
Public Hearing per RSA 72:74 6:00pm  
Town Office

Thursday, December 19, 2019

WORKSESSION AGENDA

PRESENT: Chairman Poirier, Selectmen Ricker, Farnum, Mason and Streeter, Advisory Budget Committee members Siniscalchi, Cook and Mason, Mike DeGregorio for NH Solar, Kathy Padgett, Jay & Holly Burnell, Steve Gray, Finance Officer Estabrook, Town Administrator McWhirter and members of the public.

- CALL TO ORDER: Chairman Poirier called the meeting to order at 4:00pm.
- NON-PUBLIC per RSA 91-A:3, II (a)
  - Motion made by Chairman Poirier at 4:01 pm to enter a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Mason and passed by roll call vote. Poirier Y, Ricker Y, Farnum Y, Mason Y & Streeter Y.
  - Motion made by Chairman Poirier to reopen the regular session at 5:30 pm. Motion seconded by Selectman Mason and passed unanimously.

*Chairman Poirier made a motion to seal the minutes from the previous non-public meeting as it could adversely affect a reputation. The motion was seconded by Selectman Mason and passed unanimously.*

During the non-public session:

*Chairman Poirier made a motion to approve and sign the sealed non-public minutes of November 20, 2019 and December 17, 2019. The motion was seconded by Selectman Mason and passed unanimously.*

- ADMINISTRATION:  
Town Administrator McWhirter reported that a sander from the highway department was sold for \$1,000.

*Chairman Poirier made a motion to accept the \$1,000 for the purchase of the sander. The motion was seconded by Selectman Mason and passed unanimously.*

The board briefly discussed the \$500 fine impose to Care Plus Ambulance that has not been paid. A 2<sup>nd</sup> reminder will the sent. The resident that damaged the building at the transfer station has been billed for damages. A 4-drawer cabinet will be purchased and made available for use by the Board of Selectmen. A meeting regarding the ambulance contract will be held on January 6, 2020 in Freedom.

- *Chairman Poirier made a motion to have town council review the proposed ambulance contract. The motion was seconded by Selectman Mason and passed (5-0).*

The board instructed Ms. McWhirter to have town council draft warrant articles to address issue regarding Philbrook Neighborhood Road, NE Solar lease options and ambulance contract. Petition warrant articles are due February 4, 2020. The last day to hold at least one public hearing on the budget is February 14, 2020. The 2020 budget and warrant must be posted February 24<sup>th</sup>. The annual town reports will be due to the public by March 3, 2020. Ms. McWhirter will coordinate with the school board before scheduling the town's public hearing.

*Selectman Mason made a motion to schedule the first public hearing for February 6, 2020 unless it interferes with the school board meeting. The motion was seconded by Chairman Poirier and passed unanimously.*

Selectman Farnum acknowledged the passing of lifelong resident Donald Hutchins. Mr. Hutchins was very active in town. He served as a Selectman for 7 years, as a fire warden for 6 years and as special police officer for 11 years.

- PUBLIC HEARING: Chairman Poirier opened the public hearing at 6:00pm to discuss RSA 72:74:
  - Selectman Farnum explained that the town is entering into an agreement with NE Solar Garden to lease the land at the old landfill for \$1,000 for this year. Once the agreement is signed NE Solar Garden will pursue the venture in designing a solar array to sit on top of the landfill. The array at the landfill should produce 1 megawatt of solar energy. A warrant article will be voted on at the 2020 town meeting to lease the land for 25 years at \$10,000 per year. The agreement being entered into is a PILOT (Payment in Lieu of Taxes). The PILOT agreement will pay \$3,500 per megawatt of energy. This PILOT agreement includes 6 lots that are owned privately that will produce 26 megawatts of solar energy. If applicable, a Land Use Change Tax may be collected. The projection for the completion is spring of 2021. There was a brief discussion with members of the public.
- ADJOURN PUBLIC HEARING: At 6:30pm, Chairman Poirier closed the public hearing and the following motions were made:

*Selectman Farnum made a motion to approve the Payment in Lieu of Taxes Agreement between Town of Tamworth and New England Solar Garden, Corp. for the following parcels of land. Further, as there is only one signature line for the town that the Chairman of the Board sign on behalf of the town.*

*Homestead Trust II      10 megawatts for both lots  
Map 415 lot 053  
Map 415 lot 017*

*Sugar Pine Trust      1 megawatt  
Map 215 lot 055*

*Sugar Pine Trust      10 megawatts for both lots  
Map 415 lot 051  
Map 415 lot 016*

Windover Trust II            5 megawatts  
Map 415 lot 052

Town of Tamworth        1 megawatt  
Map 415 lot 091

*The motion was seconded by Selectman Mason and passed (5-0).*

*Selectman Farnum made a motion to sign and enter into a land lease option and lease agreement with NE Solar Garden Corporation, to be fully executed when NE Solar Garden Corp delivers a check in the amount of \$1,000 to the Town of Tamworth and signs the land lease option and lease agreement. Further, as there is only one signature line for the town that the Chairman of the Board sign on behalf of the town. The motion was seconded by Selectman Mason and passed (5-0).*

▪ NEW BUSINESS:

▪ 2020 Budget review

4130.20 Town Administration

Decrease office supplies by \$500.

The cost of \$600 for Crystal Rock will be removed from the budget for 2020.

Selectman Streeter suggests the Finance position should be 40 hours. This will be discussed at a later meeting. As mentioned in the past the current staffing of the office gains an additional 600 work hours at \$200 more than if the office was staffed with 2 full time employees.

4150.60 Data Processing

- Will be reviewed with the new IT Company, Cybertron Networks. A price for a laptop will also be obtained.

4194.10 Town Office Building

- The board agreed to increase the grounds maintenance and building maintenance lines by \$800.00 each.

4194.20 Town House

- The board agreed to increase the Building repair and maintenance line by \$5,000.

4215.10 Ambulance Contract

- The contract will be reviewed by town council and wording for the 2020 warrant article will be drafted by town council.

Transfer Station

Confirm costs for transfer station decals for 2020/2021

The board reviewed the proposed Capital Improvement Program and discussed which items will be included on the 2020 warrant.

▪ SIGNATURE:

- Chairman Poirier made a motion to approve and sign the Selectmen's minutes December 5, 2019 as amended. The motion was seconded by Selectman Mason and passed (4-0-1 Ricker). Advisory

Budget Committee member Siniscalchi reported that the Chief purchased 100 feet of hose for \$5,800, not 5800 feet of hose.

- Chairman Poirier made a motion to approve and sign the Selectmen's non-public minutes of December 5, 2019. The motion was seconded by Selectman Mason and passed (4-0-1 Ricker).
- Chairman Poirier made a motion to approve and sign the appointment for Rob Farnum as Sewer Commissioner. The motion was seconded by Selectman Mason and passed (4-0-1 Farnum).
- Chairman Poirier made a motion to encumber the following items for 2019 totaling \$53,207.54. The motion was seconded by Selectman Mason and passed (5-0).
  - WG Read Construction – cemetery fencing \$3,000
  - Econolodge – housing assistance \$86.11
  - MacMulkin Chevrolet – police vehicle \$35,264
  - The Rugged Store – laptop cradle \$116.50
  - Advanced Graphic – vinyl decals \$455
  - NEVO – equipment and installation \$9,735
  - Motorola Solutions – mobile radio \$3,538.56
  - Hidden Automotive – 2013 police cruiser brakes \$451.11
  - Hidden Automotive – 2013 police cruiser transmission fluid change \$202.98
  - Hidden Automotive – 2013 police cruiser oil pressure switch \$358.28
- ADJOURNMENT: At 8:00pm, Selectman Ricker made a motion to adjourn the meeting. The motion was seconded by Chairman Poirier and passed unanimously,

Submitted respectfully,

Darlene McWhirter  
Town Administrator

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum