

**Tamworth Budget Advisory Committee Meeting Minutes**  
**January 24, 2018**  
**Tamworth Town Offices**  
**6:00 p.m.**

Members Present: Becky Mason, Melanie Streeter, JoAnne Rainville and Lanette Libby.

Minutes Recording: Becky Mason

- I. Call to Order at 6:00 p.m.
2. Motion made to accept the minutes as corrected by M. Streeter seconded by J. Rainville. Vote: 4-0.
3. Each department was reviewed for vote regarding their revised/same budget: J. Rainville left at 7:15 pm so a number of votes may only show 3 instead of 4 for approval or non-approval.

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| <b>1. 4130.10</b> | <b>Selectmen</b> | <b>Voted: 3- Yes</b> | <b>0- No</b> |
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| <b>2. 4130.20</b>   | <b>Town Administration</b> | <b>Voted 0 - Yes</b> | <b>3- No</b> |
| This is due to the addition of a Part -Time Administrative Assistant. ABC recommends going back to two (2) full time employees at present time. |                            |                      |              |
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| <b>3. 4140.10</b>   | <b>Tax Collector/Town Clerk</b>    | <b>Voted: 4 - Yes</b> | <b>0- No</b> |
| <b>4. 4140.20</b>   | <b>Election &amp; Registration</b> | <b>Voted: 3 - Yes</b> | <b>0- No</b> |
| <b>5. 4150.50</b>   | <b>Treasury</b>                    | <b>Voted: 0 - Yes</b> | <b>4- No</b> |
| This was due to the fact that the committee felt that the mileage was excessive and deposits should be transported with Police Department assist as is done in other towns. Additionally, bank fees should be appropriated but should have a corresponding revenue more than what is charged to the Town. |                                    |                       |              |
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| <b>6. 4150.60</b>   | <b>Data Processing</b> | <b>Voted 0 - Yes</b> | <b>3- No</b> |
| The amount requested does not indicated the entire amount of money that is needed to institute the program. An appropriation of 70,000.00 is needed next year to complete the conversion. |                        |                      |              |
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| <b>7. 4152.10</b>  | <b>Revaluation of Property</b> | <b>Voted: 3 - Yes</b> | <b>0- No</b> |
| <b>8. 4153.10</b>  | <b>Legal Expenses</b>          | <b>Voted: 3 - Yes</b> | <b>0- No</b> |
| <b>9. 4155.20</b>  | <b>Personnel Benefits</b>      | <b>Voted: 0 - Yes</b> | <b>3- No</b> |
| Due to the fact that the Town Employees receive a raise based on evaluations, both step and grade, it was felt that the one-time payment incentive was no longer needed. |                                |                       |              |
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| <b>10. 4191.10</b>  | <b>Planning</b> | <b>Voted: 0- Yes</b> | <b>4-No</b> |
| It was determined that for the last 4 years many lines items have not been spent at the requested amount. Recommendations were made for reductions to the request, but the request have remained the same for 2018. |                 |                      |             |
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| <b>11. 4191.30</b>   | <b>Zoning</b> | <b>Voted: 4 - Yes</b> | <b>0- No</b> |
| This budget line is now \$100.00 to keep the line open as Tamworth does not have zoning. |               |                       |              |
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| <b>12. 4194.10</b>   | <b>Office Building</b> | <b>Voted: 0- Yes</b> | <b>3- No</b> |
| This vote was NO due to the fact that some of the project to be done had no associated prices or quotes at the time of review to equal the amount requested. |                        |                      |              |
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| <b>13. 4194.20</b>  | <b>Townhouse</b> | <b>Voted: 2 - Yes</b> | <b>0- No 1- Abstained</b> |
| This Department had \$90,000.00 added to the budget due to the conditions found in the basement and kitchen that needed immediate attention and the removal of tiles in the basement. |                  |                       |                           |
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| <b>14. 4195.10</b>   | <b>Cemeteries</b>  | <b>Voted: 3- Yes</b> | <b>0- No</b> |
| <b>15. 4196.10</b>   | <b>Insurance not otherwise allocated</b>                 | <b>Voted: 3- Yes</b> | <b>0- No</b> |
| <b>16. 4197.10</b>   | <b>Regional Associates - moved to Selectmen's Budget</b> |                      |              |
| <b>17. 4197.10a</b>  | <b>Economic Development Committee</b>                    | <b>Voted: 3- Yes</b> | <b>0- No</b> |
| <b>18. 4199.10</b>   | <b>Gen Gov - Grants and Emergency Response</b>           | <b>Voted: 3- Yes</b> | <b>0- No</b> |
| This line item is not raised by taxes, but taken out of the end of the year funds. |  |                      |              |

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19. 4199.10a Fire Grants - Nothing presented to the committee

20. 4199.10b Police Grants - Nothing presented to the committee.

22. 4210.10 Police Department Voted: not done

Budget was incomplete the time the vote was taken as no snowplowing monies were addressed.

Additionally, there was concern about the Administrative Assistant being added for \$30,000.00.

Finally the committee was willing to support the new line of Educational Tuition, but felt it should be a matching line item.

23. 4215.10 Ambulance - Care Plus Contract Voted: 4 - Yes 0 - No

21. 4220. all Fire & Rescue - all dept Voted: 0- Yes 3 - No

Committee felt that the Administrative Assistant Part-Time was not needed at this time with the increase in cost of plowing and billing for services. It is understood that revenue should be obtained for billing for services but at present the committee does not know if it is budget neutral.

4220.30 Forest Fire Voted: 4 -Yes 0- No

24. 4225.10 Municipal Safety Building Voted: 3 - Yes 0- No

This is in the amount of \$8606.89, remainder of 5 Year non-lapsing

25. 4290.10 Emergency Management Voted: 4 - Yes 0 - No

26. 4312.20 Road Maintenance Voted: 0 - Yes 3 - No

The committee felt that with the decrease in the plowing of the school, four (4) Fire stations and Police Dept. the budget should be decreased. The Committee understands that the cost would increase for the plowing of the sidewalks in Chocorua. The committee still feels that a the budget should still be reduced.

27. 4316.10 Street Lighting Voted: 4 - Yes 0- No

28. 4324.10 WW/RR Monitoring/Testing Voted: 3 - Yes 0- No

29. 4326.20 Transfer Station Operations Voted: 4 - Yes 0- No

30. 4414.10 Animal Control - nothing presented to committee

31. 4415.10 Health General - nothing presented to committee

32. 4440.10 General Assistance Voted: 4 -Yes 0 - No

33. 4520.10 Park and Recreation Voted 4 -Yes 0 - No

The committee recommends that a cost versus revenue study be done to determine the true impact to the town tax rate.

34. 4530.10 Swim Program Voted 3 -Yes 0 - No 1 - Abstained

35. 4550.10 Library Voted: 4 -Yes 0 - No

36. 4583.10 Patriotic Purposes Voted: 4 -Yes 0 - No

37. 4612.10 Conservation Voted: 0 -Yes 3 - No

The committee wanted Great Hill Fire Tower to be reviewed as to whom was responsible for what. Additionally, the committee did not approve of Sponsorships cost being raised by taxpayers.

38. 4711.20 Debt Service Voted: 3 -Yes 0- No

39. 4850.10 Warrant Articles - nothing presented to committee.

40. 4910.10 Voted From Fund Balance Voted: 3 - Yes 0- No

41. 4915.10 Transfers To Capital Reserves - nothing presented to committee.

42. 4915.10 Prior Year Encumbrances - nothing presented to committee.

4. Discussion took place regarding the Non- Profits that presented to the Selectmen and 2 budget committee members during a Selectmen's meeting. It was decided that the that this will be discussed again at our next meeting.

5. Motion made by M. Streeter and seconded by L. Libby to adjourn the meeting. Voted 4-0.

Meeting adjourned at 9:25 pm