

Tamworth Advisory Budget Committee Meeting Minutes
November 29, 2017
Tamworth Town House
7:00 p.m.

Members Present: Becky Mason, Melanie Streeter, and Lanette Libby and Joann Rainville

Minutes Recording: Becky Mason

- I. Call to Order at 7:00 p.m.
2. Motion made by L. Libby and seconded by M. Streeter to approve the minutes the November 15, 2017. Voted 4 -0.
3. Review of the Department Budgets took place as follows:

Combined Fire/Rescue

4220

Richard Colcord

1. Telephone - Two cells phones and 3 land lines.
2. Salary - One full time employee. Unable to determine increase as this has not been determined by the Selectmen.
3. Insurance buyout - to remain the same.
4. Rescue/Training - This line has been reduced by \$1000.00 from 2017.
5. Volunteer Incentive - payout based on point system as adopted by Fire/rescue. Fire Department pays this once a year. Rescue pay two times a year.
6. Medical line - this pays for DOT physicals and vaccines for staff and volunteers.
7. Equipment - pays for medical supplies, turnout gear, medical oxygen and all other fire/rescue supplies.
8. Heating Fuel - propane for four stations. **ABC recommends** decreasing this to \$12,000.00 as this is the highest paid in the last four years.
9. Water - ABC recommends checking with Lakes Region Water to make sure the rates are not changing for 2018.
10. Office Supplies - includes general supplies, Fire Safety supplies for Fire Safety week and Web hosting company fees.
11. Grants - **ABC recommends** that the grant monies being considered be placed in expenditures so that they can be spent should the grant be received. That the warrant article stipulate that this money is only spent should the grant be obtained and non of this money is to be raised by taxes.

ABC recommends that Fire/Rescue/Emergency Management/ and Forestry Service all be placed in one Department and managed by one Department Head.

Library

4550.10

Mary Cronin and Ann Chant

1. Percent change from 2016 to 2017 increase of 4.5%
Percent change from 2017-2018 increase of 3.56%
2. Increase in employee salaries figured at 1.8% which is the COLA federal increase for 2018.
3. Personnel Expense - includes federal tax filings, quick books and such items as background checks.
4. Discussion about the monies for painting of the building will be returned to the Town as no sign contract as of this date.
5. Audit - Discussion that the audit is done as a department of the Town and completed with the Town audit.

Motion made by M. Streeter and seconded by L. Libby to adjourn the meeting. Voted 4-0.
Meeting adjourned at 9:40 pm

Next Meetings: Wednesday December 6, 2017 at 7:00 pm at the Town House.