

Tamworth Budget Advisory Committee Meeting Minutes
November 7, 2017
Tamworth Town House
7:00 p.m.

Members Present: Becky Mason, Melanie Streeter, and Lanette Libby and Joann Rainville

Minutes Recording: Becky Mason

- I. Call to Order at 7:00 p.m.
2. Motion made by M. Streeter and seconded by J. Rainville to approve the minutes the November 1, 2017. Voted 4 -0.
3. B. Mason informed the committee of the past meeting with the Board of Selectmen and Department Heads on November 2, 2017.
4. Discussion took place regarding the recommendations from the ABC to the Selectmen. Results listed below:

Road Maintenance 4312.20

1. Fuel: ACB recommends decreasing this line to \$500.00. Dept. Head informed committee that the amount in this line was to purchase wood for the wood boiler. Dept. Head informed the committee that there should be enough wood for this year due to the last storm.
2. Bridge Repair/Replacement: ABC recommends that this money be taken out of the Capital Reserve Fund, and that this is made clear at the Budget Hearing and the Town Meeting that this money is not raised by taxes.

This money was not removed from the Capital Reserve Fund in 2017 according to the Dept. Head because of a delay in the permits.
3. Retirement IRA: ABC recommends that this be checked in regards to the Municipality Belonging to the NH Retirement System. There is certain criteria that has to be met for individuals not to participate in the NH Retirement System if the municipality does.

Tax Collector/ Town Clerk 4140.10

1. Legal: ABC Recommends reducing this line to \$1000.00. In the last four years (4) years \$5500.00 has been raised and only \$994.00 spent. That means that \$4506.00 has not been used in and placed in the General Fund.

Election & Registrations 4140.20

1. Worker's Compensation: ABC questions why there is no Worker's Compensation assigned to this Dept.
2. Mileage: ABC recommends reducing this line to \$100.00. In the last four (4) years \$900.00 has been raised by taxes and nothing has been spent in this line for the same time period. It was questioned why there is no mileage?

Cemeteries 4195.10

1. Stipends: ABC recommends that stipends should be recorded as a budget line in this Dept.
2. Worker's Compensation: ABC questions why there is a Worker's Compensation line when there is no salary for this Dept. Only Stipends.

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3. Survey: *ABC recommends reducing this line to \$100.00. In the last four (4) years \$8000.00 has been raised by taxes and \$0.00 has been spent. That is money that has been placed back into the General Fund.*
 4. Gravestone Repair: *ABC recommends that a comprehensive Gravestone Repair plan be developed if the request is to be kept in the budget. For the last four (4) years \$8000.00 has been raised and not spent. The Cemetery Representative confirmed for the committee that there are still many gravestones that need to be repaired, but nothing has been spent from this line.*
 5. Maintenance: *ABC recommends that a comprehensive plan be developed for Cemetery maintenance. In the last four (4) years \$113,000.00 has been raised. \$102,800.00 has been spent. This is mainly on grass cutting and clean-up. It was felt by ABC that this money should be used in its entirety to provide additional maintenance each year. In 2017 an expendable maintenance trust was approved which should help with this in the future.*
5. Discussion took place regarding the new Department Budgets given to the committee for review. It was determined by the committee that the committee required more time with the Recreation, Town House and Patriotic budgets. Additionally, that a greater amount of time will be needed to meet with the Fire Department as well since the budget for Fire and Rescue has been combined.
- B. Mason will contact the Town Administrator and request 45 minutes or more for each of these Departments for budget review.
6. The committee discussed the Zoning Board of Adjustment and the need not to meet with this committee. It was suggested that this line be kept open with \$100.00, as the Town of Tamworth does not have zoning. This to be discussed at the next meeting.

Motion made by M. Streeter and seconded by L. Libby to adjourn the meeting. Voted 4-0.
Meeting adjourned at 9:25 pm

Next Meetings: Wednesday November 15, 2017 at 7:00 pm at the Town House.