

Tamworth Budget Advisory Committee Meeting Minutes
October 18, 2017
Tamworth Town House
7:00 p.m.

Members Present: Becky Mason, Melanie Streeter, and June Vendrillo, Lanette Libby, and Joanne Rainville.

Minutes Recording: Becky Mason

- I. Call to Order at 7:00 p.m.
2. Motion made by M. Streeter and seconded by I. Libby to accept the minutes of October 4, 2017. Vote 3 to accept. 2 Abstained.
3. B. Mason informed the committee that the Administrator was developing an email for the Budget Advisory Committee through the Town email system. She will update the committee when it is up and functioning.
4. B. Mason handed out the budget manuals that were prepared by the Town. The following budgets were reviewed:

a. General Assistance 4440.10:

Budget increase from 2016 - 2017 = 28.5%
Budget decrease from 2017 - 2018 = 4%

Questions were developed to ask Department Head regarding budget. Additionally, B. Mason will send email to follow-up regarding Article 7 in the 2016 Town Meeting where the salary portion was deleted, which was approximately 5000.00.

b. Conservation 4612.10

Budget increase from 2016 - 2017 = 3.9%
Budget increase from 2017 - 2018 = 5.8%

Questions were developed to ask Department Head regarding budget.

c. Transfer Station 4326-20

Budget increase from 2016 - 2017 = 2.45%
Budget 2017 - 2018 - unable to determine increase or decrease as no salary numbers present to date in budget.

Questions were developed to ask Department Head regarding budget.

d. Treasurer 4150.50

Budget increase from 2016 - 2017 = 54.17%
Budget decrease from 2017- 2018 = 9.64%

Questions were developed to ask Department Head regarding budget.

e. Planning Board 4191.10

Budget level funding from 2016 - 2017 - It was determined that only 40% of the budget was spent.
Budget level funding from 2017 - 2018

Questions were developed to ask Department Head regarding budget. Discussion took place regarding last year's Town meeting and an article on the warrant allowing the Planning Board to place unexpended funds into a reserve fund. B. Mason will research this and report back to the committee.

Tamworth Budget Advisory Committee Meeting Minutes
October 18, 2017
Page 2 of 2

- f. **Swim Program** **4530.10**
 Budget increase from 2016 - 2017 = 13%
 Budget increase from 2017 - 2018 = 8%

Questions were developed to ask Department Head regarding budget.

5. Discussion took place regarding the amount that the Town of Tamworth reimburses for mileage to elected and employed employees. B. Mason to check with the town regarding this and report back to the committee.
6. Discussion took place regarding the amount of money spent on telephones for the Town of Tamworth employees and Departments. Through this process a spread sheet will be developed to reflect the total cost of telephone services for the Town.
7. J. Rainville discussed the issue of obtaining a heat seeking drone for the Fire/Rescue/Police departments for the year 2017-2018. Discussion ensued. It was decided by the committee to address this when those departments presented their budgets.

1

Motion made by M. Streeter and seconded by J. Vendrillo, to adjourn the meeting. Voted 5-0.
Meeting adjourned at 9:00 pm

Next Meeting: Thursday, October 25, 2017 at 7:00 PM , at the Town House.