

Tamworth Budget Advisory Committee Meeting Minutes
September 27, 2017
Cook Memorial Library – Tamworth
7:00 p.m.

Members Present: Becky Mason, Melanie Streeter, and Lanette Libby

Minutes Recording: Becky Mason

- I. Call to Order at 7:10 p.m.
 2. Motion made by M. Streeter and seconded by L. Libby for Chairperson of the committee to be Becky Mason. Voted 2-0, 1 abstention.
 3. Motion made by B. Mason and seconded by L. Libby for Vice-Chairperson of the committee to be Melanie Streeter. Voted 2-0, 1 abstention
 4. Discussion took place regarding the Secretary position and it was determined that B. Mason would produce the minutes but all committee members would assist with the minutes if the need arises.
 5. Discussion took place regarding questions that the committee would like the Selectmen to answer in regards to the function and process of this committee as follows:
 1. What is the timeline for this committee to produce a report?
 2. What is the process .. Do the Selectmen want this committee to meet independently with the Departments regarding their budgets, ask questions and report back to the Board of Selectmen (BOS)? Or is there a different process that the BOS want this committee to use?
 3. Do they want the report as departments are reviewed or one final report when all the departments have been reviewed?
 4. What is the time frame that the Departments will have their budgets ready for review?
 5. Do the BOS want a recorded vote from the Budget Advisory Committee on their report to the BOS?
 6. Does the BOS want the committee to review the Non-Profit request?
 6. Discussion took place regarding that there is an understanding that this committee is reviewing the department's budget and it is not personal.
 7. Discussion took place on what initial information was needed to start the process:
 - Salary Detail for employees including benefits such as health and dental
 - Year to date expenditures
 - Care Plus contract
- B. Mason will request this information from the BOS Office.
- B. Mason will attend the next BOS meeting to obtain the answers to the committee questions.
- Motion made by M. Streeter and seconded by B. Mason, to adjourn the meeting. Voted 3-0.
Meeting adjourned at 8:10 pm

Next Meeting: Thursday, October 5, 2017 at 7:00 PM , at the Town House.