December 11, 2018

Board of Selectmen 84 Main Street Tamworth, NH 03886

The Advisory Budget Committee met during the months of October, November and December producing this report for your review. As a Committee we have learned a great deal about where our tax dollars are spent.

We have spent countless hours outside of the meetings reviewing, studying, and compiling lists of questions and comments we shared with each other during our meetings. We feel we have provided you with a great deal of information and we are ready to answer any questions you may have about our decisions regarding the 2019 budget. With our budget recommendations we estimate a reduction of over \$200,000.00 for 2019.

Thank you, Melanie Streeter Casslyn Cook Rachel Johnson Madeline Siniscalchi Zach Remick Jim Hidden

Advisory Budget Committee 2019 General Observations/Recommendations

Create a cell phone policy. Review the billing for each departments cell phones. When are the phones being used, how many text messages and who uses data. Who are they calling?

CIP numbers need to be listed in the budgets that are receiving funds. This year many were not listed and it changes the bottom line in the budget request.

Change the way Accounts Payable is done. We heard from many departments that they have late fees and interest charges on various bills.

The Town needs to create a place at the Town Office building for office supplies for all departments. By doing this is will give a clearer understanding of what the whole town uses for supplies. Prices need to be compared to a couple of suppliers to make sure the Town is getting the best deal.

Stop billing each department or committee for photocopies. The time it takes to create an excel sheet, track the committee and then bill is a waste of time for office personnel.

The Selectmen need to ask Departments and Committees to eliminate their separate web sites. By doing this it can save the Town some additional money. Giving each department access to their page so they can update, make changes and delete information when needed.

The Committee would like to see in the Town Report this year each departments expenses and revenues on the same page.

The Committee recommends the Selectmen research the feasibility of creating a "Handyman Person" position. Salary vs the cost for plowing, shoveling, building maintenance, building repair, lawn mowing, etc.

The Committee recommends a Selectmen attend the Fire Wards meetings. This would help create clearer communication between the Selectmen and Fire Wards.

A Memorandum of Understanding needs to be created for Great Hill Fire Tower, Town Office generator and Police Department generator.

2019 Budget Review

Board of Selectmen - 4130.10

Budget review November 15, 2018

Committee members present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

Absent: Rachel Johnson, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5___

Abstain_____

Recommendations:

Line item 01-4130.10-240 Training budget request \$750.00

The committee recommends reducing this amount to \$200.00

Line item 01-4130.10-695 Contingency budget request \$600.00

The committee recommends eliminating this line

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Account EXPENDITURE DETAIL Notations Account Number Account Name	BOARD OF SELECTMEN	5 member board 01-4130,10-130	01-4130.10-220	01-4130.10-225	01-4130.10-240	01-4130,10-555	NHMA, LEF, MWV 01-4130, 10-560	
Account Name	MEN	EX Salaries - Selectmen	EXFICA	EX Medicare	EXTraining	EX Newspaper Advertising	EX Dues & Subscriptions	
Last Yr (17) Budget		10,765	668	156	600	300	400	
Last Yr (17) Audited Actual		10,765,00	500.25	156.00	180.00	2,130.05	7.50	
This Yr (18) Budget		16,161	1,002	234	1,000	300	5,854	
This Vr (18) Actual to Aug 16th		829.58	51.43	12.03	40.00	791.00	5,432.94	
Next Yr (19) Dept Head Request		16,161	1.002	454	750	600	5.554	

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BOARD OF SELECTMEN

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Page 1 of 5

2019 budget review

Town Administration - 4130.20 Darlene McWhirter

Budget review November 28, 2018

Committee members present:

Rachel Johnson, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Jim Hidden

Absent: Zach Remick

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4130.20-111 Salary PT Modified Position

The Committee recommends eliminating this line.

The Committee would like to recommend that the PT modified finance position become a full time position. Some benefits are already provided to that position. The PT assessing position would be eliminated due to the increase of hours for the full time finance position.

Line item 01-4130.20-130 Trustee's Fees budget request \$600.00

The Committee recommends removing this line and adding it to the Cemetery budget 4195.10

Line item 01-4130.20-240 Training/Seminars/Mileage budget request \$1,500.00

The Committee recommends reducing this line to \$1000.00

Line item 01-4130.20-392 Prof Svc - Timber Monitor budget request \$3000.00

The Committee recommends reducing this line to \$1500.00

Line item 01-4130.20-440 Copier Repairs/Maintenance budget request \$600.00

The Committee recommends reducing this line to \$400.00

Line item 01-4130.20-560 Dues & Subscriptions budget request \$400.00

The Committee recommends reducing this line to \$350.00

Line item 01-4130.20-620 Office Supplies Budget request \$6500.00

The Committee recommends reducing this line to \$4500.00

Line item 01-4130.20-625 Postage budget request \$3700.00

The Committee recommends that this line be reduced to \$2200.00 only if the Reevaluation of property is not done in 2019 ---

Line item 01-4130.20-740 Office Equipment budget request \$500.00

The Committee recommends reducing this line to \$250.00

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Notations	Account Number Acc	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
1	TOWN ADMINISTRATION 01-4130.20-110 TA Sala	RATION TA Salaries - FT	103,305	103,419.03	65,062	42,357	
1 and 20*52, 32*48	420'52,32*48 01-4130/20-111	TA Salary · PT			56,576	27,450	
Plant Plant	01-4130.20-130	TA Trustee's Fees	600	600.00	600		600
Incentive to choose less costly Insurance Flan	01-4130.20-191	TA- Flexible Spending Account			1,000	1,000	1.000
1	01-4130.20-210	TA Health & Dental Insurance	29,420	27,522.42	22,193	14,795	
1	01-4130.20-220	TA Social Security	6,777	6,292.99	7,542	4,108	
	01-4130.20-225	TA Medicare	1,585	1,466.33	1,764	961	
2.0	01-4130.20-231	TA Retirement	7,246	6,915.85	7,404	4,550	
	01-4130.20-240	TA Training/Seminars/Mileage	2,000	949.53	2,000	386	1,500
1, Revised to Actual 2019 Cost Vactors Diskov, Vr.4	01-4130.28-260	TA Worker's Compensation	590	590.26	708	707	611
and the second se	01-4130/20-310	TA Auditing Services	10,800	10,795.00	10,800	10,795	11,800
Prior Encumbrance has lapsed	01-4130.20-391	TA Perambulation of Town Lines					
intents to cut	01-4130/20-392	TA Prof Syc-Tumber Monitor	1,500	749.65	3,000	218	3,000
-	01-4130/20-440	TA Copier Repairs/Maintenance	800	509.72	650	228	600
	01-4130/20-550	TA Town Report Printing	3,300	3,062.09	3,100	2,592	2,500
SEPOA,	01-4130/20-560	TA Dues & Subscriptions	400	220.00	40d	323	400
Foner, Paper, Blinders etc 2019 Revaluation	01-4130-20-620	TA Office Supplies	2,500	3,822.39	5,900	4,085	6,500
Year, 2800 letters minimum	01-4130/20-625	TA Postage	2,500	1,620,82	2,200	1,118	3,700
	01-4130.20-630	TA Equip. Rep & Maint	500		250		250
Dues/Substr	01-4130.20-670	TA Books & Periodicals -	100		100		0
	01-4130-20-740	TA Office Equipment	500	1,746.03	500		500

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2019 Bet Request

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2019 Budget Review

Town Clerk/Tax Collector 4140.10 Kim Trammell

Budget review October 30, 2018

Committee members present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

Absent: Rachel Johnson, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend____5____

Do Not Recommend_____

Abstain_____

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Account	EXPENDITURE DETAIL	ETAN. Account Name	Last Vr (17) Budget	Last Yr (17) Audited Actual	This Vr (18)	This Yr (18)	Next Yr (19)
	TOWN CLERK/T/					mor fair or many	
12	01-4140,10-120	TC/TX Solaries - Part Time	20,000	12,690.46	20,000	12,681.93	18,000
1.2.3.4	01-4140.10-130	TC/TX Salary - Town Gerk/Tax Co	54,000	54,394.77	56,000	36,407.72	
1,2,3,4	01-4140.10-210	TC/TX Health Insurance	19,456	19,495,20	18,503	12,334.88	
1,2,3,4	01-4140.10-220	TC/TX Pact Thrue FJCA	4,583	3,942,26	4,712	2,873,29	1,116
1,2,3,4	01-4140.10-225	TC/TX Part Time Medicare	1,073	921.97	1,102	671.92	261
1,2,3,4	01-4140.10-231	TC/TX Retirement	6,075	5,855.39	6,373	3,918.19	
9,2,3,6	01-4140.10-260	TC/TX Worker's Compensation	163	163.06	188	188.16	169
	01-4140.10-300	TC/TX Title Services	3,000	2,265.00	3,000	2,295,00	3,000
	01-4140.10-301	TC/TX Outsourcing of Tax Bills	3,300	3,117.78	3,300	1,540.59	3,300
	01-4140.10-320	TC/TX Legal Expenses	1,500	705.31	1,000	1203	1,000
11 11 11 11 11 11 11 11 11 11 11 11 11	01-4140.10-355	TC/TX Restoration Preservation	1,000		1,000		1,000
#4199.21	01-4140.10-356	TC/TX Moose Plate Grant			10,000		
-	01-4140.10-560	TC/TX Dues, Subsc. & Training	1,000	736.10	1,000	1,256.40	1,000
	01-4140.10-620	TC/TX Office Supplies	1,600	1,736.10	1,600	1,530.11	Z,000
	01-4140.10-622	TC/TX Recording Fees	1,000	444.00	1,000	66.00	1,000
	01-4140.10-625	TC/TX Postuge	4,000	2,816.64	4,200	2,568.17	4,000
	01-4140.10-626	TC/TX Election Materials	1,500	574.49	3,500	1,187.28	1,500
	01-4140.10-740	TC/TX Equipment	2,000	2,048.74	2,000	1,485.22	2,200
1)Wages and Bene 2) Part Thine Clerk,	firs include audited' Actr	 Wages and Benefits include audited "Actrued Faysoli" for prior year Part Thus Glerk/Tax Gallecter and year budget is on this worksheet 					
 Full Time Clerk, NBW 2019 Pull 1 	 Full Time Clerk/Tax Collector next year budget is by W 4) NBW 2019 Full Time Tax/Clerk is bodgeted at 4140.33 	 Full Time Clerk/Tax Collector next year budget is by Warrant Article. See 4140.11 NEW 2019 Full Time Tax/Clerk is bedgeted at 4140.11 					
	TOWN CLERK/TA	TOWN CLERK/TAX COLLECTOR - w/o Warrant Article	125,255	111,907.27	138,478	81,024.86	39,546

2019 Budget Review

Election & Registration 4140.20 Sharon Nothnagle

Budget review October 30, 2018

Committee members present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

Absent: Rachel Johnson, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4140.20-342 Training/Mileage budget request \$200.00

The Committee recommends reducing this line to \$50.00

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Account	EXPENDITURE DETAIL	ETAIL	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Yr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	ELECTION & REGISTRATION	(STRATION					
-	01-4140.20-130	EL Salaries - Supervisors	2,430	1,803.00	. 5,000	856.00	2,430
	01-4140.20-131	EL Moderators Fees	425	325.00	750	175.00	425
	01-4140.20-132	EL Baltot Clerk Wages	300	300.00	1,200	430.00	300
	01-4140.20-220	EL FICA	196	69.29	431	42.53	196
	01-4140.20-225	EL Medicare	46	16.21	101	9.96	45
	01-4140.20-342	EL Training/Mileage	200		300		2002
	01-4140.20-555	EL Newspaper Advertising	210	39.00	350	78.00	100
	01-4140.20-620	EL Printing & Supplies	300	221.87	400	48.02	300
	01-4140.20-625	EL Postage	100	162.38	100	9.40	100
	01-4140.20-690	EL Meals & Services	200	00'06	600	175.00	300
Wages and Ben	1)Wages and Benefits include applied "Acroad Payroll" for prior year ELECTION & REGISTRATION	ued Payroll' for prior year STRATION	4,407	3.026.75	9.232	1,823.91	4.396

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2019 Budget Review

Treasury 4150.50 Anne Burke

Budget review October 24, 2018

Committee members present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4150.50-340 Bank Fees budget request \$150.00 The Committee recommends reducing this line to \$100.00

Line item 01-4150.50-560 Dues, Subsc & Training budget request \$400.00 The Committee recommends reducing this line to \$200.00

Line item 01-4150.50-620 Office Supplies budget request \$175.00 The Committee recommends reducing this line to \$100.00

Line item 01-4150.50-641 Mileage budget request \$1200.00 The Committee recommends reducing this line to \$1100.00

2019 B t Request

Page 1 of 1	
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Account Notations	EXPENDITURE DETAIL Account Number Acc	ETAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Vr (19) Dept Head Request
	TREASURER						
-	01-4150-50-130	T Salary - Treasurer	5,000	5,000.00	. 5,000	3,020.83	2,000
-	01-4150.50-131	T Deputy Treasurer	300	34.95	300	101.75	300
-	01-4150.50-220	T FICA	329	305.86	329	193.60	330
	01-4150.50-225	T Medicare	22	71.54	11	45.28	78
	01-4150:50-340	T Bank Fees	200	96,40	200	55.00	150
	01-4150:50-560	T Dues, Subsc & Training	420	198.03	420	35.00	400
	01-4150-50-620	T Office Supplies	250	64.71	175	83.50	175
	01-4150-50-641	T Mileage	1,500	1,755.45		\$1144	1,200
	D0-0000000	r camptitence computerio	1,000	1,062.98			
Witness and Rea	. We see and formation making the second formation for action second	and Barroll' for restor store					
the sume sufficiently	TREASURER	and see about 101 based has	9,076	8,609.92	6.501	4.046.40	7,633

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2019 Budget Review

Data Processing 4150.60 Town Administrator

Budget review November 28, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Absent: Zach Remick

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4150.60-350 Payroll Processing budget request \$3200.00

The Committee recommends to zero out this line and payroll be done in house

Line item 01-4150.60-740 Hardware Upgrades budget request \$6,407.00

The Committee recommends that the Selectmen look at this line more in depth. We were told five computers were needed but only 4 could be accounted for.

The Committee recommends that this service be put out to bid when the contract with the current provider expires.

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Account	EXPENDITURE DETAIL	ETAIL.	Last Vr (17)	Last Vr (17)	This Vr (18)	This Yr (18)	Next Vr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Oct 31st	Dept Head Request
	DATA PROCESSING	9					
3XSI \$5923, Antar \$6100 (Support \$3450, PDF Export \$1400 and Reternal Doc \$1250), Stone Mill: 6.4 \$200, Vision \$5840	01-4150.60-330	DP Software Support	12,500	11,469.81	12,166	11,970.90	19,063.00
Time Warner \$1320 (22mo@5110), Virtual Town Hull Marc \$1750, Virtual TR Website Yr 2 of 3 \$1657	01-4150.60-331	DP Internet Services	1,600	1,643.11	4,857	4,439,82	4,737,00
PDf Software	01-4150.60-342	DP Software Upgrades/Purchases	200	159.99	11,000	301.50	2,000.00
in 2010	01-4150.60-350	OP Payroll Processing	4,800	4,694.25	3,160	2,202.00	3,200.00
Service, 11 PC's	01-4150.60-430	DP Computer Rep & Maint	10,500	12,143.00	17,580	12,474,68	16,536.00
\$587 Firewall	01-4150.60-610	DP Supplies/Training	300	544.45	•		
LICENSE, \$5828 DOW	01-4150.60-740	DP Hardware Upgrades	2,300	269.99	B81	337.79	6,407.00
	DATA PROCESSING		32,700	31,124,60	49,644	31,726,69	51,943

2019 Budget Review

Planning Board 4191.10 Eric Dude, Representative

Budget review October 24, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden, Zach Remick

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4191.10-310 Engineering Reviews budget request \$1000.00

The Committee recommends reducing this line to \$500.00

Line item 01-4191.10-320 Legal budget request \$ \$1500.00

The Committee recommends reducing this line to \$250.00

Line item 01-4191.30-342 Consulting Fee budget request \$1000.00

The Committee recommends reducing this line to \$500.00

Line item 01-4191.30-550 Printing budget request \$500.00

The Committee recommends eliminating this line. The Committee feels that time is wasted billing departments for copies. ---

Line item 01-4191.30-690 Miscellaneous budget request \$100.00

The Committee recommends eliminating this line.

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	ETAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	PLANNING BOARD	0					
	01-4191.10-110	PB Salaries - P/T	2,400	1,470,00	2,400	1,045.00	2,400
	01-4191.10-220	PB FJCA	149	91.14	149	64.79	LHI
	01-4191.10-225	PB Medicare	36	21.32	36	15.16	36
	014191.10-310	PB Engineering Reviews	1,000		1,000		009
	01-4191.10-320	PB Legal - Town	1,500	231.00	1,500		1500
	01-4191.10-342	PB Consulting Fee	1.000		1,000		1000
	01-4191.10-390	PB Master Plan Committee				•	
	01-4191.10-391	PB Capital Improvements Onte					
	01.4191.10.550	PB Printing	500		500	-	500
	01-4191.10-555	PB Newspaper Advertising	400	409.50	400	279.50	001
	01-4191.10-560	PB Dues/Subsc/Train/Mileage	250	222.00	250		250
	01-4191.10-620	PB Office Supplies	300	466.04	300	260.14	300
	01-4191.10-621	PB LURC				•	
	01-4191.10-622	PB Recording Frees	250	120.49	250	123.50	250
	01-4191.10-625	PB Postage	750	766.42	750	455.10	750
	069-01-1619-10	PB Miscellaneous	100		100		001
	01-4191.10-740	PB Equipment	500	66669	500		500
							>
Ages and Bene	1)Wages and Benefits include audited "Accrued Payroll" for prior year	ued Payzolt" for proceyear					
	PLANNING BOARD		9.135	4,497.90	9.135	2.243.19	

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2019 Budget Review

Zoning 4191.30

Budget review December 3, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick, Rachel Johnson

Absent: Jim Hidden

Recommend_____

Do Not Recommend____5____

Abstain_____

Line item 01-4191.30-110 Secretary P/T budget request \$100.00 Line item 01-4191.30-220 FICA budget request \$7.00 Line item 01-4191.30-225 Medicare budget request \$2.00

The Committee recommends eliminating the complete budget.

2019 Jet Request

Account	EXPENDITORE DETAIL	TAIL.	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Nr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Kequest
	ZONING BOARD						
EX.	01-4191.30-110	2BA Secretary P/T	465		100		100
5	01-4191.30-220	ZBA FICA	30		6		1
13	01:4191.30-225	2BA Medicare	U)		2		2
53	01-4191.30-320	2BA Legal				•	
23	01-4191.30-555	2BA Advertising					
53	01-4191.30-610	2BA General Supplies/Postage		0.54			
2	01-4191.30-625	ZBA Postage					
Wages and Ben	UWages and Benefits include audited "Accrued Payroll" for prior year	und Payroll' for prior year					
When there an	e pending cases at the nom	2) When there are pending cases at the xoning board fitten a budget is needed					
No chauge free	No change from last year-losep minimal budget just in case	budget just in case					
	ZONING BOARD		500	0.54	109		109

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2019 Budget Review

Town Office Building 4194.10 Darlene McWhirter

Budget review November 28, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Absent: Zach Remick

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4194.10-341 Telephone budget request \$4000.00

The Committee recommends eliminating the Town Office cell phone.

Line item 01-4194.10-437 Bldg Maint budget request \$7580.00

The Committee recommends reducing this line to \$1500.00

Line item 01-4194.10-640 Cust Supplies budget request \$500.00

The Committee recommends reducing this line to \$200.00

Line item 01-4194.10-750 Town Off Furniture budget request \$1000.00

The Committee recommends reducing this line to \$250.00

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	TAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Vr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	OFFICE BUILDING						
	014194.10-341	IGB Town Ofc Telephone	5,000	3,877.46	4,500	1,882.25	4,000
	01-4194.10-360	GB Town Ofe Custodial Svo	5,000	5,040.00	5,000	2,190.00	5,000
	01-4194.10-410	GB Town Ofc Electricity	5,000	5,745.34	5,000	2,487.78	5,000
The Ban Clifford	01-4194,10-411	GB Town Ofe Heating	6,000	2,831.86	4,500	2,062.41	4,500
TVA \$130x4	01-4194,10-412	GB Town Ofc Water	1,000	1,231.30	1,300	967.76	1,320
Lisəf Sec Alarm Monitoe/Svce \$600, Gen kin Bags \$40°12, Misc \$420	01-4194.10-430	GB Town Oft Repair & Maint	2,000	1,658,42	4,100	2.685.48	1,500
Piller change 2@\$260, linspettions 2@\$400	01-4194.10-435	GB Town Of HVAC Maint	2,500	1,348.78	1,500		1,320
TA Counter Calunets \$4074, TA Back Wall Cabinets \$1200 TA 745							
Plooring \$1725	01-4194.10-437	GB Town Off Bldg Maint	2,500	1,263.14	22,500	1.772.72	7,580
Cleaning Supplies	01-4194.10-640	GB Town Off Cust Supplies	500	212.83	500	254,54	500
\$1358	01-4194.10-710	GB Town Off Grounds Maint	750	1,190.60	800	640.00	1,368
Qtrty Dues for Team Owned Property In Choc S&B	01-4194.10-730	GB TAP Prop Maint	500	378.00	1,000		200
	01-4194.10-750	GB Town Ofc Furniture	500		1,000		1,000
	OFFICE BUILDING		31,250	24,777.73	51,700	14,942.94	33,788

2019 Budget Review

Town House 4194.20

Budget review December 3, 2018 Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick, Rachel Johnson

Absent: Jim Hidden

CIP - \$8000.00

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4194.20-430 Building Repair/Maint budget request CIP \$8000.00

The Committee recommends declining funds from the CIP for 2019

Line item 01-4194.20-431 Maintenance budget request \$1032.00

The Committee recommends increasing the line to \$2032.00

Line item 01-4194.20-640 Supplies budget request \$300.00

The Committee recommends reducing this line to \$200.00

2019 Br 'ret Request

Account Notations	EXPENDITURE DETAIL Account Number Account Name	ETAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr [19] Dept Head Request	
	TOWNHOUSE							
T	01-4194.20-110	GB TH Salacies	3,300	2,570.00	- 225	225.00	•	
1	01-4194.20-220	GB TH PCA	205	152.24	14	12.29		1
_	01-4194.20-225	GB TH Medicare	48	35.62	8	2.68		1
	01-4194.20-231	GB TH NHRS	365	257.29	25	•		1
at the second	01-4194.20-260	GB TH Workers Comp	8	7.68	8	7.44		1
2) Wiet \$60%12. Phone \$40*12	014194.20-341	GB TH Telephone - WIFI	600	482.82	600	344.72	1,440.00	0
	01-4194.20-360	GB TH Custodial Svcs	1,200	1,110.00		75,00		-
	01-4194.20-410	GB TH Electric	1,100	985.31	1,100	420.15	1,100.00	
	01-4194.20-411	GB TH Heat	3,500	2,381.18	3,100	1,216.81	3,000.00	
	01-4194.20-412	GB TH Water & Sewer	925	913.05	925	803.51	1,100.00	
	01-4194.20-430	GBTH Building Repair /Maint	1,000	821.73	96,100	59,374,43	8,000,00	-
	01-4194.20-431	GB TH Maintenance	•		600	480.00	1,032,00	-
	01-4194.20-640	GB TH Supplies	300	225.51	300	124.42	300.00	-
	10+05-01-02							-
	and a start with			in the second		1.51 20	Sec. 1	1-
	The standards	CO 10 1000 1000	1	N. IN	1	2010		-
	11-01-01-05	Int Di Sun	110		2			1
		0.1250	100		1			-
	Contractanties	and and an a	120					1
	and	Contraction of the local data						-
1)Wages and Senerity 2) Will new in 2018	Its include audited April 18	1 JWages and Schertz include audited "Accred Psyroli" for prior year 2) Wilfi zew in 2018						11
	ASHORNMOL		12 551	9.942.43	103.000	63.086.65	16 472 00	To

2019 Budget Review

Cemeteries 4195.10 John Wheeler, Representative

Budget review October 30, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick

Absent: Rachel Johnson, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item from the Town Administration budget 01-4130.20-130 Trustee's Fees budget amount \$600.00

The Committee recommends this line item be moved to 4195.10 Cemeteries adding \$600 to this budget

Line item 01-4195.10-625 Postage budget request \$5.00

The Committee recommends this line item be eliminated

Line item 01-4195.10-711 Gravestone Repair budget request \$2000.00

The Committee recommends this line item be reduced to \$500.00

Line item 01-4195.10-713 Surveying budget request \$2000.00

The Committee recommends this line item be reduced to \$500.00

2019 BV Request

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Next Yr (19) Dept Head Request

Actual to Aug 16th

This Yr (18)

This Yr (18) Budget

Last Yr (17) Audited Actual

Last Yr (17) Budget 24,000

19,740.49

29,500

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CEM Worker's Comp CEM Maintenance

01-4195.10-260

CEMETERIES

01-4195.10-430 01-4195.10-620 01-4195.10-625

Account Number Account Name

Notations

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EXPENDITURE DETAIL

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ICBM Gravestone Repair

115-01-3614-10

CEM Software ICEM Surveying

01-4195.10-713

01-4195.10-712

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CEM Supplies - Flags, Poles

CEM Postage CEM Electric

01-4195.10-710

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CEMETERIES

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2019 Budget Review

Economic Development 4197.10 Pat Farley, Representative

Budget review November 13, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick

Absent: Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

The Committee recommends eliminating the complete budget. The Committee believes the Tamworth Visitors Council mirrors what the Economic Development Commission is doing. Therefore eliminating the Economic Development Commission their mission can be continued by the Tamworth Visitors Council. The Committee hopes that the Tamworth Visitors Council will continue to spread the good word that Tamworth is a great place to visit.

No surveys, or feedback for any of the Economic Development Commission events have been done to determine their effectiveness in creating new businesses or new jobs in Tamworth.

2019 b A Request

MAX WILLIAM	EXPENDITURE DETAIL	STAIL.	Last Yr (17)	Last Yr (17)	This Yr (18)	This Vr (18)	Next Yr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	ECONOMIC DVLP1	ECONOMIC DVLPT AND REGIONAL ASSOCIATION					
0	01-4197,10-560	NHMA Dues	2,608	Z,668.00	•		
0	01-4197.10-561	Lakes Region Planning Comm	2,585	2,585.00			
0	01-4197.10-562	Mt Washington Valley Eco Cncl	150	150.00			
1	01:4197.10-563	Economic Development Committee	3,749	2,545,83	3,960	1,211.69	-0162
ณ	01-4197.10-568	Ec Dev- RO- Program Expense	175	250.00			
) NEW 2018 - m	1) NEW 2018 - moved to EX 4130.10						
0 NEW 2018 - II	Z) NEW 2018 - mored to 80 4928 ECONOMIC DVI.PT	ki te 80.4920 ECONOMIC DVLPT AND REGIONAL ASSOCIATION	292.0	R 138.81	1 96.D	1 211 69	20100 . 00 .

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2019 Budget Review

Police Department 4210.10 Chief Dana Littlefield

Budget review November 13, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick

Absent: Jim Hidden

CIP - Cruiser \$50,000

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4210.10-115 Administrative Asst. budget request \$28,704.00

The Committee recommends eliminating this line. The position was first requested as a five day a week position, this changed to a three day a week position and currently is a two day a week position.

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Line item 01-4210.10-145 Prosecutor budget request \$2500.00

The Committee recommends eliminating this amount

Line item 01-4210.10-240 Training/Seminars/Mileage budget request \$1600.00

The Committee recommends reducing this line to \$500.00

Line item 01-4210.10-360 Custodial Services budget request \$400.00

The Committee recommends that the Selectmen secure a cleaning service with proper Certificate of Insurance. This may raise the amount over the budget request. ----

Line item 01-4210.10-440 Vehicle Purchase budget request \$52,000.00

CIP \$50,000

The Committee recommends putting this purchase on hold.

Line item 01-4210.10-565 Educational Tuition budget request \$2,400.00

The Committee recommends reducing this line to \$1500.00

Line item 01-4210.10-620 Office Supplies budget request \$1,400.00

The Committee recommends reducing this line to \$1,200.00

Line item 01-4210.10-670 Books & Periodicals budget request \$150.00

The Committee recommends reducing this line to \$75.00

This budget sheet did not reflect the information the Advisory Budget Committee received regarding the hiring of an additional Police Officer. The budget for the additional officer \$95,165.00

The Committee does not recommend the hiring of a new Police Officer.

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Account Notations	EXPENDITURE DETAIL Account Number Acc	EXPENDITURE DETAIL Account Number Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	POLICE DEPARTMENT	MENT					
1 and Fun Chief, 5gt	1 and Fun Chief, 5gt 01-4210.10-110	PD salaries - F/T	116,984	76,000.28	187,000	104,360,51	
(Pun_hrx_wit	01-4210.10-115	PD Administrative Asst			27,456	9,592.00	28,704
-	01-4210.10-118	PD Detail	1,500	800.00	1,500	1,305.00	2,500
-	01-4210.10-120	PD Salaries - Part Time	14,000	422.40	12,000	3,783,50	10,000
1	01-4210.10-140	PD Overtime		34.91	10,000	3,320,78	6,000
1	01:4210.10-145	PD Prosecutor				832.00	2,500
30041242staff	01-4210.10-190	PD Health Buyout Stipend	3,600	3,600.00	3,600	2,400.00	7,200
-	01-4210.10-210	PD Health Insurance	9,846	2,203.92	18,242	9,845.05	
	01-4210.10-220	PD FICA	93	26.19	2,540	829.27	
	01-4210.10-225	PD Medicare	1,871	1,179.73	3,450	1,810.53	
	01-4210.10-230	PD Retirement	35,990	20,215,15	57,977	18'61'62	
New Account	q1-4210.10-240	PD Tratning/Seminars/Mileage					1,600
1, Revised to Actual 2019 Cost	01-4210.10-260	PD Worker's Compensation	4,008	4,003.00	8,016	3,878.00	2,068
No longer needed, soo .118 above	01-4210.10-300	PD Outside Svce/Detail	•	600.009			
	01-4210.10-341	PD Telephone/FAX	3,500	3,476.88	3,500	2,346.24	4,000
	01-4210.10-360	PD Custodial Services	2,800	415,00	2,600		400
2018 New	01-4210.10-390	PD Snow Rectoral					3,500
	01-4210.10-410	PD Electricity	2,000	1,573,83	2,000	876.73	1,800
	01-4210.10-411	PD Propane Heat	2,500	867.18	2,500	536.91	2,000
	01-4210.10-412	PD Water	600	748.80	800	584.97	800
	01-4210.10-430	PD Vehicle Maint & Repairs	3,500	2,210,89	3,500	1,135.80	3,500
10 0 0 0 0 0	01-4210.10-431	PD Equipment Rep & Maint	1,250	327.80	1,200	336.99	1,200
ZOIS: Budget to Capital Assets	01-4210.10-440	PD Vehicle Purchase	,				
	01-4210.10-560	PD Dues & Subscriptions	1,000	570.87	1,600	2,438.00	3,400
	01-4210.10-565	PD Educational Thition		749.00	2,400	1,497.00	2,400
	01-4210.10-620	PD Office Supplies	1,500	1,299.54	1,200	652.87	1,400
	01-4210.10-625	PD Postage	200	123.10	200	139,87	200

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	ETAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	01-4210.10-635	PD Gasoline/Vehicle Fuel	8,000	2,569,96	10,000	3,313,69	6,000
	01-4210.10-640	PD Building/Grounds Maint	7,500	7,042.66	1,500	1,006.94	2,500
	01-4210-10-670	PD Books & Periodicals	150		150	29,00	150
	01-4210.10-680	PD Departmental Supplies	1,750	1,603.76	800	296.09	800
	01-4210.10-681	PD Uniforms	3,000	3,035.32	2,000	1,784.55	2,500
See EM (4290.10)	01-4210.10-682	PD Generator					
	01-4210.10-740	PD Equipment	3,000	8,712.96	5,100	4,575,92	6,500
				univer.			
(Wages and Benefit	u lactude audited "Aro	1)Wages and Benefits include audited "Accorded Payroll" for prior year actionals. Auto-content into a Banchoos Actional - Science Accord					
INTERNAL SUPERIOR	POLICE DEPARTMENT	MENT	230,142	144,417.13	373,031	193,318.02	103,622.00

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2019 Budget Review

Fire & Rescue 4220.10 Chief Rich Colcord, Jim Bowles, Harry Remick

Budget review November 5, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 7, 2018

Recommend_____

Do Not Recommend____4____

Abstain_____1____

Recommendations:

Line item 01-4220.10-142 Wages-Part Tm budget request \$7500.00

The Committee recommends eliminating this line

Line item 01-4220.10-240 Education/Training budget request \$7500.00

The Committee recommends reducing this line to \$5500.00

Line item 01-4220.10-341 Telephone budget request \$4,500.00

The Committee recommends reducing this line to \$4,300.00. This reflects eliminating the cell phone that is never used in the Rescue truck.

Line item 01-4220.10-350 Medical budget request \$3,500.00 The Committee recommends reducing this line to \$2000.00

Line item 01-4220.10-411 Heating Fuel budget request \$15,000.00

The Committee request reducing this line to \$10,000.00

Line item 01-4220.10-430 Equipment Maintenance budget request \$7,500.00

The Committee recommends reducing this line to \$4,500.00

Line item 01-4220.10-431 Vehicle Repair & Maintenance \$15,000.00

The Committee recommends reducing this line to \$13,000.00

Line item 01-4220.10-432 Radio/Pager Repairs budget request \$14,000.00

The Committee recommends reducing this line to \$10,000.00

Line item 01-4220.10-560 Dues OVMAA, NHFA, NHSFA budget request \$10,000.00

The Committee recommends reducing this line to \$9,000.00

Line item 01-4220.10-625 Postage budget request \$100.00

The Committee recommends reducing this line to \$75.00 ---

Line item 01-4220.10-635 Vehicle Fuel budget request \$6,000.00

The Committee recommends reducing this line to \$5,000.00

Line item 01-4220.10-640 Building Maintenance budget request \$8,000.00

The Committee recommends reducing this line to \$5,000.00. Specific building maintenance projects need to be presented to the Selectmen and then bids need to be requested.

Line item 01-4220.10-681 Dry Hydrants Installation/Mtnc budget request \$7500.00

The Committee recommends reducing this line to \$5,000.00

Line item 01-4220.10-682 Fire Prevention budget request \$500.00

The Committee recommends reducing this line to \$200.00. The Committee also recommends the Board of Selectmen request samples of the fire prevention materials that are handed out to the school, along with dates when handed out.

Line item 01-4220.10-690 Office Supplies budget request \$3,000.00

The Committee recommends reducing the line to \$1000.00

Line item 01-4220.10-740 Equipment budget request \$50,000.00

The Committee recommends reducing this line to \$30,000.00

The Committee recommends the Fire Department research into the possibility of charging for inspections.

The Committee recommends the Fire Department research into the possibility of a creating a fee schedule for charging for excessive building alarm calls.

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Account	EXPENDITURE DETAIL	ETAIL	Last Yr (17)	Last Yr (17)	This Vr (18)	This Yr (18)	Next Yr (19)
Notations	Account Number	Account Number Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	FIRE/RESCUE DEPARTMENT	CARTMENT					
	01-4220.10-121	F/R Salaries - F/TChief	66,018	66,028.36	• 68,640	44,275.02	68,640
1 • Access with Tay	01-4220.10-141	F/R Wages Volunteer Incentive	20,000	19,550.00	40'000	200.00	40,000
Hydrants Texting. Amb Billion Station							
Mice	01-4220.10-142	F/R Wages- Part This			5,000	870:00	1,500
	01-4220.10-190	F/R Health Buyout Stipend	3,600	3,600.00	3,600	2,400.00	3,600
	01-4220.10-210	P/R Health Insurance					
	01-4220.10-220	F/R FJCA	1,240	1,190.74	2,790	66.34	2,790
	01-4220.10-225	F/R Medicare	1,300	1,296,98	1,700	692.32	1,700
	01-4220.10-230	F/R Retirement	21,251	19,318.10	21,690	13,341,49	21,890
NPPA/1SO Training	07C701000710	P.R. Eduration /Training	2.500	2,345,98	5,500	1,117.93	7,500-
	01-4220.10-260	F/R Worker's Compensation	5,456	5,456.00	6,290	6,290.00	6,290
	01-4220.10-320	F/R Legal Fees	1				
	01-4220.10-341	F/R Telephone	2,500	2,770.69	4,500	2,535,59	4500
Medical shots,							
staff	02:4220.10:350	P/R Medical	200	440.00	1,500	1,061.11	3,500
4 Stations: Plow \$15,000, Shovel \$1200	01-4220.10-390	P/R Prof Svce- Plawing			15,000		16,300
	01-4220.10-410	F/R Electricity	2,200	2,494.72	2,200	1,346.17	2,200
	01-4220.10-411	F/R Heating Fuel	15,000	6,018.02	15,000	3,855.02	15,000
	01-4220.10-412	F/R Water & Sewer	850	748.80	850	582.26	850
	01-4220.10-430	F/R Equipment Maintenance	2,500	1,798.35	3,500	2014-05	7,500
	01-4220.10-431	F/R Vehicle Repair & Maint.	10/000	11,154.89	15,000,	5,174.44	15,000
	01-4220.10-432	F/R Radio/Pager Repairs	10,000	6,963.94	14,000	335.00	14,000
NHSSTA Increase cost of insurance	01-4220.10-560	F/R Dues OVMAA, NHFA, NHSFA	6,500	6,079,88	8.000	6,624,99	10,000
	01-4220.10-625	F/R Postage	100	40.74	100	53.51	100
	01-4220.10-635	F/R Vehicle Fael	5,000	2,636,03	6,000	1,823.76	6,000
	01-4220.10-640	1F/R Building Maintenance	9,500	6,419.23	8,000	2,331.33	8,000
2019 to 4220,30	01-4220.10-641	F/R Great Hill Tower Maint			3,000		

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Account	EXPENDITURE DETAIL	TAIL	Last Vr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Yr (19)
Notations	Account Namber Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
installating							
encess of \$5,000	01-4220.10-681	01-4220.10-681 [F/R Dry Hydrants Installation/Minc	5,000	490.13	· 5,000	1,315.92	7,500
	01-4220.10-682	F/R Fire Prevention	350	154.88	500		500
Update Office Equip/Supplies	01-4220.10-690	IF/R Office Supplies	1,000	333.09	2,000	431.21	3,000
place failed hose	Replace failed hose 01-4220.10-740	F/R Equipment	15,000	29,877.38	26,500	11,233.94	S0,000
Vages and Benefit	01-4220.10-741	01-4220.10-741 F/R WA Turn Out Gear				•	
	FARE/RESCUEDEPARTMENT	PARTMENT	207,066	197,201.93	286,060	10,699,111	323,760.00

2019 Budget Review

Forest Fire 4220.30 Chief Rich Colcord

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend____5____

Do Not Recommend_____

Abstain_____

Recommendations:

The Committee recommends that a Memorandum of Understanding be created for the Great Hill Fire Tower.

Account	EXPENDITURE DETAIL	ETAD.	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Vr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	FIRE DEPARTMENT OTHER	NT OTHER					
1	01-4220.30-110	Forest Fire Salaries	2,000	455.34	2,000		3000
-	01-4220.30-220	Forest Fire FICA	124	28.22	124		124
	01-4220.30-225	Forest Fire Medicare	29	6.59	29		રુવ
	01-4220.30-690	Red Hill Fire Tower		•			
2019 from 4220.10	2019 from 4220.10 01-4220.30-695	Great Hill Tower Maint	and the second second			の日本の	
	01-9220.30-740	Forest Fire Supplies	4,800	5,063.41	4,800	562.30	ро Г
Witness and Based	tes motion and and and	110/acros and Resettes include andread "Ascended Record!" for refer ware					
istrad nue softena fr	THE RANGE ADDING 1911						
	FIRE DEPARTMENT OTHER	VT OTHER	6.953	5553.56	6,953	562.30	

2019 Budget Review

Emergency Management 4290.10 Chief Rich Colcord

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend____5____

Do Not Recommend_____

Abstain_____

Recommendations:

The Committee noted that no funds have been used as of 10/30/18 from Line item Salaries 01-4290.10-110. In 2017 only \$300.00 were used from this line. The Committee recommends the Selectmen research if this line can be reduced.

The Committee recommends a Memorandum of Understanding for the Town Office Generator and the Police Department Generator

2019 Let Request

Account	ENPENDITURE DETAIL.	STAIL.	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (JB)	Next Yr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	EMERGENCY MANAGEMENT	AGEMENT					
	011-01-0290-100	IEM Salaries	2,000	300.00	2,000		
	01-4290.10-220	IEM Social Security	124	18.60	124		
	01-4290.10-225	BM Medicare	29	4.34	29		
	01-4290.10-820	RM Expenses	600	259.40	600		
	01-4290.10-821	BM Shelter Generator Maint	1,500	5,442.13	1,580		2.500 *
	01-4290.10-822	EM TO/PD Generator Maint	900 0	619.99	600	1,040.09	
Wages and Ben	()Wages and Renefics include audited "Accrued Paycell" for prior year	ued Paynell" for poter year					
	EMERGENCY MANAGENERT	AGENENT	4.933	6.643.46	4.933	1,640.69	5853

* Mainterance & Annual fuel is now clearly EmD's ResPonsibility.

Page 1 of 1

2019 Budget Review

Road Maintenance 4312.20 Richard Roberts

Budget review November 5, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

CIP - Road Construction/paving \$250,000 Pickup Truck \$50,000 Bunker Hill Bridge \$625,000

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4312.20-560 Dues & Subscriptions budget request \$200.00

The Committee recommends reducing this line to \$100.00

Line item 01-4312.20-738 Training budget request \$500.00

The Committee recommends reducing this line to \$100.00

The Committee recommends the Selectmen discuss the CIP/Road Maintenance requests:

Road Construction/paving \$250,000.00. During the Advisory Budget meeting with the Department head he stated that he would like to reduce Line item 01-4312.20-750 to \$240,000.00

Pickup truck \$50,000.00

Bunker Hill Bridge \$625,000.00

Account Notations	EXPENDITURE DETAIL Account Number Acc	EXPENDITURE DETAIL Account Number Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr [19] Dept Head Request
	HIGHWAYS AND STREETS	STREETS					
-	01-4312.20-110	HW Salaries - F/T	174,056	175,387.76	176,134	115,851.03	
-	01-4312.20-120	HW Salaries - P/T	10,000	8,879.36	17,016	4,924.90	
1	01-4312.20-140	HW Overtime	30,000	39,168.28	40,000	27,213,31	4 -18,000
	01-4312.20-190	HW Health Buyout Stipend	7,200	7,200.00	7,200	4,800.00	
	01-4312.20-191	HW Flexible Spending Account					
	01-4312.20-210	HW Health Insurance	38,913	39,330,13	43,062	28,708,03	
	01-4312.20-220	HW FICA	13,718	14,072.66	17,382	9,058.68	
	01-4312.20-225	HW Medicare	3,208	3,291.20	4,065	2,11856	
1	01-4312.20-231	HW Retirement- NHRS	19,179	17,308.54	19,886	11,550,12	
	01-4312.20-232	HW Retirement- IRA	1,416	1,514,09	1,700	1,091.07	
	01-4312.20-260	HW Worker's Compensation	860'8	8,098,00	10,905	10,905.00	
	01-431220-310	HW Bridge Insp/Repair/Drainage	38,000	36,676,03	30,000	23,347.01	130,000
See Capital Reperv	See Capital Reserves 01-4312.20-311	HW Bridge Repair- See Cap Res	225,000				
	01-4312.20-341	HW Telephone	2,000	1,717.77	2,000	1,094,13	
	01-4312.20-410	HW Electricity	1,100	1,142.77	1,100	638,81	
	01-4312.20-412	HW Beating Fuel	2,000		500	1,456.00	\$1500 ,000
	01-4312.20-431	HW Equip Rep & Maint	45,000	49,573,40	45,000	45,185,32	\$ 50,000
	01-4312.20-440	HW Lease Payments					1
	01-4312.20-450	HW Salt & Sand	40,000	50,103.74	40,000	44,559,95	# 50,000
	01-4312/20-560	HW Dues & Subscriptions	200	25.00	200		¥ 300,00
	01-4312.20-630	HW Signs	5,000	3,611.07	5,000	2,128.64	5,000
	01-4312.20-635	IRW Vehicle Fuel	40,000	35,274,22	40,000	18,609,77	4
	01-4312.20-640	HW Building Maint/Rental	5,000	4,824,41			
	01-4312.20-680	HW Shop Supplies	8,000	8,312.39	10,000	7,279,07	10,000
	01-4312.20-730	HW Equip. Rental	65,000	79,409,65	70,000	47,826,43	000'52
*	01-4312.20-735	HW Culverts/gravel/misc mat	20,000	18,930,08	20,000	18,494.52	000
2019 to Cap Asset	01-4312.20-737	HW Equipment Purchase			170,000	65,676,06	# 20'00 ¥

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2019 B st Request

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	TAIL Account Name	Last Vr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	01-4312.20-738	HW Thaining	500	135,00	500	55.00	1500,00
	01:4312.20-750	HW Road Reconstruction	240,000	235,600.44	250,000	84,470,45	84,479,45 4 250,000
	01-4312.20-770	HW Roadside Mowing	10,000	11,267,24	10,000		200 10/2
Wages and Bon	1)Wages and Benefits include audited "Accred Payroll" for prior year	ed Payroll' for prior year					
	HIGHWAYS AND STREETS	TREETS	1,052,588	850,853.28	1,031,650	\$77,025.85	

2019 Budget Review

Transfer Station Operations 4326.10 Glen Johnson

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

CIP - Roof extension & floor \$23,000

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4326.20-341 Telephone budget request \$1350.00

The Committee recommends that the cell phone be eliminated from this line.

Line item 01-4326.20-610 Supplies budget request \$500.00

The Committee recommends reducing this line to \$200.00

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During the Advisory Budget meeting with the Department Head he stated that Line item 01-4326.20-390 hauling services budget request \$131,102.45 be increased to \$133,102.45

During the Advisory Budget meeting with the Department Head he stated that Line item 01-4326.20-490 equip. Maint/Lease budget request \$6000.00 be increased to \$7000.00

The Committee recommends putting the CIP request for Roof extension & floor \$23,000.00 on hold for another year

Account	EXPENDITURE DETAIL.	TAIL.	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Yr (19)
STOTIONAL	Uncount instance	ACCOUNT MAINE	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
	TRANSFER STATION OPERATIONS	ON OPERATIONS	+				~
	01-4326.20-110	T'S Salaries - F/T	39,929	45,413.90	48,660	31,973.91	(CC) 892. 02
	01-4326.20-120	TS Shlaries - P/T	15,836	17,994.98	31,360	16,133.16	30,000,92
	01-4326.20-191	TS- Hexible Spending Account			500	500.00	500, 20
	01-4326.20-210	TS Health Insurance	19,457	21,195.37	31,359	20,883.66	1
1	01-4326,20-220	TS FICA	3,457	3,923.74	4,975	2,857.32	
	01-4326.20-225	TS Medicare	808	917.63	1,163	668.23	
	01-432620-231	TS Retirement-NHRS		50.14			
	01-432620-260	TS Worker's Compensation	2,228	2,228,00	2,171	2,171.09	
	01-4326.20-310	TS Engineering	100	•	100		100.00
	01-4326.20-311	'IS Manitoring/Pesting	2,100		2,000	•	200,00
	01-4326.20-312	TS Permits/Licensing	300	150.00	1,450		350, 22
	01-4326.20-341	7S Telephone	1,400	1,174.39	1,210	761.24	
	01-4326.20-390	'TS Hauling Services	96,269	102,132,33	105,000	45,955.61	191,130-46 133,100-1.
	01-4326.20-410	TS Electric	1,161	1,508.18	1,554	948777	10
	014326.20-490	TS Equip. Maint/Lease	5,000	8,147.90	5,500	1,207.39	4 0000 H 1000.00
	01-432620-560	TS Dues/Subsc/Training	400	569.61	609	412.47	(acto, es
	01-432620-610	TS Supplies	575	211.88	200	474	500, 24
	01-4326.20-640	'TS Bldg Maint.	1,700	1,229.99	350		350.99
	01-4326.20-650	'TS Grounds Maintenance	100	•	100	22.70	100, 26
of the lands of the	01-4326.20-690	TS Household Hazard Waste Day	3,045	3,045.00	3,200	3,153.00	3260.00
Capital Assets	01-4326.20-740	'TS Equipment	24,275	23,783.87	6,500	6,490.00	
	01-4326.20-741	'TS Equipment- Computer/Printer	1,600	281.96		114,98	
Wages and Bene	\$]Wages and Benefits include audited "Actrued Powull" for prior year	od Paynall" for prior year			1		
	TRANSFER STATION OPERATIONS	3N OPERATIONS	219,141	233,958.87	248,472	134,248.18	

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8/22/2018

2019 Budget Review

Animal Control 4414.10 Chief Dana Littlefield

Budget review November 13, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick

Absent: Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4414.10-341 Telephone budget request \$475.00

The Committee recommends the Selectmen look at the Town cell phone plan and usage to help construct a cell phone policy.

When 3 months of cell phone statements were reviewed this department showed high data usage.

Line item 01-4414.10-390. Humane Society budget request \$250.00

The Committee recommends eliminating this line

Line item 01-4414.10-680 Supplies budget request \$500.00

The Committee recommends reducing this line to \$100.00

Line item 01-4414.10-681 Mileage budget request \$700.00 The Committee recommends reducing this line to \$600.00 ----

New Line Item - Training budget request \$400.00

The Committee recommends reducing this line to \$100.00

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AC Telephone 400 AC Humane Society 250 AC Humane Society 230 AC Supplies 200 AC Mileage 1,000 Training 7

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2019 Budget Review

Health - General 4415.10 Chief Rich Colcord

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____4____

Abstain_____1____

Recommendations:

_ __ __

Line item 01-4415.10-100 Health Officer Stipend budget request \$2000.00

The Committee recommends reducing this line to \$500.00

Line item 01-4415.10-131 Deputy Health Officer budget request \$250.00

The Committee recommends eliminating the Deputy position

New Line item - Tests and Testing Supplies budget request \$1,000.00

The Committee recommends reducing this line to \$100.00

2019 Bud - Request

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Account	EXPENDITURE DETAIL	STAIL	Last Yr (17)	Last Yr (17)	This Yr (18)	This Yr (18)	Next Yr (19)
Notations	Account Number Account Name	Account Name	Budget	Audited Actual	Budget	Actual to Aug 16th	Dept Head Request
1) 2019 licrease	HEALTH						
reflects time actually sport	01-445.10-100	Ho- Health Officer Stipend	500	\$60.00	. 500	250,00	2,00
-	01-4415.10-131	HO- Deputy Health Officer			250		250
1	01-4415.10-220	HO- Health Officer- FICA	M	31.00	46		140
	01-4415.10-225	HO- Health Officer- Medicare	8	7.25	12	3.63	33
	01-4415.10-690	HO- Subscriptions/Training/Mileage	100		200	165.00	200
ample Bottles etc.	Sample Bottits etc. 01-4415.10-###	HO. Tests and Testing Supplies					8
Wates and Bane	the include audited "Accr	1.W.Saes and Bunafts include audited "Accrued Parroll" for prior vest-					
4	REALTH		639	538.25	1,008	418.63	3,623.00

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2019 Budget Review

General Assistance 4440.10 Chris Clyne

Budget review October 30, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick

Absent: Jim Hidden, Rachel Johnson

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend____5____

Do Not Recommend_____

Abstain_____

Recommendations:

The Committee recommends the Selectmen look at the Town cell phone plan and usage to help construct a cell phone policy. This department has a data plan that is not used.

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Notations	EXPENDITURE DETAIL Account Number Account Name	ETAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	GENERAL ASSISTANCE	ANCE					
-	01-4440.10-110	GA Salaries	2,340	2,295.00	3,120	1,305.00	2808,00
	01-4440.10-220	GAFICA 6-2 Po	145	142.29	193	80.93	P0.401
	01-4440.10-225	GA Medicare 1 .45%	34	33.28	45	18.94	4254
pastage, dues	pastage, ducs 01-4440.10-240	GA Admin/Training/Mileage etc		369.07	291	19,08	300.00
	01-4440.10-341	GA Admin Telephone		377.98	304	301.77	480.00
	01-4440.10-350	GA Medical Services	500	125.81	250		200.00
phone 1 45	01-4440.10-810	GA Other Services/Expenses	200	1,385.29	215	47.94	200.00
	01-4440.10-811	GA Rental/Housing Assistance	14,000	10,559.73	14,000	5,917.00	14,000,00
	01-4440.10-813	GA Food/Grocery Assistance	250	555.54	150	50.00	150.00
	01-4440.10-920	GA Heat & Electric	6,000	2,973.66	5,000	1,521,43	5,000.00
)Wages and Benefit	s include audited "Acm	I)Wages and Benefits include audited "Accrued Payrolt" for prior year					
	GENERAL ASSISTANCE	ANGR	23.769	18.817.65	23.648	9.262.09	23.354.63

Salary 3 hrs/whr × 52 × 3 18.00

admin training \$15×3 NHLWAA

NHLWAA annual ducs \$ 30,00

milease 360× .545/mile

postaje 30.00

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2019 Budget Review

Parks and Recreation 4520.10 Parker Roberts

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend____1___

Do Not Recommend____4____

Abstain_____

Recommendations:

Line item 01-4520.10-110 F/T Director budget request \$45,000.00

The Committee recommends that this position be reduced to part time. The enrollment in the school is down and it is reflected in the declining numbers in the Rec. Department.

Line item 01-4520.10-341 telephone budget request \$1200.00

The Committee recommends the Selectmen look at the Town cell phone plan and usage to help construct a cell phone policy.

Line item 01-4520.10-560 Dues & Subscriptions budget request \$1100.00

The Committee recommends reducing this line to \$600.00

Line item 01-4520.10-620 Office Supplies budget request \$400.00 The Committee recommends reducing this line to \$200.00 ----

Line item 01-4520.10-641 Mileage budget request \$700.00

The Committee recommends reducing this line to \$200.00 ---

Line item 01-4520.10-650 Groundskeeping budget request \$2300.00

The Committee recommends reducing this line to \$1800.00

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Line item 01-4520.10-685 Trips budget request \$4000.00

The Committee recommends this line be eliminated.

Line item 01-4520.10-690 Summer Program - Buses budget request \$5,600.00

The Committee recommends reducing this line to \$2,800.00

Line item 01-4520.10-691 Summer Program - Trips budget request \$4,500.00

The Committee recommends reducing this line to \$2250.00

Line item 01-4520.10-740 Equipment budget request \$1500.00

The Committee recommends this reducing this line to \$1000.00

The Committee recommends the Recreation Department building be inspected to determine any necessary maintenance

2019 (it Request

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	BTAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	PARKS AND RECREATION	RATION					
	01-4520,10-110	REC Salartos F/T - Director	42,506	42,511.97	43,035	28,016,18	45,000
T	01-4520.10-120	REC Wages- P/T-Summer	3,300	3,298.69	3,400	3,575,25	3,600
-	01-4520.10-130	REC Wages- Officials	1,100	350.00	1,100	525.00	1,000
	01-4520.10-210	REC Health Insurance	16,570	17,362.02	24,560	16,373,28	7
	01-4520.10-220	REC FICA	2,909	2,768.96	2.947	1,774.29	
1	01-4520.10-225	REC Medicare	680	647.59	690	415.03	
-	01-4520.10-231	REC Retirement - NHRS	4.793	4,601.95	4,898	3,039,16	
	01-4520.10-260	REC Worker's Compensation	1,369	1,369.00	1,621	1,621,00	
	01-4520.10-341	REC Telephone	1,100	1,263.44	1,200	915.59	1,200
	01-4520.10-410	REC Electricity	450	423.71	450	Z60.99	450
	01-4520,10-411	RECLP Gas	150	79.82	150	18.91	150
	01-4520,10-560	REC Dues & Subscriptions	1,100	975.00	1,100	275.00	1,100
	01.4520.10-620	REC Office Supplies	300	67.00	400	255.36	400
	01-4520.10-640	REC Building Rep & Maint	300	25.99	300		300
	01-4520.10-641	REC Mileage	700	472.42	700	309.02	700
	01-4520.10-650	REC Grounds keeping	2,300	2,696.02	2,300	1,558.00	2,300
	01-4520.10-680	REC Program Supplies - Other	2,000	1,887.99	Z,000	1,064.90	2,000
	01-4520.10-685	RECTrips	4,000	3,218,00	4,000	1,735.00	4,000
	01-4520,10-690	REG Summer Program -Buses	5,600	5,142.50	5,600		5,600
	01-4520.10-691	RECSummer Program - Trips	4,200	4,015.19	4,200	3,770.39	4,500
	01-4520.10-699	REC Equipme-Computer/Printer	1,000	1,094.95			
	01:4520.10-740	REC Equipment	1,500	61'556	1,500	573.51	1,500
Works, Burkson	01-4520.10-741	RBC Tennis Courts		•		•	•
Capital Assets	01-4520.10-750	REC Playground Equip-CIP	7,500	10,232.08			
Wates and Bene	fes melade andred "Accu	1 Writest and Benefits include andred "Accrued Parcell" for error war					
	PARKS AND RECREATION	EATION	105.927	105.459.48	106.651	66.076.76	72 800.00

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2019 Budget Review

Swim Program 4530.10 Brenda Robinson

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

This program is going through major changes in 2019. It was reported to the Committee it will no longer be a Red Cross program and will be called the "Tamworth Swim Program".

The Committee recommends the Selectmen contact the Town's insurance company to see if this type of program is covered under their policy. Policy and procedures need to be created along with a teaching guideline if this program continues. This program could be in jeopardy if no life guards are available next summer.

The Committee recommends that this program be limited to Tamworth Children only.

Line item 01-4530.10-690 Other budget request \$100.00

The Committee recommends reducing this line to \$25.00

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	STAIL Account Name	Last Vr (17) Budget	Last Vr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	SWIM PROGRAM						1
	01-4530.10-120	SWIM Salaries P/T	5,880	5,726.00	6.344	6,244,00	かない
	01-4530.10-220	SWIM FICA	365	355,01	394	387.12	387
	01-4530.10-225	SWIM Medicare	85	83.02	92	90.53	16
	01-4530.10-260	SWIM Workers Comp.	150	150.00	249	249.00	344
eguarding Equip	Lifeguarding Equip 01-4530.10-620	SWIM Supplies	•		•		
	0.44-01105 06-110			0000	8	00002	
Vages and Benefit	is include audited "Accr]]Wages and Benefits include audited "Accrued Payrol" for procysear					
	SWIM PROGRAM		6,280	6,514.03	7.379	7,170,65	totto

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2019 Budget Review

Library 4550.10 Mary Cronin

Budget review October 30, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick

Absent: Jim Hidden, Rachel Johnson

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

CIP - Carpet \$29,350

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

The Committee recommends waiting another year to install new carpet - CIP amount \$29,350.00

Cook Memorial Library	
2019 Budget	

DRAFT #3 - 10/2/18

			2019 Budget					
20	17 Proposed		2017 Actual	2018 Proposed		2018 Actual	20	19 Proposed
					as	the second s		
	\$6,143.00	\$	3,756.00	\$7,734.00	\$	7,734.00	\$	2,768.00
			10000					
	\$4,500.00	\$	5,054.69	\$4,000.00	\$	4,192.31	\$	3,500.00
	\$800.00	\$					1.	1,300.00
	\$150.00	\$			-			200.00
	\$7,400.00	\$			ŝ			8,437.00
	\$1,300.00	\$		and the second s	\$			1,100.00
	0.0.000	\$			\$			
	\$200.00	\$				0		75.00
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2019 Budget Review

Patriotic Purposes 4583.10 Parker Roberts

Budget review November 7, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Zach Remick, Jim Hidden

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

Line item 01-4583.10-680 Patriotic Exp/Family Day budget request \$8000.00

The Committee recommends reducing this line to \$6,000.00

The Committee recommends that a policy and procedure manual be created for this event.

The Committee recommends that a committee be formed to help plan and implement the activities for this event.

The Committee recommends that a possible Street Fair atmosphere be combined with Family Day.

After reviewing the detail of expenditures, the Committee recommends that no more than \$200.00 be spent on trophy's.

The Committee recommends the department head request funds from local businesses to sponsor activities held during Family Day. An example find a sponsors for the following: car show, bounce house, entertainment, etc.

The Committee was informed that a Tamworth resident contacts, schedules and pays for the evening music. The Committee recommends that the Selectmen check with insurance company for any liability problems with this being paid for by a resident directly.

The Committee recommends that a breakdown of expenditures be shown on the budget sheet. Currently it shows a lump sum of \$8000.00 with no breakdown.

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Account. Notations	EXPENDITURE DETAIL Account Number Acco	EXPENDITURE DETAIL Account Number Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Yr (19) Dept Head Request
	PATRIOTIC PURPOSES	SES0 o					
	01-4583.10-680	01-4583.10-680 REC Patriotic Exp/Family Day	8,000	7,443.72	8,000	6,244.65	8000
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2019 Budget Review

Conservation 4612.10 Nelson O'Bryan & John Watkins

Budget review October 30, 2018

Committee members present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Zach Remick

Absent: Jim Hidden, Rachel Johnson

Only 5 committee members were present during the Advisory Committee discussion and voting process on December 3, 2018

Recommend_____

Do Not Recommend____5____

Abstain_____

Recommendations:

The Committee recommends that a Memorandum of Understanding be created for the Great Hill Fire Tower.

Line item 01-4612.10-561 Sponsorship Summer Camps budget request \$700.00

The Committee recommends eliminating this line.

Line item 01-4612.10-690. Professional Fees budget request \$1,300.00

The Committee recommends reducing this line to \$450.00

2019 Bú , t Request

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Account Notations	EXPENDITURE DETAIL Account Number Account Name	TAIL Account Name	Last Yr (17) Budget	Last Yr (17) Audited Actual	This Yr (18) Budget	This Yr (18) Actual to Aug 16th	Next Vr (19) Dept Head Request
	CONSERVATION						
-	01-4612.10-110	CC Clerical	2,691	2,855.00	. 3,000	1,315.00	3,000
	01-4612.10-220	CC Pica	167	177.01	186	81.53	185
1 Democratic	01-4612.10-225	CC Medicare	39	41.40	44	19.07	45
Surface Water	01-4612.10-311	CC Water Quality Monitoring	006	00'006	006		006
	01-4612.10-312	CC Easement Monitoring	100		100		
	01-4612.10-390	CC Wehsite Expenses	160	392.31	63		60
Maintain trails, signs, maps, towers	Kaintain trails. sigra, maps, towers 01-4612.10-430	CC Mtc/Trafts/Managed Lands	300	340.00	200		006
	01-4612.10-550	CC Printing/Maps & Fliers	200	,	200	19.50	
Attend meetings, workshops, advertise events	01-4612.10-560	CC Dues/Subsc/Meetings/Programs	600	643.50	600		700
Subsidize Tamworth children							
to attend camps	01-4612.10-561	CC Sponsorship Summer Camps	500	655,00	200	675.00	700
	01-4612.10-620	CC Supplies/Advertising	50	55.04	50	41.55	50
	01-4612.10-625	ICC Postage	50	6.56	50		50
part annual	01-4612.10-689	CC Signs & Boxes	100	•	100	3	
appraisal	01-4612.10-690	OC Professional Fees	1,300	400.00	1,300		1,300
	01-4612.10-820	CC Tower Expenses	300		100		
Wages and Benefi	BWages and Benefits include audited "Accrued Payroli" for prior year	ed Payroll' for prior year					
	CONSERVATION		7,457	6,465.82	7,690	2,151,65	2,890

9/21/2018, 2:26 PM

Advisory Budget Committee 2019 Budget Review

Non Profits:

Tamworth Outing Club - \$2,000 5 yes

Community Food Center - \$5,000.00 5 yes

White Mountain Health Center - \$5,289.00 5 yes

Central NH VNA & Hospice - \$2,500.00 5 yes

Community Food Center - \$5,000.00 5 yes

Tamworth Scholarship Committee - \$5,000.00 5 yes

Northern Human Services/The Mental Health Center - \$3,750.00 5 yes

Mount Washington Recovery Coalition - \$2,000.00 5 no

Tri County Transit - \$3,500.00 5 no

Tri-County Community Action Program - \$6,000.00 5 no

Tri-County Community Action Program/Homeless - \$750.00 5 no

Starting Point - \$3,357.00 5 no

Tamworth Community Nurse Assoc. - \$80,000.00 5 no reduce to \$50,000

Ossipee Concerned Citizens - \$18,000.00 3 yes 2 no The Committee would like to see this become a in Town program. Form a Committee to see if this is possible.

Children Unlimited - \$3822.00 1 yes 4 no

2019 budget review

No Vote Taken

Revaluation of Property 4152.10 CIP - \$50,000

Legal Expense 4153.10

Personnel Benefits 4155.10

Insurance - Property & Liability 4196.10

Grants: Fire/Rescue 4199.FR Moose Plate 4199.Tx/Tc Police Dept. 4199.PD

Ambulance - Care Plus Contract 4215.10

Municipal Safety Building 5225.10

Street Lighting 4316.10

Waste Disposal/Recycling 4324.10 (Testing Old Landfill)

Debt Service 4711.20

Voted from Fund Balance 4910.10

Capital Reserve Appropriations 4920.RO

Prior Year Encumbrance 4950.10

October 15, 2018

Present:

Zach Remick, Jim Hidden, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson

Meeting called to order at 6:00 pm

Casslyn made a motion for Melanie Streeter to be Chairperson of Advisory Budget Committee, seconded by Zach. All in favor

Rachel Johnson was made secretary for the committee.

A review of the budget book and discussion took place of what is expected when meeting with Department Heads.

Melanie will be the contact person for the Town Office when requesting information.

Meeting dates and times were also discussed.

Next meeting will be Wednesday October 24, 2018 at 6:00 pm at the Tamworth Town House.

Meeting adjourned at 7:30 pm

Respectfully submitted Rachel Johnson

October 24, 2018

Present:

Zach Remick, Jim Hidden, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson

Meeting called to order 6:00 pm

Treasurer 4150.50 - Annie Burke

Mileage - This line was added back into the budget. Mileage was from Town Office to bank in West Ossipee and back to Town Office. Department Head did not feel fearful regarding transporting deposits. Police Department has offered at any time to drive her to bank to make deposit. This has not taken place.

Bank fees: These charges are for returned checks and it was stated department head requests the fees to be waived and they are. The other fee was for deposit slips. She had ordered some but they were used up quickly.Department Head said she was using the free deposit slips from the bank and she may order more. Committee member mentioned looking for free deposit slip online as was recommended last year to Treasurer. Department Head was going to talk with bank to see what free deposit slip could work.

Planning Board 4191.10 - Eric Dube

The miscellaneous budget line was questioned of \$100.00

Printing - Copies that are made on the printer in the conference room are charged to the Planning Board. Eric did not know why they had not been charged all year or what the cost was per copy.

The Committee discussed what days members would be available to meet next week. Melanie will email committee with next meeting date and what departments will be there. A quick review of the budget notebook.

7:50 Jim Hidden left meeting

Meeting minutes of 10/15/2018 - Melanie motioned to accept and Madeline seconded. All in favor

8:15 Zach motioned to adjourn meeting, Rachel seconded. All in favor

Respectfully submitted

Rachel Johnson

October 30, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

Meeting Called to order at 4:01

Conservation 4612.10 Nelson O'Bryan and John Watkins - Representatives

Nelson O'Brian and John Watkins of the Conservation Commission met with the budget committee and discussed what was coming up. working with the director and summer camp person from Tin Mtn. on a summer program, they didn't want to step on any toes (Rec, Remick etc.) program-wise. Regarding the Web site line they paid for 3 years, last year so it's less this year.

Election & Registrations 4140.20 Sharon Nothnagle

Sharon Northnagle from the Elections. discussed ballot clerks wages and training/ mileage alot of training is moving towards being available online

General Assistance 4440.10: Chris Clyne - Dept Head

Chris Clyne From General Assistance came in and discussed why the phone was so much more and we would have the ask Cathy in the office about it. and the rise from \$15 an hour to \$18 is to be more in line with surrounding/ similar towns

Break at 4:43 Resume at 5:05

Cemeteries 4195.10 John Wheeler Representative

CC pays for the lighting at the Vet Monument. the oversee 28 cemeteries and mowing them is on a 3-year contract, twice a year, volunteers help clean stones, it was suggested that surveying the cemeteries could be put out to bid.

Library 4550.10 Mary Cronin From the Library

Tax Collector/ Town Clerk 4140.10

Kim Trammel from Town Tax Collector. the Election machine needs to be coded every election and the price varies depending on how many people are running/motions are on the ballot, trained a new person and now has 2 p/t employees price shopping around,

DMV printer(s) are 9 years old and is no longer going to be supported by the state so will need to be replaced \$500-\$700?

Restoration Preservation line is used for supplies for archiving (boxes) the dehumidifier in the vault belongs to the building.

Zach handed out information he obtained from Darlene regarding information regarding ambulances

Melanie will contact Department Heads to see who is available to meet next Monday and Wednesday, she will email committee schedule when it is all set.

Motion by Casslyn to adjourn meeting 6:43 pm, seconded by Zach. All in favor

November 5, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Meeting called to order at 4:00 pm

4:00 pm Highway Department - Richard Roberts, Dept. Head 4312.20

Currently there are 4 full time (including Department Head) that work for the Highway Department. There is 1 part time person that works 1 day per week, his time is split between the Transfer Station and Highway Department.

Department Head stated he would like to amend his budget line for road construction from \$250,000 to \$240,000. He felt that he could work well with the reduced amount.

Questions from the Committee regarding shoveling the sidewalks in Chocorua. The cost per storm is \$1000.00. This job did go out to bid.

Department Head gave information on cell phones. Only two people in the Highway Department currently have Town cell phones, town office recently learned that a third cell phone was eliminated.

New equipment recently delivered: dump truck

CIP: \$625,000.00 Bunker Hill Bridge - Department Head reported that a box culvert could not be used.

4:30 - 5:00 review of additional information requested from Town Office

5:00 pm Fire/Rescue - Richard Colcord, Fire Wards - Harry Remick, Jim Bowles 4220

Questions included:

Concerns were raised regarding the increase for the part time help (Incidental Salary) from \$5,000 to \$7,500.00. Department Head stated he likes this extra help because he is so far behind with his other duties.

There is no specific job description for this rather a list of possible duties to assist the Fire Chief.

The Committee asked who is certified in the Fire Department to do building inspections. The Chief, one of the Fire Wards and another person on the fire department. There are about 100 inspections done a year. Currently these inspections are not up to date.

Cell phones were discussed for the fire department and rescue. The ABC will request additional information from the Selectmen's office regarding cell phones.

The ABC was informed on how the volunteer incentive wages were determined. The Department Head stated that his figures for these payments never seem to match the Finance Officer figures.

The fire/rescue is asking for an increase in their total budget of \$39,560.00

Jim Bowles, Fire Ward stated that there would a warrant article to appropriate the sum of \$430,000 for a new fire truck. The funds that were appropriated over the last two years will go to the general fund. The warrant article will state some of the funds for the fire truck will come out of the general fund and the rest will comes from taxes.

Office supplies are requested through the Town Office.

Motion to adjourn made by Zach to approve meeting minutes dated October 24, 2018, seconded by Casslyn, all in favor.

Meeting adjourned at 6:00 pm

Next meeting Wednesday November 7, 2018 at 4:00 pm.

November 7, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Residents: Ann McGarity

Meeting called to order at 4:00 pm

Transfer Station - Glen Johnson 4326.20

Department Head stated there would be a public hearing November 15, 2018 to explain the recycling changes at the Transfer Station.

Hauling services have increased.

CIP request is for roof extension and floor in the amount of \$23,000.00.

He has a old computer from Town Office. His cell phone without a data plan would be fine.

Office supplies are ordered through the Town Office.

Ann McGarity asked Department Head about the possibility of composting at the Transfer Station. Department Head shared that other towns had tried with no success. It takes up a lot of room and there is not enough room available to try this.

Swim Program - Brenda Robinson 4530.10

Statistics were shared with the ABC:

186 children enrolled

Tamworth children - 104

Out of town - 82

The Swim program will no longer be part of the Red Cross Swim program. It will be called the Tamworth Swim program.

The program runs for 20 days, 4 days per week. Monday - Thursday. Monday is reserved for the Bartlett Recreation Department. Each child from Bartlett pays \$15.00 or \$20.00 for a family for each lesson.

There are 5 part time employees. Program goes on rain or shine with the exception of a thunder shower.

Life guard not always present at White Lake. There is currently one part time person that is life guard certified but will not be renewing her certification this year. Program can not run without life guard on beach.

Will the Town insurance cover this program? Department Head was not sure if they would cover it.

There are no Town policies for the Swim program.

Department Head stated that the program is funded by 1/3 funds from the Tamworth Foundation, 1/3 from funds the Town of Tamworth, 1/3 funds from program registration.

Registration fees are:

Tamworth resident \$20.00 per child or \$25.00 per family

Non resident \$40.00 per child or \$50.00 per family

The program does has have registration forms that are not retained from year to year.

Emergency Management - Rich Colcord 4290.10

Discussed generator at school, he stated it was his understanding the school and Selectmen have come to some kind of agreement regarding maintenance of the generator.

The school pays for the propane. The budget increase from \$1580.00 to \$2500.00 reflects that the Town will cover the maintenance of the generator.

Health Officer - Rich Colcord 4415.10

Department Head indicated he is resigning from this position. He has increased the salary for this department from \$500.00 to \$2000.00.

Line added for testing supplies/supplies for \$1000.00

Forest Fire - Rich Colcord 4220.30

Great Hill Tower maintenance \$3000.00 deleted from this budget.

The town has two forest fire vehicles that are State owned. One 1947 Jeep (can not be inspected) and 1952 3/4 ton Dodge (can be inspected).

Parks & Rec - Parker Roberts Department Head - 4520.10

Department Head increased salary line for Director from \$43,035.00 to \$45,000.00.

Department Head increased salary line for part time employees from \$3,400.00 to \$3,600.00

Department Head stated he was President of the Carroll County Recreation Department. Department Head stated being the president meant he would receive calls of complaints from parents. A question of how much time was spent being the president, no definite hours were given. Department Head stated he could keep track of time spent doing this.

Dues and subscriptions were explained - \$500.00 is paid to the Town of Sandwich so Tamworth residents can use the beach at Bearcamp Pond.

Other dues Carroll County Recreation \$275.00 and Mount Washington Valley Tournament \$200.00 for two teams.

Department Head stated there would not be a adult winter trip to Portland this year.

This apartment has 1 cell phone and land line.

Patriot Purposes - Parker Roberts 4583.10

Department head shared that there would be an increase for the cost of the fireworks. The sponsor who pays for the fireworks has no problem with paying the increase.

This sponsor also contacts, hires and pays for the evening music on the 4th.

Questions:

The Committee asked if Department Head shopped around to other places for the trophies. He does not, he uses the same company.

Committee asked if parade will be coming back into the village next year, Department Head stated he was forming a committee in November/December to look into this.

7:00 Casslyn made motion to adjourn meeting, seconded by Zach. All in favor

November 13, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson

Meeting called to order at 4:00 pm

4:00 - 5:00

Review of cell phone bill, will need additional information to compare costs.

Economic Development - Pat Farley, Chairperson 4197.10

Questions:

How often was Tamworth Business List published - yearly

Did they try other Printers for cheaper rate? No they like Minuteman Press

How do they know if the Street Fair is successful in helping businesses? There is no survey or strategy to access this.

Supporters (volunteers) are given a gift certificate to Rosie's for helping with the Street Fair.

What did the Economic Dev. Pay 1/3 of? There is a banner in West Ossipee that mentions the Street Fair, the Boat Race and Wet Paint.

Has the Economic brought any new businesses into town lately? No, Feels the taxes have an impact on new things coming to Town.

Economic Dev. Has their own web site and was asked if they would like to be on Town web site. They like to control their own page.

What is the Visitor's Council? Same as Economic Dev., pretty much same people on both committee's. The Visitor's Council has non profit status.

The Economic Dev. Pays \$50.00 dues to be part of Visitor's Council.

Police Department - Chief Littlefield Department Head 4210.10

Questions:

New cruiser on Police budget \$52,000, but on CIP \$50,000

Adding another full time Patrolman - cost \$95,000

2019 budget increase \$162,650.00

Police budget for 2019 \$535,681.00

Cleaning service no longer used. Administrative Assistant cleans 1/2 hour before and 1/2 hour after her scheduled work day. She does not have certificate of insurance as required by the Town.

7:45 Casslyn made motion to adjourn meeting, seconded by Rachel. All in favor

November 15, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

We attended the Selectmen's meeting to discuss their budget. Steve Gray, William Farnum and Dan Poirier

Selectmen - 4130.10

Questions:

Looking for an explanation as to what is Christmas wreaths and misc. for \$600.00

Wreaths are purchased from the Community School and this money also pays for the employee Christmas party

Training - 2018 budget request of \$1000.00, only \$40.00 has been spent as of 10/30/2018

2019 budget request is lowered to \$750.00

Can this amount be lowered? Selectmen are willing to lower this amount

November 19, 2018

Present:

Zach Remick, Madeline Siniscalchi, Casslyn Cook, Melanie Streeter

Meeting called to order 4:00 pm

Meeting minutes were reviewed

November 5, 2018 meeting minutes - Motion to approve by Casslyn, seconded by Madeline. All in favor.

November 7, 2018 meeting minutes - Motion to approve by Madeline, seconded by Casslyn. All in favor.

November 13, 2018 meeting minutes - Motion to approve by Madeline, seconded by Zach. All in favor.

November 15, 2018 meeting minutes - Motion to approve by Casslyn, seconded by Zach. All in favor.

Additional information will be requested from Town Office: Additional cell phone bills, updated detailed expense for each department .

Next meeting November 28th @ 4:00 at Tamworth Town House. Melanie will call Darlene to see if she is available to meet with ABC. Melanie will contact non profits to see if they can meet with ABC on the 28th.

Motion to adjourn at 5:35 made by Casslyn, seconded by Madeline, All in favor

November 28, 2018

Present:

Madeline Siniscalchi, Casslyn Cook, Melanie Streeter, Rachel Johnson, Jim Hidden

Meeting called at 4:05

Town Administrator 4130.10 Darlene McWhirter

Questions:

Why is there \$600.00 in the Town Administrator budget for the Cemetery Trustees?

Not sure why, probably should be moved

Why is there no funds for the Perambulation of Town lines?

Waiting for the Selectmen to decide

Why is the Town report line down?

Less reports will be ordered this year, there are several boxes leftover from last year.

Why is the office supplies line up?

Because there are three employees using the supplies now.

Do you shop around for office supplies?

Yes, the Quill, Staples and Amazon

Does the timber monitor go to every logging job?

Yes, he has only billed the town once, so that is why it looks so low.

Data Processing 4150.60 Darlene McWhirter

Rmon is IT provider for 2019 then it will go out to bid of 2020.

Estimate from Rmon to replace five computers. 2007 programs need to be updated. 3 computers in Selectmen's office and 1 in the Tax Collector/Town Clerk office. Couldn't remember where the other computer was.

Payroll goes to BMSI, they do all the figuring, print the checks. Average number of payroll checks per week 20.

Town Office Building 4194.10 Darlene McWhirter

Grounds maintenance is done by Rec. Director and Highway Department.

Custodial service has been done by same person for several years. It could go out to bid.

There are estimates for cabinets and flooring for the office. These are just estimates for the budget and can go out for bids.

Line item - Town office repair and maintenance was \$420.00 misc. Darlene was not sure what this amount was for. She would check and let us know.

There are 3 phone lines and Town Admin. has a cell phone.

Madeline and Melanie will meet with Darlene on Monday December 3rd at 10:00 to review cell phone bill.

WHAT TIME Motion made by Rachel seconded by Casslyn to adjourn meeting.

Advisory Budget Meeting December 3, 2018

Present: Melanie Streeter, Casslyn Cook, Rachel Johnson, Madeline Siniscalchi, Zach Remick

Absent: Jim Hidden

Meeting called to order at 4:01pm

Budget reviews and voting.

Meeting adjourned at 10:20 pm

Advisory Budget Meeting December 7, 2018

Present: Melanie Streeter, Casslyn Cook, Rachel Johnson, Madeline Siniscalchi, Zach Remick

Absent: Jim Hidden

Meeting called to order at 4:01pm

Approve meeting minutes for 11/28/201 and 12/3/2018

Budget reviews and voting.

Meeting adjourned at 6:10 pm