

Personnel Committee Meeting Minutes
25 October 2022, 4:15pm
Town of Tamworth

In Attendance: Linda Eldridge, Lianne Prentice

Member Absent: Kelly Rines

1. Discussion ensued around policy and document work needing to be done and most effective process. The decision was made to work on revisions of various drafts and documents outside of meetings to speed the process, bringing drafts to share for review and editing during meeting times, with the understanding that the ultimate goal is to present the Select Board with a revised policy and new supporting materials early in the new year.
 - a. Linda offered to research and create a draft for an Earned Time benefits model, along with forms which would support this model
 - b. Lianne will use information from Moultonborough, Ossipee, Sandwich, and Meredith Personnel Policies to update and revise Tamworth's policy and supporting forms
 - c. Town employee evaluation forms should be reviewed and revised based on feedback from Board and other town models; not yet assigned
2. Committee members discussed, for about an hour, pros and cons of various Earned Time elements and considered ways to implement without an undue burden on the taxpayers. This information will be incorporated into the proposal drafted.
3. Linda and Lianne will have drafts completed and emailed to committee members no later than 12/14/22 for review before our next meeting on 1/1/23 at 4:15pm.

Meeting adjourned at 5:23pm.

Respectfully Submitted,

Lianne Prentice