

Tamworth Sewer Commission Minutes
Tamworth Office
Meeting Monday January 22, 2024 6:00pm

Commissioners: Hillary Behr, Paul Priestman and Grant Prillaman

Secretary: Genevieve Christy

Public: Karl Behr, Select Board, Timmy Kopczynski of BCM Environmental & Land Law, PLLC

I: **CALL TO ORDER:** Hillary Behr called the meeting to order at 6:00pm.

II: **AGENDA:**

- **Agenda** – there were a couple of additions to the agenda.
- **Annual Report:** Genevieve Christy will circulate the draft annual report for review before submission to the town.
- **Public Input** – Timmy Kopczynski reported that his firm has been in communication with NH DES about the possible need for a grease trap at the Lyceum is now looking to hire an engineer to confirm what is needed to comply with DES regulation.
- **Minutes:** Paul Priestman moved to approve the minutes of the December 11 meeting. Grant Prillaman seconded the motion that was approved unanimously.
- **Usage/Allocations:** The in-person meeting with Scott Hazelton of DES is scheduled for February 1. Discussion followed to coordinate the collection of documents to bring to the meeting.
- **Financial reports:** Genevieve Christy shared reports on final revenue (\$25,382) and expense (\$23,773) for 2023 and operating cash balance (\$22,888.) We have now received full payment on an overdue account. Genevieve Christy also distributed the budget for 2024 showing revenue and expense of \$26,000 for the year including \$8,700 allocated for miscellaneous, unforeseen expense.
- **Accounts Payable:** Genevieve Christy presented the payables manifest for \$1,052 less a possible credit of \$150 from Sebastian Septic. Hillary Behr moved to approve the manifest. It was seconded by Paul Priestman and approved unanimously.
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- **Ordinance:** Genevieve Christy reported that she is working on the draft ordinance and will forward it to Grant Prillaman for review. The next step is to review the draft with the town attorney.
- **Other business:** Paul Priestman reported on options to invest the commission's reserve fund to get a better return. As the town has full control of the funds, Paul Priestman suggested that the commission ask the town select board or trustees to accommodate an investment. Paul Priestman also reported on possible ways to facilitate online payment of users' fees. PayPal and Venmo are widely used services that do not require an implementation fee. Priestman will do further research to confirm details of possible implementation and fees.
- II: **ADJOURNMENT:** Hillary Behr adjourned the meeting at 7:10 pm.

Respectfully submitted:

Genevieve Christy, Secretary

Date: _____

Hillary Behr, Commissioner Chair

Date: _____

Paul Priestman, Commissioner

Date: _____

Grant Prillaman, Commissioner

Date: _____

DRAFT