

**Town of Tamworth
Board of Selectmen's Meeting
September 2, 2010
Town Office**

PRESENT: John Roberts, William Farnum, and Robert Abraham

Also Present: Cassandra Pearce, Chief Poirier, Rec Director Parker Roberts, Road Agent Bruce Robinson, Rescue Captain Jeff Tavares, Dennis Quinn, and members of the public.

CALL TO ORDER: *The meeting was called to order at 4:02 p.m.*

DEPARTMENT HEADS:

Police: Chief Poirier distributed his monthly stats for August for the Board to review. The Board briefly discussed the stats with the Chief. Officer Littlefield will be finished his training this week and will be on his own as of tomorrow.

Highway: Bruce reported to the Board that they are still screening sand, and are preparing for the upcoming storm. He stated they would like to rent the excavator for another month, which the Board was ok with. He plans on closing Bunker Hill Road soon while they work on it. He discussed the need to replace some of the planks on the bridge in South Tamworth. Bruce will obtain prices and possibly go ahead and order the planks. In 2015 the Street Signs have to have a stripe around the outside of them for higher visibility so as he is replacing them now he is replacing them with the updated style to be compliant by 2015. Paul King is working on the Gregg's Way culvert. Bruce will take a look at Old Route 16 (the entrance to Chocorua Lake Beach) as we have received complaints about the holes on the entrance.

Parks & Rec Parker was in to update the Board on the programs on going with the Recreation Department. Soccer and football are starting soon, and the painting is scheduled for the Town House. The hot water heater needs to be looked at and he will have someone come in to see what the problem is with it.

PUBLIC COMMENT:

Pat Farley would like to request the Board approve one more alternate to the Economic Development Committee. The Board approved the committee having an additional alternate. Motion made by William Farnum to appoint Dennis Quinn as a member of the EDC and Michelle Cleveland to move to an alternate. Motion seconded by John Roberts and passed unanimously.

John Gotjen asked about the Chocorua Project whether the plan has been modified at this time, or where we stand. The Plans have been submitted to the State for review and approval.

RESCUE:

Jeff Tavares was in to discuss an upgrade to the heart monitor in order to get the equipment into State compliance. The upgrade will cost around \$16,000.00 and he would like permission from the Board to use the trust funds that were left to the Rescue Squad held by the Trustees. The Office will look into the accessibility of the trust funds and get back to the Board. Jeff will get us a copy of the State inspection requirement and the quote on the upgrades and new equipment. He will also look into the possibility the company loaning us the equipment until Town Meeting for purchase.

Updated Jeff on the Ambulance situation, at this time the Town is going on a month-to-month basis with Lifestar and some of the Towns are trying to put together some specifications to put out to proposal for services.

WIRELESS

Dennis Quinn was present to discuss with the Board the current use issue to make Tamworth Wireless a possibility. One location will be on Page Hill Road and the second location will be off Bunker Hill Road. The Towers are approximately 30'. The Great Hill Tower can be viewed on tamwireless.net for anyone wanting to see one installed already. The access roads/trails and around the towers will need to come out of current use. Dennis will get back to us with the actual length of the access, and the area around the towers on a map showing the area to come out of current use.

BOARD UPDATES:

Mr. Farnum gave an update on the CIP (Capital Improvements Program) meeting. They are hoping to have their report ready for the Board by November 1st and plan on having a public hearing on October 26th.

Mr. Abraham gave an update on the LURC (Land Use Regulations Committee) meeting. It appears they have come to resolutions on all matters and will be brining it to the Planning Board on the 22nd and then to a public hearing.

Mr. Abraham also gave an update on the Planning Board meeting, which was mostly about the Gravel Regulations, and the next meeting on these regulations is on the 8th of September.

John updated the Board on the meeting with the other Towns regarding the Tri Town Ambulance proposal. Ossipee refuses to be a part of this proposal. Madison, Freedom and Tamworth are interested in putting out a proposal for services and will be meeting again September 8th at 6 p.m. in non-public at the Madison Town Offices.

It was announced that the ORC (Ordinance Review Committee) meeting for Monday, September 6th has been postponed to a date undetermined at this time.

It was announced that the LURC would be meeting on September 13th at 6 pm with Steve Whitman at the Cook Library and on September 15th at 7 pm at the Town Offices.

ADMINISTRATION: Motion made by John Roberts to sign the payroll manifest in the amount of \$16,423.28. Motion was seconded by William Farnum and passed unanimously.

Motion made by John Roberts to sign the accounts payable payment manifest in the amount of \$201,119.83. Motion was seconded by Robert Abraham and passed unanimously.

Motion made by John Roberts to sign the accounts payable Check register in the amount of \$201,119.83. Motion was seconded by Robert Abraham and passed unanimously.

The Board approved and signed a timber tax levy in the amount of \$1,829.89.

The Board approved and signed an intent to cut for map 218 lot 110.

The Board signed a letter to the Trustees of Trust funds to withdraw from the Highway Equipment Capital Reserve funds for the repairs to the grader in the amount of \$12,997.16.

The Board approved and signed the contract with Cartographics for the 2011 Tax Map Maintenance.

Motion made by John Roberts to approve the minutes of August 11, 2010. Motion was seconded by William Farnum and Mr. Abraham abstained. Motion carried 2-0-1.

Motion made by John Roberts to approve the non-public minutes of August 19, 2010. Motion was seconded by William Farnum and passed unanimously.

Motion made by John Roberts to approve the minutes of August 19, 2010. Motion was seconded by Robert Abraham and passed unanimously.

Motion made by John Roberts to approve the minutes of August 23, 2010. Motion was seconded by William Farnum and passed unanimously.

Motion made by John Roberts to approve the non-public minutes of August 23, 2010. Motion was seconded by Robert Abraham and passed unanimously.

Motion made by John Roberts to approve the minutes of August 25, 2010. Motion was seconded by William Farnum and passed unanimously.

Motion made by John Roberts to approve the non-public minutes of August 25, 2010. Motion was seconded by William Farnum and passed unanimously.

The Board reviewed and discussed the current Transfer Station & Beach Facilities Permit Policy and approved it with the revision of the term being for another two years, (As of 12/31/10 valid through 12/31/2012).

The Personnel Policy was distributed for the Boards review. Chairman Roberts explained that at a few meetings the Board has made mention/discussed the need for some updates/changes to the policy and requested they review the current policy and note their changes/recommendations/comments to have them ready for a discussion for the meeting on 9/30/2010.

Discussed a proposed calendar for Budget work sessions and regular meetings. The Board approved the proposal with the exception of the November 18th meeting as that is the Local Government Conference and they would like to exclude that date.

Discussed voting day schedule. John will cover first thing, Bob will cover mid day and Willie will cover end of day. Discussed the possibility for a sign up near the monument and possibly the Daily Sun informing the public that the voting has moved to the Brett School. It will be put it on the Town Website, the Tamworth Exchange, and the Daily Sun for the September 8th edition.

**Non-Public
Session #1:**

Motion made by John Roberts to enter into non-public session at 5:34 p.m. under RSA 91-A: 3 II (c). Motion was seconded by William Farnum and passed with a vote of 3-0.

No decisions were made during the non-public session.

Motion made by John Roberts to exit non-public at 5:41 p.m. Motion was seconded by William Farnum and passed unanimously.

ADMINISTRATION:

John had asked Cassandra to get a price from Shawn Bergeron regarding the Town House ADA issues. A price was obtained for this meeting for the Board to discuss. The Board also discussed a letter that they were looking for regarding the rear entrance to the Town office building. John feels that having Shawn come in to view the Town House building and make the recommendations and list of what needs to be done to make the downstairs ADA compliant. The Board feels coming up with the full list and being prepared would be better than dealing with one complaint at a time and not having the money to deal with future issues. Motion made by William Farnum to have Bergeron do an assessment review and report on the Tamworth Town House as proposed. Motion seconded by John Roberts with the addition that the Board be notified when he is coming. Motion passed unanimously.

The canopy at the Cleveland Hill Cemetery has been “moved” but not “removed”. The Board will recess at the end of this meeting and view the new location.

Discussed the Remick Museum Current Use issue. The Board agrees that the area of the new well and pipe lines will need to come out of current use. They requested that the email and a letter be sent to them requesting a map of the area to be removed from current use for the well and water lines and if the shelter is still on land that is in current use it needs to be included in the map.

**Non-Public
Session #2:**

Motion made by John Roberts to enter into non-public session at 5:57 p.m. under RSA 91-A: 3 II (e). Motion was seconded by William Farnum and passed with a vote of 3-0.

The Board signed a memorandum of understanding with Lifestar for month-to-month services at this time.

Motion made by John Roberts to exit non-public at 6:24 p.m. Motion was seconded by Robert Abraham and passed unanimously.

RECESS:

Motion made by John Roberts to recess at 6:24 p.m. to the Cleveland Hill Cemetery. Motion seconded by William Farnum and passed unanimously.

The Board reviewed the location of the canopy at the Cemetery to determine if it was on Town property. Upon review of the new location it was determined that the canopy and equipment was still in fact on Town property and requested that a letter be sent to the Trustees giving them until next Friday (9/10/2010) to remove the Shelter/canopy and contents from the property completely.

ADJOURNMENT:

Motion made by John Roberts to adjourn at 6:45 p.m. Motion seconded by William Farnum and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

William W. Farnum

Robert J Abraham