

CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE

September 5, 2007 Meeting Minutes

Call to Order and approval of August 8, 2007 Minutes

Meeting was called to order at 7:03 pm by Herb Cooper, chairman. In attendance were David Cluff, Steve Jacobs, Bill Jones, Linda Jones, Charlie Pugh, Lisa Remick and John Roberts, Selectmen representative. Dom Bergen was excused. Visitor Pat Farley was in attendance for the majority of the meeting.

Bill moved to accept the August 8, 2007 minutes as presented; David seconded; unanimously accepted.

Review and Discuss Detailed 2008-2013 CIP Spreadsheet

Committee started initial review by looking at the summary sheet and expanded spreadsheet:

1. Landfill closure-\$767,000; 20 year bond; need to verify start year
2. Revaluation figure; need to verify when the last revaluation cycle was started
3. Discussed updated fire department information as presented at previous meeting and how they are cycling through the engine purchases; corrected an error from the previous sheets the group had worked on; somewhere down the line the engines will have to be doubled up or a hose and engine will double up; Herb needs to get clarification from Steve Solomon about when that is going to happen
4. Highway department; reserve account balances are not complete; Herb plans on having updated figures at the next meeting
5. Discussion turned to the School figures; \$202,000 is the special education capital reserve balance as of 6/30/07; Lisa reported at the present time they do not need it. The committee questioned the use of capital reserve for special education. Lisa reported technology is now a line item in the budget. School board votes in January, so Lisa said she probably won't have any better figures until November.

New Plans for Highway Department

Road agent is an elected position; based on discussions and the independent report the committee received, do we want to put a proposal in for a warrant article to change the agent from elected to appointed? As explained by Town Attorney Sager, if that happened at the 2008 Town Meeting, the Road Agent would be elected for a one year term; then in 2009 it would become an appointed position. Presentation by Mike Faller was then reviewed and it was noted that he stated the road agent could be elected or appointed; the primary focus for his analysis was the fact that he used the same figures that the Town has budgeted for 2007; it is conceivable that we can do that with either Highway Department structure. John suggested need some more study work done on solid waste and structure of the department. Who could we get a second opinion from? John suggested the Town of Freedom would probably be a good one because they have

an elected road agent, similar size, and partially own and partially rent equipment. John will call him. The committee agreed to try to meet with the Freedom road agent, Scott Brooks, at the next meeting, or at the very latest the following meeting.

The committee looked at the plans Trapper Brown had drawn up for a building; there is currently \$55,000 in a reserve account for the building.

New Plans for Fire Department

Herb suggested moving the look at the Fire Department to a future year; we have their figures to keep us compliant and functional for another year. The committee agreed.

Old Business

There was no old business to discuss.

New Business

Committee reviewed how much money is left in the CIP budget. We are in good shape for this year.

Future Meeting Dates

Next meeting; 3 Oct at 7 pm

Following meeting, 16 Oct at 7 pm (needed to be close because of alternate meeting date with Town of Freedom road agent)

Motion to adjourn

At 8:59 pm Lisa moved to adjourn and Dave seconded; unanimously approved.

Respectfully submitted

Linda K. Jones
Recording Secretary