

TAMWORTH MASTER PLAN MEETING MINUTES

For Tuesday, August 5, 2008

Chairman Tom Peters convened the meeting at 7:00 p.m. Also present were Ann Albrecht, Maud Anderson, Scott Aspinall, Dom Bergen, Jim Bowditch, Tom Cleveland, David Cluff, Willie Farnum, David Little, John Mersfelder, Lianne Prentice, and Ruth Timchak. Apologies were sent from Rebecca Boyden, Michelle Cleveland, Sue Colten, and Lori Lenart.

Correction of July 15, 2008 Minutes

Please add to your July 15, 2008 minutes under Chapter Completion and Chapter Corrections that Tom Peters met with Mike Izard, Senior Planner of the Lakes Region Planning Commission, concerning editing and corrections of the Master Plan.

Thank You

A special thank you goes to Joan and Tom Peters for their warm welcome and gathering at their lovely home for all Master Plan participants on April 2, 2008.

Review of the 7/15/08 Minutes

Tom Peters has received crash data from Michelle Cleveland and has sent his write-up to David Little.

Tom Cleveland will submit a section on parking.

Michelle Cleveland has completed the survey information for Community Facilities and has sent that information to David Little and Juno Lamb.

David Haskell will have the Veterans Memorial section completed shortly.

Scott Aspinall has drafted a statement concerning impact fees for developers for the Land Use section.

Donna Polhamus may add an energy component to the housing section.

Comments from the Planning Board

By the end of this evening, the Planning Board's position with the Master Plan Committee should prove to be a unified one. Changes to the Master Plan can still be made by the Planning Board, if necessary, after the public hearing(s).

It is the Planning Board's responsibility to tell the Master Plan Committee what changes they want to make to the draft. They must then vote to accept the draft and hold the public hearing(s). The Planning Board can choose or not choose to make changes to the plan based on comments from the public during the public hearing(s).

Dom Bergen mentioned that there is a blank space for the number of available lots for development. That will be a useful piece of information for the public hearing. If the number is large, it could be important since nobody knows what will put in these available lots. David Little will supply the missing figure.

Planning Board members present at the meeting felt that, in all likelihood, the Master Plan, once edited, would be passed by the Planning Board.

Strategies for Holding a Public Hearing

Two questions were raised regarding preparing for the public hearing.

1. How will we prepare to communicate with the public?
2. How much money is available for advertising?

The answer to the first question is that we need to start putting together our pitch now. We need to make sure that Tamworth residents know what the Master Plan is all about--the RSA and what it has to do with the state. Scott Aspinall suggested that Phil Auger, who does good Power Point Presentations on this issue, may volunteer to come to Tamworth if asked.

One suggestion is that there should be power point presentations in locations where people tend to gather. People need to be aware and have a chance to make comments.

To answer the second question, most of the frequently read local newspapers were mentioned as places to take out large advertisements: The Sun, The Carroll County Independent, and The Mountaineer. There is \$2,700 in the budget, some of which needs to go to printing. However, printing may turn out to be minimal.

Also mentioned was that journalists associated with the media may be interested in doing a write-up feature about the Tamworth Master Plan. Somebody could interview Tom Peters.

The Planning Board will vote on the draft of the Master Plan on Wednesday, August 27, 2008. The final draft must be ready for this meeting.

The first public hearing will be at the Brett School on Wednesday, September 17, 2008, at 7:00 p.m. That is three weeks of advertising time after the vote of acceptance from the Planning Board. Books and discs will be made available at the two libraries and at the Tamworth Town Offices. Of the final draft, three hard copies and 11 discs will be made. Also, the six pages of the Vision and Implementation sections will be put on the Yahoo Master Plan site.

An alternate tentative date for the first or second public hearing is at the Brett School on Wednesday, October 1, 2008, at 7:00 p.m.

The question was raised about who would write the advertising for the hearing. One answer was that perhaps someone from the papers could write the ad for us to buy. Terry Leavitt's name from The Conway Sun was mentioned as one possibility. It was also mentioned that the Conway radio station writes good ads. However, the Master Plan Committee and The Planning Board have to specify clearly what should be in these ads. Mini meetings may be needed to do this.

Editors' Status Report

The editors have been thorough with the job of editing the Master Plan, not only with correcting spelling and punctuation, etc., but they are making sure that the writing is totally clear for the general reader not familiar with the content. Lianne Prentice and Maud Anderson brought up good points concerning clarity.

All editors should send Tom Peters and David Little the status of the chapters they are doing. They should note what holes they found in the chapters.

Maud Anderson has noted that there are no subjects in the Implementation section about who will implement what. Willie Farnum will fill in those answers.

Maud will send Willie an electronic copy of the section, and Willie will talk over this section with Tom Peters.

Maud will also tell Tom Peters what she needs for the Transportation section.

Tom will talk with Dan Poirier and send information to Maud.

There being no further business, the meeting was adjourned at 9:00 p.m.

Future Meeting

The next meeting of the Tamworth Master Plan will be a joint meeting with the Planning Board at the Tamworth Town Offices on Wednesday, August 27, 2008.

The Planning Board begins its meeting at 7:00 p.m., and the joint meeting with the Master Plan Committee will be around 7:30 p.m. Dom Bergen will let us know the time frame more specifically, closer to the meeting.

Respectfully submitted,

Ann Albrecht

Recording Secretary