

## **Tamworth School Board**

### **1. Call to Order**

A meeting of the Tamworth School Board was held at the Kenneth A. Brett School on Wednesday February 4, 2009 at 5:36PM. The meeting was called to order by Lisa Remick. Present were Lisa Remick, Laura Pike, Dan Rowe, Dana Littlefield, Gwen Poirier, Joanne Dolbear, Pat Kehoe, Noel DeSousa, and Kathi Brown. Brenda Robinson arrived at 5:47PM.

### **2. Approval of Agenda**

Laura Pike made a motion to approve the agenda. Dana Littlefield seconded the motion. Motion passed.

### **3. Approval of Minutes (January 14, 2009)**

Laura Pike made a motion to approve the minutes. Dana Littlefield seconded the motion. Dan Rowe noted the following changes: In item 6a, change the wording in the second paragraph to read Dan Rowe made a motion to form a study committee to see if a merge would be feasible. In item 12 on page 4 in the middle of the paragraph, change the wording to read Noel DeSousa will get the staffing information to him. Motion passed.

### **4. Director of Special Services Update**

Pat Kehoe handed out her report and went over it. She has been in contact with Governor Wentworth district about a special needs child moving to Tamworth. She will get a specific date that the family is moving in. She would like the board to consider keeping the current paraprofessional on staff due to this and other circumstances. Noel DeSousa would like the board to consider the moral obligations of the letter of employment for the current year, as it could cause a domino effect. Dan Rowe does not think we need to keep the paraprofessional on during these economic times and will not support it. Laura Pike wants to make a decision, as there is no control on certain issues when working with a contractual agreement. Gwen Poirier suggests waiting on this issue. Pat Kehoe also gave a report on the NH district determination criteria, and in 05-06 and 06-07 Tamworth met the requirements. Kudos to the special education case managers for making this happen.

### **5. Visitor's Comments**

Peg Delong spoke about seniority being put in way back when and others on the scale should be trained with needed qualifications. She also asked what class this school is in, but it is no longer done that way.

## **6. Committee Reports**

### **a. SAU 9/13 Committee/Report**

This issue has been dropped

### **b. Strategic Planning Committee Report**

This will be made available to the public shortly. It needs a revision on pages 3 and 14 for use of different verbiage from the website. It will be mentioned at the annual district meeting and then be made available at the SAU office. Dan Rowe says it is a good job of defining the problem, but no plan or direction, only recommendations. A third party should be employed to make recommendations. Brenda Robinson stated they went as far as they could on this step. It could be \$10,000.00 or more to go to the next step. Laura Pike says the people need to review the information first. She also feels that the public's feelings should be taken into consideration regarding paying a consultant to do work or lose staff. Brenda Robinson stated that a breakdown of programs is next, to compare it to other schools. Gwen Poirier will get an estimate of costs and who can do it and bring it back next month. Brenda Robinson made a motion to investigate consultants and costs. Dan Rowe seconded the motion. Motion passed.

## **7. Old Business**

### **a. Fuel Usage Comparison**

Dan Rowe does not need this information monthly, can wait until the end of the year and get the temperatures on the report also. We can compare fiscal years. Dan Rowe would also like to avoid topping off the tank and monitoring the fuel levels in April and if possible, wait to fill it until the new contract starts. Dana Littlefield suggested asking the oil company not to fill the tank in April without us asking for it to happen. Gwen Poirier will send a letter to the oil company.

## **8. New Business**

### **a. Guidance Counselor Job Description – Adoption**

Brenda Robinson made a motion to move it to the table. Laura Pike seconded the motion. Gwen Poirier stated that there were no changes from the second reading. Dan Rowe would like the evaluation section to be more specific. Gwen Poirier stated that it is standard on all our job descriptions. Pat Kehoe suggested that Gwen Poirier share a professional evaluation packet with Dan Rowe.

### **b. Assistant Principal Job Description – First Reading**

Brenda Robinson made a motion to move it to the table. Laura Pike seconded the motion. Dana Littlefield would like to see the evaluation added to the end. Laura Pike wants to know if it should note that they have other expectations and do dual positions, and under qualifications note the certification. Noel DeSousa says that maybe it could be put under a terms of employment section.

**c. Ed Views Template**

Noel DeSousa gave the template out to staff and is awaiting feedback. He will bring it back next month.

**9. Superintendent's Report**

**a. Expenditure Report**

Gwen Poirier handed out the report. It was noted that we had a pipe burst in a classroom. Noel DeSousa pointed out the damage and estimated the repairs to be about \$8,000.00 to \$10,000.00. We have an insurance deductible of \$1,000.00 that we will be responsible for. It was noted that we should finish the year with a surplus and Dan Rowe asked questions about several different line items and Joanne Dolbear gave him some answers.

**b. Other**

Gwen Poirier spoke about the area joint meeting and a report was included in the packet. Math is the first core content area that will be discussed at the meetings between SAU 9 and SAU 13. The ASCD representatives will be meeting with us. The Guidance Counselor has taken on the liaison roll with us and Kennett to access data on the high school students. It was also noted that she did receive a petitioned warrant article.

**10. Principal's Report**

**a. Monthly Update**

Noel DeSousa presented his handout.

**b. Other**

None

**11. Review of Proposed 2009-2010 Operating Budget and Warrants**

The budget will be available at the 7:00PM meeting. The warrant articles were handed out and it is noted that Article VI was added.

Brenda Robinson stated that the last sentence in Article VI concerns her. It is too short of a time frame to work in. It was noted that Attorney Boynton said that modifications can be made on the floor. Dan Rowe wanted to know what would happen if the collective bargaining agreement is not approved. It would go back to the table and then a special meeting would have to be called. On the budget handout on page 5, the wording did not print out. It should read Board Contingency Fund. Brenda Robinson made a motion to move the proposed operating budget to public hearing. Warrant articles to hearing. Laura Pike seconded it. Motion passed.

**12. Visitor's Comments**

None

**13. Board Comments**

None

**14. Communications**

This was done prior.

**15. Non-Public Session**

RSA 91-A:3 II a,b,c,d,e

None

**16. Action as a result of Non-Public**

None

**17. Personnel**

None

**18. Adjournment**

At 6:50PM Brenda Robinson made a motion to adjourn the meeting. Dana Littlefield seconded the motion. Motion passed.

Respectfully Submitted,

Kathi S. Brown, Recording Secretary  
*Draft Pending Board Approval*