

TAMWORTH MASTER PLAN MEETING MINUTES
for
Tuesday, July 15, 2008

Chairman Tom Peters convened the meeting at 7:05 p.m. Present from the Master Plan Committee were Ann Albrecht, Michelle Cleveland, Pat Farley, Willie Farnum, John Gotjen, David Haskell, David Little, and Ruth Timchak. Regrets were sent from Tom Cleveland and Sue Colten.

At 8:00 p.m., those present from the Master Plan Editorial Committee were Maud Anderson, Geoffrey Cunningham, Juno Lamb, Lori Lenart, and Lianne Prentice.

Master Plan Status

A hard copy of the unedited Master Plan with a disc was presented for perusal by Tom Peters to the Master Plan Committee. Included in this copy were numerous maps, charts, children's pictures, quotations, and other documents of interest. Many thanks to David Little for spending so much time on layout and format, putting the whole Master Plan together. This copy will be left at the Tamworth Town Offices.

All editing and additional information to be included in the Master Plan should be submitted by the editors and the Planning Board by August 1, 2008.

For recognition of everybody's effort, Tom and Joan Peters are having a gathering at their house on August 2, 2008, from 4:30 p.m. to 7:00 p.m. Their place is called "Stonewall" and is located at 1434 Chocorua Mountain Highway in Chocorua. It is the old William James house on Route 16, opposite the far end of Chocorua Lake. Tom and Joan would like those who plan to attend to please respond by July 28.

Chapter Completion and Chapter Corrections

A number of corrections for the Master Plan are as follows:

Community Facilities, 6A should read: "The Planning Board should approve a Capital Improvement Plan and annually update it."

Natural Resources, 8B should read: "The town should explore acquiring a town forest."

Utilities & Public Services, 11A should read after RSA:1 "(see also Community Facilities)"

Utilities & Public Services, 11F should read "residences" instead of residents.

Housing, 14F should read: "Encourage new sub divisions to orient streets." The word "to" is the word changed.

In Land Use under Vacant Lots: the three question marks in a row need to be changed to a number.

In Land Use under Sub Divisions: we need to know the number of lots sub divided that remain undeveloped.

In Transportation, 5: we need crash data. Michelle Cleveland has given Tom Peters a disc from DOT. The UNH Technology Transfer Center also has some crash data. Tom Peters will write up this section.

In Transportation 5.6 under Pedestrian and Biking Facilities: the Committee needs to take out the Tuftonboro Data and add a statement that the state publishes a map. The statement will hold the space for a future master plan.

For Transportation under Parking: Tom Cleveland will be submitting this section.

Community Facilities, 6 needs an introduction. One sentence may suffice, and the following can be considered: "These are the Community Facilities and Services for the Town of Tamworth." Michelle Cleveland will work on the survey analysis, and Tom Peters will work on the recommendations. Michelle has received a disc from Tom. Michelle should send her insert to Tom Peters, and Tom will send both inserts to Juno Lamb.

In Public Safety: a phone number, 603-323-8581 is needed for the Police Department. They do not have an e-mail.

In Natural Hazards under Risk Assessment: take out "which is attached as a reference." Add: after Hazard Mitigation Plan of 2004: " which is referenced herein."

In Natural Hazards under Hazardous Mitigation Goal, take out the dots. The sentence should read: "Provide safe housing for all residents."

The misspelling of "macroburst" should be picked up by the editors.

David Haskell will do the write-up on the Veterans Memorial.

Editors' Status Report

The editors had lots of questions for the Master Plan Committee.

-Should chapter summaries go at the beginning or at the end? The answer is to put the summaries at the end of the chapters.

-Some chapters have lots of data and others have none. Should this be changed? The answer is to keep the chapters section specific. Housing is a section that has lots of data, for instance.

-Do recommendations in the chapters come from the survey or from committee members? The answer is that the recommendations come from the survey, committee members, public forums, historical research, and previous Master Plans. This information should be added to the Master Plan.

-Does the Committee have a preference about speaking about percentages of the data? The answer is that it is okay to say 75% of the respondents answered in such and such a manner.

-Who wrote the chapters and how can they be contacted for questions? Tom Peters will send Juno Lamb a list of chapters and their authors.

-What is the correct RSA for p. 43, 3rd paragraph? David Little will provide the correct RSA.

-Who should the editors contact if they have questions? The editors should contact Tom Peters at <joanandtom@netzero.com>.

-Where is the new Historical Society located? It is the Hall/Dyer House at 25 Great Hill Road. Vern Dyer and his family were the previous owners.

-What should be done about the complex and inconsistent numbering in the chapters? The answer is to follow the format in the introduction.

-Should the passive voice be used? No, the passive voice should not be used. All sentences in the passive voice should be changed to active voice.

-Should all sections be proofread even if they were not specifically assigned? The answer to that is, yes, all sections should be proofread. Lianne Prentice has volunteered to do the Vision section, and Maud Anderson will do Implementation.

Recommendation

Lianne Prentice recommends that in future master plans editors look at the chapters at the time they are being written.

There being no further business, the meeting was adjourned at 8:57 p.m.

Future Meetings

Tom and Joan Peters' gathering for everybody who participated in the Master Plan process is on Saturday, August 2, 2008, from 4:30 to 7:00 p.m. Please RSVP by July 28 by calling 367-9288 or by e-mailing: <joanandtom@netzero.com>

The next meeting of the Tamworth Master Plan will be on Tuesday, August 5, 2008, at the Tamworth Town Offices. The Master Plan Committee will meet at 7:00 p.m. The editors will join them at 8:00 p.m.

Respectfully submitted,
Ann Albrecht
Recording Secretary