

**DRAFT Minutes of the Volunteer Energy Committee of Tamworth  
July 2, 2008  
Cook Memorial Library**

**1. Meeting called to order at 7:00 p.m.**

Present: Cimbria Badenhause, Michelle Cleveland, Lee Custer, Sam Sayers,  
Donna Veilleux

Absent: Peg Custer, Cathy Mersfelder

**2. No Public Comments**

**3. Review and Approval of the Draft Minutes from June 12 and 25 meetings**

Corrections for June 12 Draft

Spelling of Lauren Sayers (from Loren Cleveland)

Paragraph 2 change 'will' to 'suggest' and add post office placement

Paragraph 3 change 'PSNH indicated'

Number 5 attribute Lee Custer to the conversation with Dave Bowles

Number 8 Sub-Committee

- 'recommendations to community'
- Member Nomination Committee
- Education and Public Outreach Community Committee

New Business- Committee linking information to the Carbon Coalition's statewide website/WIKKI (Chuck Henderson)

Last Sentence- Graphic of Sun by Christopher Bailey accepted as Committee's logo. Moved by Donna, Unanimous

Motion to approve corrected Minutes by Donna, Lee second, all approved.

**4. Chair, Donna Veilleux's Update**

Board of Selectmen Meeting on June 19

- Selectmen extended their appreciation to Committee
- If and when the 'Energy Committee' receives a grant, reimbursement by the Town of Tamworth to a committee member or to a contractor needs to be submitted with an invoice and receipt to the Board of Selectmen office, attention: Cassandra.

- Provided BoS with recommendations on the Please NO IDLING sign placement; provided BoS with the State's idling guidelines and laws; and, will provide BoS with committee's suggested implementation guidelines .
- Shared PSNH's energy audit remarks/report on Tamworth's public buildings.
- BoS extended an invite to visit the Energy Committee's first public outreach effort at the June 28 Tamworth Farmer's Market and informed them of other public outreach efforts: Tamworth Family Day and Chocorua Day.
- Indicated to the BoS that we are in search of additional committee members.

There was an article in the Carroll County Independent on June 26 about the Tamworth Energy Committee's efforts.

Donna received permission from BoS to follow through and place a NO IDLING sign at the Tamworth Transfer Station following a positive, recent discussion Donna had with Glen (manager of the Transfer Station).

## **5. Town of Tamworth's Committees; Energy Committee's Structure**

### Review of the Town of Tamworth's Policy on Committees and Sub-Committees

#### Membership

Committee members are nominated, approved and appointed.

Sub-committee members are nominated and approved.

#### Energy Committee Chairs for Sub-Committees

Policy: Lee Custer

Donna motion, Sam second, all approved

Education and Public Outreach: Cimbria Badenhausen

Sam motion, Michelle second, all approved

Grants: OPEN

Membership: Donna Veilleux

Sam motion, Cimbria second, all approved

The process for recruitment, nomination and recommendations for appointment will be prepared as a slate of new members for the BoS to receive at one of their Fall meetings.

## **6. A Review Committee's First Public Outreach effort at the June 28 Tamworth Farmer's Market.**

- Almost all the committee members participated.
- Set-up was a group effort—thanks to everyone for the preparation.
- Many folks wandered by and were warmly invited to engage with the committee and its information center. Note: many Market attendees were not from Tamworth.
- Committee members felt that the outreach effort was well received.

## **7. Ready for Additional Public Outreach**

- Tamworth Family Day, July 4 (Noon-4:00/ set-up at 9:30)
- Chocorua Day on July 26 9-2
- Tamworth Transfer Station/Recycling Center, one Saturday in September

### TO-DO's

- We need to consider borrowing a tarp for sun and rain conditions.
- Donna will ready additional handouts to replenish stock and bring information notebooks; pick up energy meters from the Other Store.
- Lee and Peg will bring tables.
- Sam will bring the Committee's display board.

## **8. PSNH audit report**

Lee Custer will review report and provide the Committee:

- a set of open-items to follow-up on (street lights, replacement lights)
- additional data needed to support action recommendations for the BoS,
- input into our action plan.

## **9. NEGEF Grant: June and October applications**

- No official word on the June application.
- Michelle Cleveland will draft an application for committee review to meet NEGEF's Fall submission--September 15.

## **10. Other**

### New Business

We have 5 small and 3 large NO IDLING signs from State of NH ready for placement. Discussion with BoS began on June 19. Cimbria will draft an outreach letter for organizations that we want to approach regarding the placement of the NO IDLING signs.

The following locations and organizations were discussed as potential hosts for the signage:

- Tamworth's 3 post offices
- Transfer/ Recycling Center
- Town Office (back and front)
- Tamworth's 2 Libraries
- Schools
- Lake Association Sites
- Farm Stands
- Private Establishments

The committee reviewed an example of grant documentation provided by Michelle Cleveland.

Old Business

No word from our grant application to NEGEF as of this meeting.

Next Meeting

August 6 at 7:00 p.m. at Cook Memorial Library

**Meeting adjourned at 9:00 p.m.**

Respectfully submitted by Michelle Cleveland  
August 4, 2008

