

Town of Tamworth
Board of Selectmen's Meeting
April 9, 2009
Town Office

Members present

Thomas Abugelis, William Farnum and John Roberts

Others present

Administrative Asst. Cassandra Pearce, Police Chief Daniel Poirier, Road Agent Bruce Robinson, Treasurer Mary Mills, Town Trustees Harold Cook, David Haskell, and John Wheeler, Tom Gotgen, Mr. & Mrs. David Farley, Sam Martin, Nancy Russell, Ruth Timchak, Susan Ticehurst, and Anne Abear.

Chairman Abugelis called the meeting to order at 4:00 p.m. and reviewed the agenda for the attendees.

Police Department

Chief Poirier discussed the use of the Town Office parking lot by bicycle riding children in Town. Chief Poirier advised that the use of the parking lot has become out of control as the children have begun to damage the Town property as well as abutting properties. Further, the Tamworth Police Department will be enforcing the use of helmets by anyone under the age of 18 per State Law. Chief Poirier advised he received a grant for helmets and will have them available at the Police Station for those children who do not have them.

Chief Poirier advised he reviewed the sexual offender policy as it was drafted and had nothing to add to it at this time. The Board will review this ordinance in the near future.

Long Term Road Plan

Chairman Abugelis discussed the need for the Town to establish a long-term road plan that will include maintenance. He continued by advising Mr. Robinson that the Board believes that the best way to accomplish this task is to start with some general information gathering on each road. A decision was made that Mr. Robinson would meet with Mr. Farnum and Chief Poirier to view the listing of roads in the next week. Mr. Farnum advised that the listing of roads do not always match the 911 emergency road name listing and the distance of each road need to be adequately determined. Mr. Farnum advised the block grant money is determined according to the distance of roadways that are maintained by the Town. Mr. Farnum advised roads in Tamworth were approved for scenic designation in 1972.

Chairman Abugelis recommended the following steps be considered in determining the long-term road maintenance:

- Checking the road names to ensure that they and the 911 system are equivalent and the names utilized are accurate
- Creating a master plan of maintenance needs to include whether each road is dirt or paved and whether culverts are found on the roads.
- Once these two items are accomplished, a file will be created on each road

David Haskell reminded the Board of the proposal by the University of NH in which students could be utilized to collect data and analysis it for the community through a computer program. The program is known as RSMS and can cover many aspects of infrastructure to include signs, culverts and roadways, with cost estimates for repair for future planning. The Board advised they were interested in this proposal. Mr. Haskell will set up a demo for the Board of Selectmen to attend with Mr. Robinson to view this program sometime in May.

Chief Poirier reminded everyone of the need to make sure homes have been adequately and appropriately numbered to assist the emergency services personnel in locating properties.

Highway Department

Mr. Robinson disbursed a listing of projects that are planned for the highway department over the next few months.

Whittier Road was discussed. Mr. Robinson advised the project would begin either April 20 or April 21. Dig Safe has already marked the road and the estimate needs of the gravel included 4,000 – 6,000 cubic yards at an estimated cost of \$44,000 - \$66,000. Mr. Robinson explained that the road should be designed according to the Town's subdivision regulations that require a minimum of 6" of crushed gravel. These specifications are also specs from NH DOT. Mr. Robinson advised he has conducted some core tests along the road.

Mr. Robinson advised most of the hauling for gravel could be done by use of the Town equipment. In order to keep up with the reclaimer, additional trucks may need to be hired. Mr. Roberts recommended the work be spread out among the many contractors in Town. He recommended Mr. Robinson contact the many contractors requesting they supply the Town with a certificate of insurance that will be kept on file in the event they are needed.

The Board advised the plan is to reclaim the middle of the road, add gravel as needed and to add a 2" base. The Board decided that the gravel needed for this road and the remainder of the year will be placed out to bid. Mr. Robinson will check the slips from the past year to determine a quantity of material to put out to bid.

Non-Public Session #1

Mr. Farnum moved at 4:43 p.m. and Mr. Roberts supported to enter into a non-public session per RSA 91 A: 3 II c – matters which if discussed in public would likely affect adversely the reputation of any person, other an a member of the body or agency itself. Vote was unanimous. Motion passed.

Mr. Farnum moved and Mr. Roberts supported to adjourn the non-public session at 5:05 p.m. Vote was unanimous. Motion passed.

The Board met with Mr. Hackett during the non-public session to discuss a property in Town. The Board decided they would not honor Mr. Hackett's request to hold off on the deeding of his property due to unpaid taxes due April 30, 2009.

Town Trustees

Chairman Abugelis congratulated each member of the trustees for their election and thanked them for the work that they do for the Town. Mr. Wheeler and Mr. Haskell advised they would be attending a trustees' training session coming up in the next month. Chairman Abugelis advised this meeting was requested by the Selectmen to assist in keeping the communications open between them and the Trustees. The Board and trustees discussed the plan for the summer maintenance at the cemeteries. Mr. Cook advised Mr. Wheeler would be handling the financial aspects for the Trustees and he and Mr. Haskell would be working on the cemetery tasks. Mr. Wheeler advised he would be meeting with Mrs. Pearce to determine when each of the capital reserve accounts were created and to determine under what understanding/qualification those funds are to be disbursed.

Mr. Cook advised there were 29 cemeteries in Town in which are maintained by the trustees and announced who would be working at each cemetery this year. The Board discussed the bills that are received from the cemetery workers and advised it was not clear how many hours or what days are worked. A suggestion was made to email the trustees time cards that will be utilized by the cemetery workers.

The Board discussed the draft investment policy that was sent out to the Trustees. They requested additional time to work on the policy due to the fact that they will be adding a training program.

Public Comment

David Haskell advised he felt there was something wrong with the loader, as it seems to dig up a lot of turf and dirt. He further advised that the flag base at the Union Hall Island was damaged over this winter and advised it should be fixed as soon as possible. Mr. Haskell expressed concern about the sweeping of Town roads being done early and breaking up the pavement.

Mrs. Farley reminded everyone of the Chocorua Community Clean Up Day scheduled to begin at 7:00 a.m. Friday, April 10.

Administration

Ordinance Review Committee Update

Mr. Farnum discussed policies and procedures that have been reviewed by the ordinance review committee and presented a plan that is being proposed by the committee to update many ordinances. Mr. Farnum reported all departments who have applications were requested to submit them to the committee for review.

Planning Board Update

Mr. Farnum updated the Board on the work session held by the Planning Board to discuss RSA 155E (gravel pit regulation) and the implementation of the Master Plan. A recommendation was made regarding the appointment of two members of the Planning Board to the new committee known as the Economic Development Committee.

DRED Training Mr. Farnum discussed a meeting invitation that will be held on April 24 in Concord beginning at 9:00 am to discuss DRED Div of Parks and Recreation. Members of the Board were unable to attend this training.

Whittier Road Project Mr. Roberts recommended not putting the gravel for this project out to bid and to acquire the material from Ambrose as long as they will continue to keep the price as bid last year. Mr. Roberts recommended putting together a bid for the remainder of the gravel needs for the year. The Board agreed with Mr. Roberts. The Board further advised that \$313,000 is the available funding for this project. Mr. Robinson will decide what work gets done.

GP Auto 2009 Junkyard License The Board will be meeting at Guy Pennell's property on Thursday, April 16 beginning at 3:00 p.m. for a site walk prior to the issuance of the 2009 junkyard license.

Drug & Alcohol Policy The Board discussed the meeting held with the Fire Wards on April 2. A decision was made to add the fire department personnel to the listing of employees who will be tested. Many suggestions of how to test volunteer members of the fire department were discussed. Mrs. Pearce recommended the Board meet with a representative of LR Occupational Health to discuss the Board's concerns. The Board recommended all full time employees be invited to that meeting.

Trustees of Cook Memorial Library Mrs. Pearce advised a meeting has been set up with the library trustees on 4/16/09. Mr. Farnum advised the only employees of the library who will receive an increase are those employees whose pay falls below minimum wage and needs to be brought up. All other employees will not receive an increase in their pay for the 2009-year.

Highway Garage Mrs. Pearce advised a generator had been purchased for the Town Garage and the electrician will be contacted to hook the generator into the system.

The Board would like to review the invoice submitted for the plumbing work at the highway garage prior approval.

Cleveland Hill Road Bridge Mrs. Pearce advised the road would be closed for 1-month during the installation of the new Cleveland Hill Road Bridge. The Board inquired if this closing would be for a 24-hour period? Mrs. Pearce will check with HE Bergeron on this. The Board requested the Fire Department be contacted to discuss the closing of this roadway.

Economic Development Committee Mrs. Farley discussed the recommendation of the Planning Board to appoint members to this new committee. The Board was unwilling to make appoints to this committee until they fully understand what the committee will be assigned with for a task and after review of the appointment policy for committees. Mrs.

Farley will work on setting up a meeting with interested members of the community and Greater Ossipee Chamber of Commerce for May 7, 2009.

White Lake Estates
Survey

The Board advised they were not interested in completing the survey requested by White Lake Estates.

Bench @ Chocorua Lake

Mrs. Pearce discussed an inquiry to place a granite bench at Chocorua Lake. The Board recommended the inquiring party to contact Jim Bowditch of Chocorua Lake Association.

Senator Election Day

The Board discussed the April 21, 2009 election schedule and further discussed their schedule for attendance. The Board discussed the power interruption scheduled for 9:00 – 11:00a.m. on April 21, 2009.

Roadside Mowing

Mrs. Pearce advised an advertisement for roadside mowing will be available for the Board to review at the next meeting.

Signature File

The following items were approved by the Board:

- Intent to Excavate for map 413-017-001
- Timber tax warrant in the amount of \$826.73
- Intent to cut for map 421-001,002, 005 & 420-010
- Intent to excavate for map 201-039
- Abatement for map 211-014-028 McKay
- Abatement denied for map 207-018-000
- *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of 3/26/09 as written. Vote was unanimous. Motion passed.*
- *Mr. Farnum moved and Mr. Roberts supported to approve the minutes of 4/2/09 as written. Vote was unanimous. Motion passed.*

Non-Public Session II

Mr. Farnum moved at 6:18 p.m. and Mr. Roberts supported to enter into a non-public session per RSA 91 A: 3 II c & e. Farnum, Yes, Abugelis, Yes, Roberts, Yes. Motion passed.

Mr. Roberts moved and Mr. Farnum supported to adjourn the non-public session at 6:45 p.m. Vote was unanimous. Motion passed.

The Board discussed the following during this non-public session:

- Legal correspondence related to Angel Auto and their request for an extension to clean up their property prior to October 1, 2009. The Board was unwilling to offer the owners of Angel Auto this extension.
- The Board discussed an abatement application and tax exemption approval related to Pine Tree Power's property. The Board requested a meeting with Mr. Walker of Sansoucy Group who is representing the Town on the

2008 abatement application. The Board decided they would not contest the State's decision approved for Pine Tree Power's tax credits. Mrs. Pearce will discuss the application of the tax credit's with DRA pursuant to RSA 72:12 a.

- The Board discussed personnel issues related to smoking.

Adjournment

Mr. Roberts moved and Mr. Farnum supported to adjourn the meeting at 6:45 p.m. Vote was unanimous.

Respectfully Submitted,
Anne M. Abear

Approved by the Tamworth Board of Selectmen: 4/16/09

Thomas Abugelis

John Roberts

William Farnum