

Town of Tamworth
Selectmen's Meeting Minutes
February 5, 2009

Selectmen Present: William Farnum and John Roberts.

Chairman Farnum opened the meeting at 2:05 pm.

Others present throughout the meeting included: Administrative Assistant Cassandra Pearce, Road Agent Bruce Robinson, Police Chief Daniel Poirier, Judson Noyes, Phil Ames, Adam Robinson, Mike Remick, John Gotgen, Edward Bergeron, Dana Littlefield, Ruth Timchet, Robert Abraham, Marilyn Indelicato, Rosiland Gray, Sam Martin, and Anne Abear.

MEETING WITH THE HIGHWAY PERSONNEL

The Board met with the Highway Department employees to discuss the changes in department. They discussed the use of forms, reviewed personnel policies and discussed the tool purchase. They reviewed a mitigation log, the pre trip inspection logs, and time sheets. A clipboard will be purchased for each employee and each piece of equipment. Employees were reminded of the personnel policy that there is no smoking in Town buildings or equipment. The tools were ordered and are to be delivered on Friday, February 6, 2009. The Board requested Mr. Robinson be available for the delivery at 1 p.m. Mr. Robinson advised the fuel tank should be ready to move on Friday.

The Board advised Mr. Robinson that from this point forward all outside hired equipment must include a driver.

Motion made by William Farnum to enter into a non-public session per RSA 91 A:11 a- at 3:46 p.m. Mr. Roberts supported this motion. VOTE: Farnum, Yes, Roberts, Yes. Motion passed.

The Board met with Mr. Robinson and Mr. Remick during the non-public session and discussed expectations of both highway employees.

Mr. Abugelis joined the meeting at 3:03 p.m.

The Board requested Mr. Robinson to have the new part time snowplower (Mr. Horton) work a few days to allow him to familiarize himself with the job, prior to calling him in for emergencies.

Motion made by Mr. Farnum to adjourn the non-public session at 3:38. Motion was supported by John Roberts. Roberts, Yes, Abugelis, Yes, and Farnum, yes. Motion passed.

Mr. Farnum moved to recess until 4 p.m. Motion was supported by Mr. Roberts and passed unanimously.

DEPARTMENT UPDATES

POLICE DEPARTMENT: The Board met with Chief Poirier who presented the January 2009 Tamworth Police log. Individual items on this stat report were discussed to include animal cruelty and the problem of false alarms at the library, school and Dunkin Donuts. The Board briefly discussed an accident that happened between the Town's loader and a resident's parked vehicle.

PUBLIC COMMENT

1. Emergency Systems:
 - a. Generator - Ms. Timchet and Ms. Indelicato discussed the generator at the school that does not work and the necessity for emergency power at the facility due to it being the Town's

emergency shelter. Chief Poirier advised the generator was built in 1942 and the problem that has risen is that finding a company to work on that machine has been difficult. The Board and Chief Poirier advised the new emergency management director is Dana Littlefield who was to be looking for grants to assist in the replacement of this equipment.

- b. Notification process – Ms. Indelicato inquired about the emergency responders and questioned the notification process for individuals who may need priority attention during power outages or disasters? Chief Poirier explained the Town had updated the listing approximately 3 years ago in which information was sent out to people asking them for needs assessments in emergency situations. Chief Poirier advised this assessment should be completed again.

Ms. Indelicato recommended placing a notice with the next tax bill to advised the public that the Brett School is the emergency shelter area for the community. Mr. Farnum advised the Board was unable to put notices with the tax bills, but recommended someone contact the local Civic News to request they put an article in the next flier.

- c. Disaster Training - Chief Poirier advised the emergency management director, fire chief and he would be attending training on the NHIMS system from March 2 – March 4.
2. Chocorua Community Project: Mr. Gotgen discussed the snow issues within the Chocorua village. He advised the issue is not a Town issue and the Association would be contacting the State to determine if something can be done. Mr. Roberts advised he removed some of the snow near the Chocorua Post Office. Chief Poirier advised he would speak to Mr. Chase at the local State highway shed to discuss the safety issue with him. The Board requested to know the response that is received from the State regarding the snow removal from the Association and Chief Poirier.

CLEVELAND HILL ROAD BRIDGE

Mr. Edward Bergeron presented the bids for the Board's review that were received for the Cleveland Hill Road bridge. The bid ranges were from \$120,000 - \$259,606. The original bid estimate was approximately \$182,000. The lowest bidder was Mike Bean of Dubois Construction. Mr. Bergeron advised he had not worked with Mr. Bean or Dubois Construction and discussed the bonds that would be required. Mr. Abugelis expressed his reluctance to get back into a contract with a contractor that could cause issues like the Chocorua Project. Mr. Roberts advised he did not feel that the Board would have the issues with this project due to Bergeron Engineering facilitating the project.

The Board discussed the current funds available to do this project and the proposed funding request that will be requested at the 2009 Town Meeting.

The Board directed Mr. Bergeron to look further into the work of Dubois Construction and to discuss his bid received with the understanding that the Town will not be making a payment on the project until it is completed to the engineer's and Board's satisfaction.

ADMINISTRATION

1. *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of January 29, 2009 as written. Vote was unanimous. Motion passed.*
2. *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of January 28, 2009 as written. Vote was: 2-0-1. Motion passed.*
3. Mr. Farnum read into the record a letter of recognition from Mr. & Mrs. Swiriduk of Mays Way advising of her experiences of exceptional customer service that has been received from the Town Office staff, transfer station personnel, highway department employees, librarians and the Board of Selectmen.

4. Mr. Farnum discussed the tool bids for the town garage that were recently submitted to Napa, Sears and Sanel Auto Parts. The only bidder that responded to the bid was Napa. The Board has accepted the bid of Napa at the expense of \$6,282.44.
5. Mrs. Pearce discussed the handout questionnaires that were disbursed at the last meeting from Mr. Cooper for the LRPC. Members of the Board will have the information back to Mrs. Pearce by the end of this week.
6. Mrs. Pearce advised she submitted a facility use permit for the Brett School for March 11.
7. Mrs. Pearce discussed the meeting held with Mr. Gary Karp of NH DRA regarding the revaluation monitoring for the Town of Tamworth. 2009 is the revaluation/update year for the community.
8. Mrs. Pearce advised she is working on writing a drug/alcohol testing policy.
9. Mrs. Pearce advised the 2008 town report is about ready to go and reminded the Board of their public hearing on the 2009 budget scheduled for February 12, 2009 beginning at 6:00 p.m.
10. Mrs. Pearce will be working with Mr. Johnson of the transfer station to update the facility's SWPP program.
11. The Board reviewed the 2009 warrant in anticipation of the budget hearing scheduled for next week. Individual articles were reviewed and changed.
12. Ms. Indelicato inquired about the Board working on Maple Road in the coming year. The Board advised the only road that is planned to be worked on in 2009 is Old Route 25. Ms. Indelicato also suggested work to be done on Turkey Street and Cleveland Hill Road.
13. The Board discussed the posting of weight limits on town roads.
14. Mr. Dana Littlefield attended the meeting requesting the Board consideration of placing a warrant article on the 2009 warrant to change the term of offices for the fire wards from a one-year term to a staggered three-year term. After some discussion, the Board decided to honor the request of the fire wards and place the article on the warrant without a petition.
15. Emergency Management – Mr. Littlefield discussed the meeting he had with Julia Chase to inquire what documentation is necessary of the Town to apply for future FEMA funding during/after a disaster. Mr. Littlefield further discussed the grants he is looking at for the generator at the school and a fire truck.

ADJOURNMENT:

Mr. Abugelis moved and Mr. Roberts supported to adjourn the meeting at 6:09 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Selectmen, 2/12/09

William Farnum

Tom Abugelis

John Roberts