

**Town of Tamworth
Selectmen's Meeting
December 20, 2007**

Selectmen Present: Chairman William Farnum, Tom Abugelis and John Roberts

Meeting Convened: 3:15 pm

Town Employees Present: Police Chief Dan Poirier, Road Agent Bruce Robinson, Recreation Director Parker Roberts, Recording Secretary Linda Jones

Willie called the meeting to order; Tom was not in attendance, but joined the meeting at 4:02 pm. Willie moved to enter non-public session under RSA 91 A: 3 II A & C; at 3:16 pm; John seconded; unanimously approved.

The Board moved back to public session at 4:44 pm.

Department Head Updates

Recreation Department—Parker presented the bid he received from A&M Builders for the Town House floor repairs and refinishing; he confirmed the bid process was well advertised. The work will include the lobby, bathrooms, kitchen and first floor meeting area. The selectmen discussed all of the details they would like to see included in the final contract. Parker will schedule the work in February and will have the annual work on the second floor done at the same time to minimize the closing time of the building. The Board asked Parker to provide them with a final contract at the December 27, 2007 meeting so 2007 funds can be encumbered.

Parker then brought up the rental fee for use of the Town House; \$15 is the current rental cost. *After discussion Willie made a motion to increase the rental fee of the Town House to \$50 per use; John seconded; unanimously approved.*

Police Department—Chief Poirier opened his discussion by announcing he and Bruce Robinson had a public safety issue to discuss. He had attended a meeting at the School Administrative Unit (SAU) office earlier in the day and many parents and some bus drivers were there to voice their concern about the road conditions this morning and the safety of the children and bus drivers. The SAU has a transportation person who is supposed to call all of the towns. Chief Poirier reported there were 10 vehicle incidents today and two involved tractor-trailers.

Highway Department—Bruce Robinson reported about the snowstorm in tandem with Chief Poirier. The School is not calling and asking about the condition of the roads before making their decision to have school. Bruce would have recommended a delay today. Willie asked if the school has one person designated to make the call on the condition of the roads. He recommended Bruce keep a log when they call and what the recommendation was or if they don't call, what the recommendation would have been, so the Town has a record to refer to if they need to respond to any formal inquiries.

Public Comment

Tom recused himself at 5:24 pm. Pat Farley reported Carol Shea-Porter called John Gotjen to let him know \$500,000 has been approved for a future phase of construction on the Chocorua Village Safety Project. Pat reminded the Board Tom Peters would like to be informed as the project progresses so he can report on this in the Master Plan. She asked how the bid process will work and Willie explained the bids will come to the Town. Willie has briefly reviewed the 173-page bid package Faye, Spofford and Thorndike (FST) sent; he read the questions and responses he exchanged with FST this week. Concern centered around the mention of a chain link fence. Willie will find out more about where the fence is located and the color. Tom returned to the meeting at 5:35 pm

Discussion turned to the names of people on the voting list. The Board explained the overall process used to remove someone from the registry and suggested any further questions be directed to the people serving as supervisors' of the checklist, such as Brad Ball.

Fraud Policy

The Board reviewed the changes made to the fraud policy at the last meeting and asked that the final changes made tonight be incorporated into the policy. The final draft should be ready for signature at the next meeting.

Administrative Matters

The meeting in Concord that some of the Selectmen will be attending has been rescheduled for January 23, 2008, time to be determined. Therefore, the next Board meeting will be December 27, 2007, at 5pm.

Purchasing policy discussion was moved to January 3, 2008.

The draft policy of procedures for appointed committees was discussed. Willie will make copies for the Board of the changes put forward by the conservation commission. The ordinance review committee agreed with the changes as presented by the conservation commission. The planning board and capital improvement program committee have not returned any changes. Discussion will be continued at the next meeting.

Draft letter to be sent out from the Selectmen on the recommendations for Town boards, commissions and committees needs to be put on letterhead for the December 27, 2007 meeting so it can be signed.

A fishing license from 1955 was received in the office. John suggested giving it to Elva Bickford or the Historical Society or Library.

Intent to cut for Map 410; Lot 60 was presented for approval; *John moved; Tom seconded; unanimously approved.*

Intent to cut for Map 407, Lot 42 was presented for approval; *John moved; Tom seconded; unanimously approved.*

Intent to cut for Map 407, Lot 38 was presented for approval; *John moved; Tom seconded; unanimously approved.*

Draft minutes from the December 13, 2007 non-public session were presented for approval; *John moved; Tom seconded; unanimously approved.*

Draft minutes from the December 13, 2007 public session were presented for approval; *John moved; Tom seconded; unanimously approved.*

Letter to Mr. Dicey from the Board thanking him for the beautiful handcrafted case he made to honor the veterans of Tamworth was read by Willie; all signed.

Tom made a proposal beginning the first or second week of January that the Selectmen's office, including administration and finance, open to serve the public every Friday. This schedule is the same as the Town Clerk/Tax Collector office. The Board agreed they want to do this, however, Willie suggested waiting until January 18, 2008; John recommended waiting until Cassandra returns so the Board could receive her input.

Willie announced the school closings link to WMUR is on the Town website now.

The Board would like to see a total package of changes being proposed for the Transfer Station so they can start looking ahead at the best way to develop the site for future growth.

John made a motion to have Willie sign a letter to Senator Sununu at his earliest convenience so it can be delivered to the Senator's office before the end of the year; approved with Tom abstaining.

January 7, 2008 the Board would like to meet with department heads regarding their budgets.

There being nothing further to discuss, at 6:36 pm Tom moved to adjourn the meeting; John seconded; unanimously approved.

Respectfully submitted,

Linda K. Jones
Finance Administrator

William Farnum, Selectmen Chair

John Roberts, Selectmen

Tom Abugelis, Selectmen