

Town of Tamworth  
Board of Selectmen's Meeting  
January 13, 2011  
Town Office

Members present        John Roberts and Robert Abraham

Others present        Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Bruce Robinson, Treasurer Mary Mills, Sam Martin, David Salzer from UNH, Patricia and David Farley, Roselyn Gray, Bruno Siniscalchi, John Mersfelder, John Gotjen, Anne Abear and other members of the public.

Police Department

1. Chief Poirier advised he would present the December 2010 stats at the next meeting.
2. The Tamworth Police Department has passed the annual State's certification inspection.
3. Sergeant Colby delivered her baby this past Sunday and both are doing good.

Highway Department

1. Mr. Robinson discussed the snow received during the past few days and reported everything is going well within the highway department.
2. Mr. Roberts reported a no trucking sign was missing and in need of being replaced at the end of Ossipee Lake Road on the Madison end. Mr. Robinson advised that he has ordered several signs recently that will fit on the posts but require new holders. Mr. Siniscalchi discussed the sign distributors that are utilized by his property development and requested information on distributors that the Town utilize. Mr. Robinson advised that the Town received a break in price due to putting in a multi town order in conjunction with other communities.

Public Comment        Mrs. Farley advised that a new person has expressed an interest in serving on the Economic Development Committee. Her name is Keats Myer and she has experience in marketing as well as grant writing. She has recently located to Tamworth from the state of New York.

UNH T2 Mosaic  
Mapping Project

Mr. Salzer presented the Board and attendees of the meeting with a power point presentation regarding the Mosaic mapping project that is being created under the direction of NH DRA and UNH. This project will assist the NH DRA with their equalization process, prompt disaster relief response, and will eventually replace the current vendor utilized by the State of NH and municipalities for equalization (assessment vs. sales comparison) processing. The request of Mr. Salzer is to receive an electronic detailed listing of property owners from the Town. Currently 130 municipalities throughout NH have signed onto this project. Mr. Salzer advised that there are several local communities who are participating in this project to include Madison, Moultonborough and Conway. There is no cost to the community to utilize the

program once it is finished, the data will not be sold to other vendors and NH DRA will be requesting updates on an annual basis.

Mr. Abraham inquired if this meant that NH DRA will now be setting the values on properties? Mr. Salzer advised that NH DRA will not be setting values, they will however, be looking to map parcels through this project and monitor the assessment values of properties in conjunction to sales that take place within the community.

This program will have no public access it will be utilized by the Towns and NH DRA only. Mr. Salzer advised that the new NH DRA commissioner has a directive to update to bring the department up to the current computer age. This project is one of many that are being worked on by NH DRA.

The Selectmen would like to discuss the project benefits with other local communities and will make a decision on the Town of Tamworth's participation in the near future.

#### Selectmen updates

Mr. Abraham had nothing to report at this time.

Mr. Roberts discussed the Planning Board work session held on 1/12/2011 advising that they worked on the ground water ordinance and have scheduled another public hearing on this ordinance for 1/26/2011 at 7:00 p.m. at the KA Brett School.

Mr. Roberts advised that the Planning Board has decided to put the vote regarding the zoning ordinance off for this year but anticipate a future vote of the Town being taken. The Planning Board will be putting together a committee to work on the ordinance further.

#### Administrative Items

##### Part I

1. Transfer Station Fees for electronic waste containers –*Mr. Roberts moved and Mr. Abraham supported to accept the new electronic waste charges for the transfer station effective immediately. Vote was unanimous. Motion passed.*
2. The Board signed a card for Sergeant Colby.
3. An intent to cut for map 408 lot 064 was signed.
4. An intent to cut for map 420 lot 013 was signed.
5. *Mr. Roberts moved and Mr. Abraham supported to approve the non-public minutes of 12/20/2010 as written. Vote was unanimous. Motion passed.*
6. *Mr. Roberts moved and Mr. Abraham supported to approve the minutes of 12/20/2010 as written. Vote was unanimous. Motion passed.*
7. *Mr. Roberts moved and Mr. Abraham supported to approve an AP Check Register in the amount of \$55,150.58. Vote was unanimous. Motion passed.*
8. *Mr. Roberts moved and Mr. Abraham supported to approve an AP Manifest in the amount of \$55,150.58. Vote was unanimous. Motion passed.*
9. *Mr. Roberts moved and Mr. Abraham supported to approve a Payroll Manifest in the amount of \$16,411.73. Vote was unanimous. Motion passed.*

10. *Mr. Roberts moved and Mr. Abraham supported to approve an AP Check Register in the amount of \$180,940.23. Vote was unanimous. Motion passed.*
11. *Mr. Roberts moved and Mr. Abraham supported to approve an AP Manifest in the amount of \$180,940.23. Vote was unanimous. Motion passed.*
12. *Mr. Roberts moved and Mr. Abraham supported to approve, accept and sign the grant agreement with the State of NH Department of Safety Homeland Security and Emergency Management for the EMPG grant for the generator at the KA Brett School in the amount of \$31,542.00. Vote was unanimous. Motion passed.*
13. The Board approved a NH Ride and Share link to be added to the Town's website.
14. The Board approved Monkey Trunks to be added to the Town's website.
15. *Mr. Roberts moved and Mr. Abraham supported to approve the 2011 mileage rate of .51 cents per mile. Vote was unanimous. Motion passed.*
16. Mrs. Pearce discussed the street addresses within the Tamworth Mobile Home Park off of Durrell Road. The Board advised that they would like to meet with Mr. Bruce Bowles owner of the park at a future meeting to discuss the street addressing.
17. The Board decided to hold a budget work session to finalize the 2011 budget and prepare for the public hearing. This meeting will be held on either 1/18 or 1/19 at 3:00 p.m. The Board will meet with Mr. Bowles at that meeting to discuss the addresses within the Tamworth Mobile Home Park.

Mary Mills – Treasurer

The Board met with Mrs. Mills to discuss the following items:

1. The 2011 budget request for a laptop computer to be utilized only for transferring funds.
2. A recommendation of creating a policy related to special restrictions strictly related to financial purposes to include, but not limited to, regular deposit procedures by every department and board that collects funds for the Town and the need to issue receipts for any funds, whether it is requested by the patron or not. Mrs. Mills advised that there are some draft policies that can be reviewed and discussed with the auditor. Mrs. Mills was requested to come up with a policy and to present it to the Selectmen. Mrs. Mills advised that it was the Board's responsibility to set the policy. The investment policy also needs to be updated.

Administrative  
Part II

18. The Board agreed to hold a public hearing on the dog leash law on February 10, 2011 at 6:00 p.m.
19. The Board announced that the public hearing on the 2011 budget will be held on February 3, 2011 at 7:00 p.m.
20. The Supervisors of the Checklist would like to have a Town email address to acquire emails from the State. Currently these employees are receiving the emails at their home address. The Board approved setting up an email address as requested.

21. *Mr. Roberts moved and Mr. Abraham supported to enter into an agreement with Commerford, Nieder and Perkins for the 2011 assessing year for general assessing, pickups and abatement processing. Vote was unanimous. Motion passed.*
22. The Board discussed the personnel policy regarding Jury Duty or Armed Forces Reserved Service Pay and decided the policy benefit should be extended to regular part time employees who may be scheduled for one or both of these duties during their regular part time work schedule.
23. An email has been received from Jay Poulin of HE Bergeron regarding the bugeting amount for maintenance of crosswalks within the Chocorua Village. The email suggested that the Selectmen budget \$500/year per crosswalk for the current crosswalks that would need to be maintained and as additional crosswalks are placed in, additional funds would need to be added to the requested budget. The suggested dollar amounts for maintaining the crosswalks is: 2011-\$2500, 2012-\$3000 and by 2020-\$6,000. Some discussion took place regarding the types of crosswalks that will be placed within the village along with the budget figures that are being presented from HE Bergeron to include the maintenance/painting of the lines and the requirement to paint them every two years.
24. A letter has been received from Tri County Cap regarding their PILOT for the new dental office in which they are requesting a bill be submitted for that building.
25. Mrs. Pearce presented and the Board approved a guideline proposal for the shoveling of the Town Office.

Non-Public Session *Mr. Roberts moved and Mr. Abraham supported to move into a non-public session per RSA 91: A 3 II – e. This motion was made at 5:52 p.m. Vote was Roberts Yes, Abraham Yes. Motion passed.*

*Mr. Roberts moved and Mr. Abraham supported to adjourn the non-public session. This motion was made at 6:02 p.m. Vote was Roberts Yes, Abraham Yes. Motion passed.*

Adjournment *Mr. Roberts moved and Mr. Abraham supported to adjourn the meeting at 6:10 p.m. Vote was unanimous. Motion passed.*

Respectfully submitted,

Anne M. Abear

Approved by Tamworth Board of Selectmen: 1/27/2011

John Roberts

William Farnum

Robert Abraham

Tamworth Board of Selectmen

1/13/2011

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