

**Tamworth School Board**

**1. Call to Order**

A meeting of The Tamworth School Board was held at the Kenneth A. Brett School on Wednesday, December 16, 2009 at 6:00PM. The meeting was called to order by chair Laura Pike. Present were board members Laura Pike, Brenda Robinson, John Cleveland, and Dan Rowe, Superintendent Jay McIntire, Principal Noel DeSousa, Special Ed Director Pat Kehoe, Finance Manager Joanne Dolbear, and Secretary Kathi Brown.

**2. Approval of Agenda**

Jay McIntire recommends tabling the following items: 3, 5, 7b-g, 8d-k, 13a and 13c. Brenda Robinson made a motion to approve the agenda as amended. Dan Rowe seconded the motion. Motion passed.

**3. Approval of Minutes (November 16, 2009)**

Tabled

**4. Director of Special Services Update**

Pat Kehoe noted that there should be around \$71,000.00 savings in out of district placement this year.

**5. Education Views**

Tabled

**6. Visitor's Comments**

Peg Delong - Asked about the kindergarten program becoming a full time position and what % of students have no prior school experience. What is the number of students to warrant two kindergarten teachers? She also spoke about the nurse position and if it was a nurse/teacher position and should they teach health classes. The job description would have to be looked at.

Jay McIntire replied that many students may have experience outside the home in some sort of pre school, and that he sees a need for two kindergarten teachers.

Noel DeSousa stated that our nurse is not a certified teacher and that our current physical education teacher has a letter of eligibility to teach health.

**7. Old Business**

**a. Snow Plow Bids**

Noel DeSousa had contacted our prior contractor to have them plow until the bid was awarded. Jay McIntire decided to go with the second lowest bidder, and it was awarded to Forst Transportation

**b-g**

Tabled

**8. New Business**

**a. Capital Improvement Plan – Bill Hickey**

Jay McIntire will invite him to the January board meeting for a presentation.

**b. Budget Work Session Dates**

These dates have already been scheduled and posted.

**c. Budget Timeline**

Dan Rowe stated that the timeline for the green budget book given out to the town is not listed. How is this book structured and communicated to the town. All school board members should buy into this book before it is published. Students could have input on the cover design, etc..

John Cleveland spoke about having some kind of community forum on the budget to educate the public on the logic of the budget. A facilitated event, power point, break out into small groups.

Jay McIntire asked if it could be built into the public hearing.

Laura Pike feels that would make the meeting too long and that it should be held 10-14 days before the public hearing. Next Monday we should discuss the structure of the green book and the forum details.

**d-k**

Tabled

**l. Tamworth Bus Bid Specifications**

Jay McIntire has been contacted by three agencies. Under #5, equipment, it has been changed for the company to tell us what equipment they will use.

Laura Pike under #11. Do we need to include routine maintenance reports be submitted to the board. Brenda Robinson stated that First Student will email this information to you when you ask for it.

**9. Superintendent’s Report**

Jay McIntire wants support from the board to participate in programs from the state. A reform act, addressing a proposal on leadership in this building. Workshop on the role of

the principal, relationships with the superintendent, school board, staff, etc. Would require a sign off from the board chair and TEA. When this is in draft form, Jay will email it to board members.

H1N1 clinic will be held here on Friday for a set population only.

E rate – We are not participating yet. It would cost us \$5,000.00 in the first year and it would bring in \$12,000-\$15,000 across the unit. Jay McIntire has committed across the four units. It will cover reimbursement of about 40% costs of phone & internet services.

A new handout report was presented, per board request. It will be given out perhaps every other month as it is a lot work. Jay McIntire will come up with a cover sheet with more explanations. The areas with ? beside them need to be gone over again.

### **10. Principal's Report**

Noel DeSousa presented his handouts along with his letter of resignation effective at the end of the school year. He noted that there have been more student variances to date than any other whole prior year. He also made recommendations regarding the selection of a new principal. The assistant principal should be more involved in the supervision process, leadership, and structure. Brenda Robinson made a motion to accept his resignation at the end of the school year. John Cleveland seconded the motion. Motion passed. At the January board meeting the board needs to go over advertising for the position, and the process involved. Board members thanked Noel for his insight, leadership and budget work.

### **11. Visitor's Comments**

None

### **12. Board Comments**

None

### **13. Communications**

#### **a. Communication from SAU 9**

Tabled

#### **b. New Hampshire School Board Association communication**

Who will be participating in this. A delegate was already assigned from the March or April meeting. Check the SAU minutes to find out who it was.

#### **c. SAU 9 and 13 Consolidation Study Committee – Final Report**

Tabled

**14. Non-Public Session – RSA 91-A:3 II a,b,c,d,e**

None

**15. Action as a Result of Non-Public**

None

**16. Personnel**

None

**17. Adjournment**

Brenda Robinson made a motion to adjourn the meeting. Dan Rowe seconded the motion. Motion passed. Meeting adjourned at 6:56pm.

Respectfully Submitted,

Kathi S. Brown, Secretary  
*Draft Pending Board Approval*