

DRAFT MINUTES
Ordinance Review Committee
September 8, 2009

Present: Ned Beecher, Dom Bergen, Tom Cleveland, and Will Farnum

Note: The meeting of August 3rd was postponed until tonight due to the busy-ness of summer. Bryan is unable to attend this evening's meeting, and he has been working on forms, etc.

Minutes: The minutes of the meeting of July 6, 2009 were approved, with one correction: the meeting date at the top was changed from "June 15" to "July 6." Dom moved, Ned seconded, and all approved.

Review of Floodplain Development Ordinance applications:

1. Application for Development within the Floodplain. There was discussion about how to make this – and all applications – as simple and straightforward as possible. It was agreed that having a separate list of key, relevant internet sites that would help with understanding various issues, such as online floodplain maps, Comprehensive Shoreland Protection Act, etc. It was agreed that this application should be called "Application for a Floodplain Development Building Permit." This mimics the language in the Floodplain Development Ordinance.

The Committee went through the application line by line, to ensure it makes sense.

Changes:

- Add "Attach additional pages, as needed."
- Change the word "project" to "development"
- Will the proposed development impact any wetland? (see wetlands ord and DES rules)
- Is the proposed development within 25 feet of any wetland? (see wetlands ord)
- Is the proposed development subject to the Comp. Shoreland Protection Act? (see RSA...)
- "What is the development site's lowest floor elevation?"
- adjust word order: "limit safe access to..."
- "to show that..."

2. Floodplain Development Permit is the actual permit that is granted once the application is complete and accepted. Its name should be changed to "Floodplain Development *Building* Permit."

Ned will update the application, getting a copy from Cassandra to work from.

Adjournment: Dom moved, Ned seconded, all approved at 8:30.

Next meeting: October 5, 2009. Agenda: wetlands ordinance permit application.