

Town of Tamworth
Board of Selectmen's Meeting
Monday, November 28, 2011
Town Office

Members Present William Farnum, Robert Abraham, and John Roberts

Others Present Town Administrator Cassandra Pearce, Jack Waldron, David Giampietro, Kim Trammell, Sharon Nothnagle, Amy Berrier, KA Brett School Principal Rob Troon, Lauren Berger, a representative of LifeBridge (Andy), John Mersfelder, Police Chief Dan Poirier, Jeff Tavares, Patricia Farley, Richard Roberts, Glenn Johnson, Mariette Ross and Anne Abear.

Chairman Farnum opened the meeting at 8:00 p.m.

The Board viewed the 2012 budget binder to consider if they needed additional information prior to meeting with the departments. Further, the Board was reminded that every \$358,305 gross budget is equivalent to \$1.00 on the tax rate per \$1,000 in valuation.

2012 Budget Reviews The Board met with the following departments for discussions of their proposed 2012 budgets with highlights of the discussions as follows:

1. Town Clerk/Tax Collector:
 - a. Increase in postage predicted January 1.
 - b. 4 elections that will take place in 2012.
 - c. The need for a new copier for this office.

Non-Public Session *Mr. Farnum moved and Mr. Abraham supported to enter into a non-public session per RSA 91-A: 3 II a (personnel) at 8:25 a.m. Vote was: Farnum, Yes, Roberts, Yes, Abraham, Yes. Motion passed.*

Mr. Farnum moved and Mr. Abraham supported to adjourn the non-public session at 8:53 a.m. Vote was: Farnum, Yes, Roberts, Yes, Abraham, Yes. Motion passed.

Mrs. Trammell requested a base pay of \$45,000 for her salary whether or not the COLA passed at Town Meeting. Additionally, if the COLA passed, she requested the Board approve the additional 3.6% increase. Although no vote was taken, a majority consensus made during this session was to budget for an increase in pay for the Town Clerk/Tax Collector and deputy by the 3.6% COLA that is being budgeted for all employees .

2012 Budget Reviews

2. Election & Registrations:
 - a. Primary scheduled for January of 2012 versus December of 2011
 - b. Expenses to date for the 2011 year and any further expenses predicted for the year.
3. LifeBridge (Not For Profit Organization)
 - a. W Farnum inquired if this organization was a faith based organization. The response from the representatives was yes.

- b. The mentoring application as discussed and was brought to the attention of the KA Brett School that the application that was online up to October 2011 required an individual to be of specific faith prior to being allowed to mentor. It was explained that this application has been revised and the organization expressed a belief that this application was removed prior to October of 2011 from their website.
 - c. W Farnum requested the actual training manual and the memo of understanding between the KA Brett School and Lifebridge. This information will be provided according to the representatives present.
 - d. An inquiry was made regarding why the funding is through the Town and not a part of the KA Brett School's budget. It was explained that the reason is that the organization wants to remain separate from the KA Brett School like the Tamworth Parks & Recreation program.
 - e. Principal Troon discussed the organization and the positive impact it has had on the children of the KA Brett School.
 - f. W Farnum indicated he would be voting no on the warrant if a petitioned article was received from this organization for the 2012 warrant.
4. Non-Profit Organizations Reviews:
- a. Members viewed the request for information from other non-profit organizations and presented the following questions:
 - 1. Tri County Cap – The Board is requesting information on the assistance that is requested and received by this organization from other Towns by County and what their total budget is by County
 - 2. Tri County Cap Transit – The Board is requesting information on whether this organization is receiving funds from the County of Carroll in addition to funds from the Town.
 - 3. At this time, members of the Board have not requested a meeting or additional information from other organizations.
5. Zoning Board of Adjustment:
- a. The appeal for a cell tower of Brown Rudrick was briefly discussed as it pertains to the budget for 2012 for legal fees.
 - b. The Board discussed the insufficient amount on the budget line for postage for abutter notifications.
 - c. The budget for 2012 for this Committee will increase significantly to cover the expenses listed above.

W Farnum recessed the meeting at 10:00 a.m. and called the meeting back to order at 10:14 a.m.

Non Public Session

Mr. Farnum moved and Mr. Abraham supported to enter into a non-public session per RSA 91-A: 3 II a & c (personnel & legal) at 10:14 a.m. Vote was: Farnum, Yes, Roberts, Yes, Abraham, Yes. Motion passed.

Mr. Farnum moved and Mr. Abraham supported to adjourn the non-public session at 10:22 a.m. Vote was: Farnum, Yes, Roberts, Yes, Abraham, Yes. Motion passed.

No decisions were made during this session.

6. Police Department:

- a. The recommendation of the CIP Committee to purchase a new police vehicle for this department.
- b. Adjustments were made throughout the budget for gasoline and vehicle maintenance.
- c. Animal Control

7. Town Administration:

- a. Board of Selectmen
- b. Town Administration
- c. DP Software Support
- d. Assessing – with the new assessing firm selected beginning January 1, 2012, the Board adjusted the budgeted amount from \$30,000 to \$10,000.
- e. Legal
- f. Personnel Merit Pool and Drug Testing
- g. General Building maintenance
- h. Insurance and dues
- i. Emergency Repair Response
- j. Forest Fire
- k. Street Lighting
- l. Landfill monitoring and testing
- m. Debt Service
- n. Projected revenues for the 2012 year were discussed and revised

8. Rescue:

- a. Adjustments were made to this budget by the Board and department head for telephone and vehicle fuel after a review of the current year actual expenses.

9. Economic Development Commission:

- a. P Farley discussed the achievements of the EDC over the past year and discussed the budget proposal for the 2012 year.

W Farnum recessed the meeting at 12:00 p.m. and brought the meeting back to order at 1:00 p.m.

10. Highway Department:

- a. Proposal is to add a 4th full time person within the highway department.
- b. Mowing to be done by the highway department with the rental of equipment.
- c. Roads and bridges to be worked on this coming year
- d. Capital Reserve funds for the bridges as recommended by the CIP Committee.

11. Transfer Station:

- a. Hauling fees
- b. Recycling Rebates

12. Welfare

- a. The Board updated the allowable levels of assistance payment for the Town
- b. With the undetermined amount of funds needed for the welfare budget, the Board agreed with the recommendation of the director to keep the budget the same as the 2011 amount.

Other Items

The Board discussed the shoveling at the Town Office for the 2011-2012 winter season. After a consideration of the insurance requirements, the Board agreed to hire Good Neighborhood Fence to do the job.

Adjournment

R Abraham moved to adjourn the meeting at 3:35 p.m. J Roberts supported this motion. Vote was unanimous.

Respectfully submitted,
Anne M. Abear

Approved by Board of Selectmen: 12/1/2011

William Farnum

Robert Abraham

John Roberts