

# TOWN OF TAMWORTH SELECT BOARD

Select Board Meeting 5:00

Thursday, March 21, 2024

## Meeting Minutes

In Attendance: Select Board Members Richard Doucette, Karl Behr, Steve Schaeffer and Lianne Prentice. Administrative Assistant Emily Verny, Ed Comeau of Government Oversight. Richard Roberts, Willie Farnum, Gabrielle Watson, Mark Debetetto, Bob Streeter, Annie Burke, Chief Littlefield. Via Zoom: Jim & Maureen Diamon, Linda Eldridge, Becky Mason.

CALL TO ORDER: Behr calls the meeting to order at 5:00 pm.

### CHANGES/ADDITIONS TO AGENDA:

- Tamworth Farmers Market Parking - discussion
- Timber Yield Tax for Map 414 Lot 57 & 58 – signature file
- Remove Election of the Chair and Board Commitments -move to next meeting when Emery is back.

### NEW BUSINESS:

Department Head Report: Richard Roberts, Road Agent: Roads are in good shape this time of year. Roberts has been in touch with Bruce Knox and we'll be able to use a temporary bridge like we did on Scott Road, which will be a big cost savings for the town. They will try to order the bridge in the next few weeks, possibly have it done in August.

Small Business Administration Presentation, Ryck Morales: Not present.

Energy Committee, Gabrielle Watson, Chair: This is regarding the 2 contracts combined into 1, which makes us ready to launch the community power program. The request to the select board was to move to authorize the town administrator to be the authorized agent to sign that contract and which responsibilities the town administrator would have. Watson suggests delegating that authorization to the town administrator, Keats Myer. Discussion ensued.

Doucette makes a motion to authorize the Town Administrator to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with Town Administrator Keats Myer as the Authorized Officer and with elections in Exhibit C Article VIII Section 2 of the Agreement being a) "YES", b) "NO", and c) "NO"; and be it further moved, that the Tamworth Select Board hereby approves CPCNH's Data Security and Privacy, Energy Portfolio Risk Management, Rates, Financial Reserves and Data Privacy and Security Policies as written. Prentice seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.

Transfer Station: Schaeffer reviews the transfer station fee updates. Behr confirms we need to post a public hearing with the proposed fees for the next Select Board meeting. Prentice suggests putting the bicycle fee back down to \$1. Schaeffer says the hauling agreement is getting complicated, we have less than 60 days to accept the waste management contract. If we go out to bid, Waste Management claims they will readjust their prices. There are not many other hauling companies to send out for bid. The question is do we put it out to bid or not? There is a 3-year contract and a 5-year contract on the table. Doucette states that with it being such a large cost, we should go out to bid. Discussion ensued. Mark Debetetto (from the public) states it would be wise to do some research before going out bid. Prentice states there is a bid process, and we should look at the policy. Discussion ensued. Schaeffer provides a Transfer Station Improvement update. Doucette and Schaeffer had a meeting with North Country Recycling (NCR) realtor and are open to working out a deal with money that we have and the current transfer station land. There is more work to do on our end with design work and build-out costs. There is a TSIC meeting at the library at 6:00 pm tomorrow. Doucette explains that the state law allows non-public sessions for the select board to discuss strategy and negotiate real estate transfers. This has been the reason for the non-public sessions recently. Discussion ensued. Prentice asks if part of the purchase and sale agreement would be to ensure there's a site assessment done? Doucette confirms yes, with a subsurface investigation and search for contamination. Doucette confirms all the NCR property is in the Ground Water Protection District (GPO) however it would not be a prohibited use according to the ordinance, discussion

ensued. Doucette states we would still have to have meetings with the Planning Board, Conservation Commission and hold a Public Hearing – which is feasible to complete before May. Prentice states that the property could be used for multiple uses which would generate income for the town, discussion ensued. Doucette makes a motion to hire Paul Wheeler as the realtor to represent the town. Schaeffer seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.

Tamworth Farmers Market Parking: Bob Streeter says the Farmers Market is losing the parking in the field across the street, the property has sold. There is a lot of parking in the village, but it is quite a walk from Main Street. There are concerns about people ignoring No Parking signs and public safety of walking. Behr says you must enforce the no parking on main street. Littlefield says the only way that makes sense is for the Farmers Market to pay for that service. The parking enforcement officer is also at Chocorua Lake on Saturday. Maureen Diamond states the public really appreciates the Farmers Market staying in the village. Discussion ensued.

#### ADMINISTRATOR REPORT:

Verny states the Bank Balance is \$ 3,525,021.

Verny explains that a motion was passed to approve an Elderly Exemption by mistake at the Feb 22 meeting. Prentice makes a motion to Rescind motion from February 22 2024 for approval of elderly exemption for Map 202 Lot 21. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.

#### SIGNATURE FILE:

- Behr makes a motion to approve Select Board Meeting Minutes, March 7th, 2024. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Nonpublic meeting minutes, RSA 91-A:3, II, (a), Session 1, RSA 91-A:3, II, (a), Session 2, RSA 91-A:3, II, (d), Session 2 dated March 7, 2024. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice abstains.
- Behr makes a motion to approve NH DRA Form MS 232. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Community Power Coalition of New Hampshire – Cost Sharing Agreement. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Payment in Lieu of Taxes Agreement with Housing Initiatives of New England Corporation/Tamworth Senior Housing Associates, LP. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Elderly Exemption, Map 209, Lot 39. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Veteran Tax Credit, Map 211, Lot 14, Sublot 35, \$500. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Veteran Tax Credit and Credit for Surviving Spouse, Map 211, lot 14, Sublot 35, \$1,200. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Current Use Application, Map 414, Lot 62. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Conservation Restriction Assessment Application, Map 407, Lot 113. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Intent to Excavate, Map 201, Lot 39, Access Road Rt. 113A, Intent to Excavate, Map 218, Lot 98, Access Road White Mountain Highway, Intent to Excavate, Map 202, Lot 9, Access Road Rt. 113A. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Timber Yield Tax for Map 414 Lot 57 & 58. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.

- Behr makes a motion to approve Abatement Map 218, Lot 90, \$946.13. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Appendix B Employee Status Change. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Payroll Manifest: \$40,111.49. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Behr makes a motion to approve Accounts Payable: \$380,430.28. Schaeffer seconds. Roll call vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes.
- Cash YTD: \$2,452,517.56

#### SELECT BOARD UPDATE:

- Doucette says most of his is transfer station related discussion which was already covered.
- Behr says the Library Trustees meeting discussion was had at Town Meeting.
- Prentice says it would be nice to have a Town Meeting teaching moment, where there is a quick overview of how the system works and review of the annual report. LRPC just started meeting up again, there is a meeting Monday in Bristol. The April meeting on the 22<sup>nd</sup> is hosted here in Runnells Hall. Personnel policy kicks in with this payroll. The planning board has begun the process of the build-out analysis of where development currently is in town.
- Schaeffer says most of his is transfer station related discussion which was already covered.

#### PUBLIC INPUT:

Mason asks if it is allowed to have 2 veterans credit on one property. Verny says, yes as long as both individuals qualify and are on the deed to the property. Mason asks if there has been a road study done on Sundays from 10:00 am – 2:00 pm for route 16 traffic.

Ed Comeau states the County commissioner will lease out their hay fields. Ed Comeau asks if the town has organized a town wide yard sale? Prentice says there is a recycling committee that is interested in organizing this.

ADJOURNMENT: Behr makes a motion to adjourn at 6:44 pm.

These meeting minutes prepared by: Emily Verny

Select Board Approval:

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Emery Roberts

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Richard Doucette

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Lianne Prentice

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Steven Schaeffer

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Karl Behr