

# TOWN OF TAMWORTH SELECT BOARD

Select Board Meeting 5:00

Thursday, March 7, 2024

## Meeting Minutes

CALL TO ORDER: Chairman Roberts called the meeting to order at 5:00, those present are Select Board members Behr, Doucette, Schaeffer, Roberts, Town Administrator Keats Myer, Ed Comeau of Government oversite.com, Miriam Habert, Michaela Therrien, Ed Mautone, Bruno Siniscalchi, Willie Farnum, Charles Townsend, Grant Prillaman, Gabrielle Watson, Andrew Hatch, On Zoom: Maureen and Jim Diamond.

### CHANGES/ADDITIONS TO AGENDA:

- Abatement 214-217-1, \$31.63

### NEW BUSINESS:

- **Department Head Report: Code Compliance Agent**, Ed Mautone. Being the first compliance officer, he is seeking out training and is now on the list with NHDES and NHMA for various training opportunities. He is also meeting with counterparts in other towns, going through the list of business in town, looking at who is in the protection area. Looking at starting with business owner self-inspections. Behr asked about the planning board involvement, and Mautone has been meeting with them.
- **Junk Yard Report, Charlie Townsend**, not much to report, it is difficult in the winter with the snow. Mautone and Townsend plan to meet and discuss. Doucette offered to meet with both on a regular basis.
- **Sewer Commission Update:** Interim Chair, Grant Prillaman. There was a meeting scheduled with NHDES on 2/1/24, but they had to cancel, Prillaman has been trying to reschedule, and is hoping a meeting will happen by the end of the month. The Commission has an ambitious agenda, including getting the engineering back into compliance, they've been working hard to get issues worked out, and they've been working with LRPC to get support in moving forward, they also want to get the system's effluent meter installed to read actual usage – they use only 25% to 30% of what the documentation states. There may be a need to develop a new ordinance, because the town's system doesn't fit any standard situation, and is in a gray area for so many aspects of what the system does. The Commission will ask the town attorney if DES is nonresponsive. The system itself is in excellent shape, and the commission now has very solid numbers on usage. Prillaman is cautiously optimistic.
- **Energy Committee, Gabrielle Watson**, Chair, and Andrew Hatch, Community Power Coalition of New Hampshire: Gabrielle is here to talk about the Community Power Program to launch this June, should the town vote for it. And also noted that people should save the date for May 5<sup>th</sup> at Club Motor Sports, a Sunday Classic and electric car show. Andrew Hatch is here to help with the plans, and submission to the public utilities commission which approved the plan. Next step there is a vote on the adoption of the plan. If that is approved, then the select board approves documents. Tonight the goal is to share the operating agreement, and operational policies, in two weeks they should be prepared to approve the policies. Andrew will walk through the deck. CPCNH launched its first communities just over a year ago. They recommend that we have

attorney review, though the documents are not up for redlining or debate. Annual meeting is in April. Attach the deck to the minutes

- Updating Existing Planning Board Documents and Applications, Planning Board Request, Myer informed the board that Becky Mason will be updating documents for the Select Board which will be covered by the Planning Board's budget.

#### ADMINISTRATOR REPORT:

- Bank Balance: \$3,725,800
- Myer informed the board that there was a select board policy that the foldable tables at the Town House is not lent for elections, but that the town should rent table instead. Myer asked the board if they wanted to continue this policy, and all agreed that it made sense to use the tables we have rather than spend more town dollars on renting.
- Myer continues to work on the DRA assessment audit.

#### SIGNATURE FILE:

- Roberts motioned to approve the Meeting Minutes, February 16, 2024, and Meeting Minutes, February 22, 2024, Schaeffer second, roll call vote Doucette abstain, Behr yes, Schaeffer yes, Roberts yes.
- Roberts motioned to approve the Nonpublic meeting minutes, RSA 91-A:3, II, (a), Session 1, February 22, 2024 Nonpublic meeting minutes, RSA 91-A:3, II, (a), Session 2, February 22, 2024, Schaeffer second, roll call vote Doucette abstain, Behr yes, Schaeffer yes, Roberts yes.
- Roberts motioned to approve the Abatement 214-217-1, \$31.63, Schaeffer second, roll call vote Doucette abstain, Behr yes, Schaeffer yes, Roberts yes.
- Roberts motioned to approve the Payroll Manifest: \$38,480.45, Schaeffer second, roll call vote Doucette abstain, Behr yes, Schaeffer yes, Roberts yes.
- Roberts motioned to approve the Accounts Payable: \$323,841.23, Schaeffer second, roll call vote Doucette abstain, Behr yes, Schaeffer yes, Roberts yes.
- Cash YTD: \$2,031,975.79

#### SELECT BOARD UPDATE:

**Doucette:** Has been researching the lights in the Town Office parking lots. The lights are on a timer, and they are on all night. Proposes that the lights are turned off at midnight, or some other appropriate time. Willie Farnum commented that lights used to always shut off at 11:00. All agreed.

**Behr:** nothing to report.

**Schaeffer has** nothing to report.

**Roberts:** attended the candidates evening, about 24 people in the crowd. First time at candidates' night. Maureen Diamond added that she felt emery did a great job, and she appreciated Steve Schaeffer's note being read.

PUBLIC INPUT: None.

NONPUBLIC: at 6:16 Roberts motioned to go into nonpublic RSA 91-A:3, II (a) Session #1, RSA 91:A -3, II (a) Session #2, RSA 91:A-3, II (d) Session #3 . Schaeffer seconded, roll call vote, Doucette yes, Behr

yes, Schaeffer yes, Roberts yes. Roberts motioned to come out of nonpublic session at 7:22, Schaeffer seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Roberts yes.

ADJOURNMENT: Roberts motioned to adjourn 7:23

Emery Roberts, Chair

Karl Behr, Member

Richard Doucette, Member

Lianne Prentice, Member

Steve Schaeffer, Member