



# Town of Tamworth New Hampshire

## PERSONAL WIRELESS SERVICE FACILITY (IES) SPECIAL USE PERMIT APPLICATION

**Check all applicable boxes. Items already checked are required.**

### I. General Information

**1. Applicant:**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

**2. Property Owner(s) (if different):**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

Attach a copy of lease, option to purchase or other agreement with owner, if different from Applicant.

**3. Property Location** on which the PWSF will be placed :

Tax Map# / Lot#(s): \_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

Street Address: \_\_\_\_\_

**For Official Use:**

**TOWN CLERK RECEIVED STAMP**

By \_\_\_\_\_

**Processing of Application:**

Initial review completed on \_\_\_\_\_  
By: \_\_\_\_\_

Filing fee \$ \_\_\_\_\_

Consultant Fee(s) \$ \_\_\_\_\_

Responsibility for tracking critical dates: \_\_\_\_\_

Substantive review completed: \_\_\_\_\_

Additional information requested: \_\_\_\_\_

Accepted as complete  
(by full Board at noticed meeting)  
Date: \_\_\_\_\_

Public hearing date: \_\_\_\_\_  
Location: \_\_\_\_\_

Application for:

Substantial modification  
Approval deadline: \_\_\_\_\_

New construction  
Approval deadline: \_\_\_\_\_

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4. **Wireless Carrier(s) that Will Use the Proposed Antenna**

Name of Carrier: \_\_\_\_\_

Name, Business Address, and Telephone Number of Contact Person at Wireless Carrier:

\_\_\_\_\_

Name of Carrier: \_\_\_\_\_

Name, Business Address, and Telephone Number of Contact Person at Wireless Carrier:

\_\_\_\_\_

Name of Carrier: \_\_\_\_\_

Name, Business Address, and Telephone Number of Contact Person at Wireless Carrier:

\_\_\_\_\_

### II. FCC License

License number(s) for license(s) allowing the proposed antenna(s) or other broadcast device(s) to be deployed:

\_\_\_\_\_

Attach a copy of license(s) to this application as well as written documentation that the PWSF complies with the FCC regulation on RFR exposure.

### III. Construction/Installation Specifics (attach additional pages if needed).

1. Describe the new PWSF that is proposed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Describe where the PWSF will be located on the property(ies):

\_\_\_\_\_

\_\_\_\_\_

3. Please attach a picture or other visual representation of what the PWSF will look like.

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4. Describe the character of the land and the current use of the property on which the PWSF will be placed:

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5. Materials from which the PWSF will be constructed: \_\_\_\_\_

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6. List all structures located within a distance of 120% of the height of the proposed PWSF:

Structure: \_\_\_\_\_ Owner: \_\_\_\_\_

Structure: \_\_\_\_\_ Owner: \_\_\_\_\_

Structure: \_\_\_\_\_ Owner: \_\_\_\_\_

Structure: \_\_\_\_\_ Owner: \_\_\_\_\_

Additional information: \_\_\_\_\_

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7. Describe why you are not seeking to co-locate the proposed antenna(s) on an existing structure:

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8. Regional Notification

NH RSA 12-K:7 requires regional impact notifications be sent to those municipalities within a twenty (20) mile radius, which might be impacted by construction or substantial modification of a tower. As part of the Abutter List in Section VI, include the names, addresses, and payments, for the municipalities within 20 miles of the proposed tower site.

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9. Provide a map depicting all tower and monopole wireless facilities used by the proposed wireless carrier(s) within a twenty (20) mile radius of the proposed facility. Also, provide a map showing wireless coverage by all other carriers on all facilities within a twenty (20) mile radius of the proposed structure.

10. Describe any and all noise that the PWSF is expected to cause, measured in decibels:

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11. Describe the environment in which the PWSF will be placed, including flora, topography, presence of water, whether a wetland is nearby, whether the proposed structure is in a floodplain, and whether it provides habitat for any endangered species:

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### IV. Plan, Other information Required, Dimensional Requirements, Performance and Design Standards

Submit two (2) copies of the Plan(s) containing all information as required by Section 7 of the Personal Wireless Service Facilities Ordinance for the Town of Tamworth, prepared at any scale between 1"=20' and 1"=400', provided that all required information is legible on the Plan.

**Plan Requirements** (PWSF Regulations, Section 7):

Completed	Waiver Request	N/A	Requirement (see Regulations for details)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.1	A scaled elevation view: This shall be a three-dimensional perspective color-rendered drawing of the proposed site and abutters' properties and buildings up to a radius of five hundred (500') feet;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.2	Topographical information;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.3	Radio frequency coverage;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.4	Tower height requirements;

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Completed	Waiver Request	N/A	Requirement (see Regulations for details)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.5 Setbacks to adjacent uses (up to two hundred twenty-five (225') feet away); location of all buildings and structures within five hundred (500') feet of proposed tower;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.6 Driveways and parking;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.7 Fencing;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.8 Landscaping;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.9 Lighting (if required by FAA), electric power requirements, location and configuration of power access;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.10 Signage (limited to basic identification and safety information);
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.11 Anticipated tree cutting at site;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.1.12 Permit(s) from, or submitted applications to, or a written description of the applications that will be required and the timing of such submissions to, the State of New Hampshire allowing crossing of wetlands, if required.

**Other Information Required** (See PWSF Regulations, Section 7.2):

Completed	Waiver Request	N/A	Requirement (see Regulations for details)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.1 Written proof that the proposed use/facility complies with FCC regulations on radio frequency (RFR) exposure guidelines;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.2 Written proof that an evaluation satisfying the requirements of the National Environmental Policy Act (NEPA) has taken place (including the results of evaluation), as well as any Environmental Assessment (EA) or Environmental Impact Statement (EIS) required by FCC and/or NEPA;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.3 An inventory of Applicant's existing towers, if any, within the jurisdiction of the Town and within two (2) miles of the Town's border;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.4 If proposal is for building a new tower, written evidence demonstrating that no existing structure can accommodate the Applicant's proposed antenna(s). <b>[PWSF Ordinance Section 7.2.4.1 et seq. lists a number of possible means of satisfying this requirement. List below the specific Section 7.2.4 item numbers on which Applicant is relying, and attach supporting documents to application.]</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.5 Balloon Test;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.6 Coverage Maps;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7.2.7 "Dense Tree Growth" Documentation.

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**Dimensional Requirements** (See PWSF Regulations, Section 9):

Completed	Waiver Request	N/A	Requirement (see Regulations for details)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.1 Ground-Mounted Facilities;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.2 Using Other Existing Structures;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.3.1 PWSF and equipment shelters setbacks;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.3.2 Guys, anchor structures, and accessory facilities setbacks;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.3.3 Tower setbacks from buildings;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.3.4 Tower setbacks from wetlands and water;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9.4 Fall Zone

**Performance and Design Standards (See PWSF Ordinance, Section 10.)**

Completed	Waiver Request	N/A	Requirement (see Regulations for details)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.1 Camouflage;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.2 Visibility;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.3 Color;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.4 Equipment shelters;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.5 Historic Buildings;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.6 Lighting, signage, and security;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.7 Scenic Landscapes & Vistas;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.8 Driveways;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.9 Antenna Types;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.10 Ground & Roof Mounts;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.11 Hazardous Waste;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10.12 Radio Frequency Radiation (RFR) Standards

\_\_\_\_\_ : TOTAL NUMBER OF WAIVERS SOUGHT (FROM CHECKLISTS, ABOVE) ATTACH WAIVER REQUEST FORM(S) (PB-PWSF-Waiver)

**V. Access**

By signing this application below, the Applicant and its principal(s) agree to allow the municipality or its representatives to access the property and the PWSF, during and after construction, to inspect for compliance with local, state and federal regulations.

**VI. Other information**

**Agent(s):** I/We authorize the following individual(s) to represent me/us before the Planning

Board. Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company/Organization name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

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**Notification List:** Provide a list of abutters (taken from town records not more than 5 days before submittal of this application) and other parties to be notified. For each name, include the Tax Map#/Lot# or reason for notification, name, and mailing address.

**Mailing labels:** Attach 3 mailing labels for each abutter and other party to be notified.

**LIST OF ABUTTERS AND PROFESSIONAL SUPPORT** Pursuant to RSA 676:4, I(d) of the State of New Hampshire, the Town of Tamworth is required to notify every abutter of the public hearing by certified mail, return receipt requested. The cost of required publication of said notice, and the cost of mailing said notice to abutters shall be paid by the Applicant. It is the Applicant’s responsibility to provide a list of abutters, parties holding an interest in the property (Right of Way, Easement, Covenant), and/or any professional who has placed his or her seal on a plan or plat that is being submitted (whether the plan was created for the current application or was created sometime before).

**ABUTTER** - “Abutter” means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the local land use board. For purposes of receiving testimony only, and not for purposes of notification, the term “abutter” shall include any person who is able to demonstrate that his land will be directly affected by the proposal under consideration. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a condominium or other collective form of ownership, the term “abutter” means the officers of the collective or association, as defined in RSA 356-B:3, XXIII. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a manufactured housing park form of ownership as defined in RSA 205- A:1, II, the term “abutter” includes the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the local land use board. RSA 672:3.

**Fees:** When submitting an application, the following fees must be included:

(1) Application Fee:	\$100.00
(2) Postage fees for certified notices @ \$12.00, each for ____ abutters and other parties (e.g. professional support):	= \$_____
<b>Total Payment Due</b>	<b>\$_____</b>

Payment to be made payable to “Town of Tamworth”.

Note: Additional fees for Board investigation may be assessed during the review process; see Ordinance Section 6.3.2.2.

**Submission:** Two (2) copies of this completed form (signed by all the Applicants) should be returned to the Tamworth Town Clerk by the close of business on the 1<sup>st</sup> of the month for the Application to be considered at that month’s meeting. A digital copy, with all attachments, shall be emailed to [tamplanboard@gmail.com](mailto:tamplanboard@gmail.com).

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## PERSONAL WIRELESS SERVICE FACILITY(IES) SPECIAL USE PERMIT APPLICATION

**THIS APPLICATION IS PROVIDED AS A GUIDE. IT IS INTENDED TO ASSIST IN MEETING THE REQUIREMENTS OF TAMWORTH'S PERSONAL WIRELESS SERVICE FACILITIES ORDINANCE. WHERE THIS APPLICATION AND THE TERMS OF THE ORDINANCE CONFLICT, THE ORDINANCE SHALL CONTROL. APPLICANTS ARE REQUIRED TO SATISFY ALL REQUIREMENTS OF THE ORDINANCE. APPLICANTS ARE ADVISED TO READ, UNDERSTAND AND RELY UPON THE ORDINANCE.**

I/we understand that a public hearing is required prior to approval of an application or a waiver request. I/We hereby request that the Tamworth Planning Board review this Application for approval, including all plans, documents, and information herewith.

I/we hereby grant permission to the Planning Board and/or its agent(s) to enter the property, for a scheduled site walk, as part of the process of considering and evaluating this Application.

If the property is not owned by an individual(s), one copy of the legal document authorizing the signature must be submitted. Examples of this include, but are not limited to: Trust, LLC, Power of Attorney, and Executor of an Estate.

I/we understand and agree that the Planning Board may hire third party consultants which will be at my/our expense to review the application and consult with the Planning Board including but not limited to engineers, attorneys, and telecommunications consultant and that I/we will be required to place funds in escrow in advance to cover the cost(s) of any such review(s).

**Endorsement** (All Applicants must sign.)

I hereby certify that all information provided above is true and accurate to the best of my knowledge and belief and understand that the Planning Board will rely upon the representations made herein, which will become part of any approval; any false statements or misrepresentations may void any approval granted.

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_____	_____	_____
Printed Name of Owner(s)	Signature of Owner(s)	Date