

## Minutes

### CIP COMMITTEE MEETING/PUBLIC HEARING WEDNESDAY, SEPTEMBER 13, 2023 6:00 PM - TOWN OFFICE

1. Greeting – The meeting was called to order at 6:02 pm by Kathi Padgett. Present are: Kathi Padgett, Kyle Ball, Jack Waldron, John Wheeler, Nick Grant, Ian Haskell, Emery Roberts – Select Board Representative (6:05 pm) Public - Jim Bowles and Rebecca Mason are present.
2. Review/Approval of Minutes of the 8/29/2023 Committee Meeting – Jack made a motion to approve, John seconded. Add money before taxation. APPROVED
3. Suspension of CIP Committee Meeting/Opening of Public Hearing – The hearing was opened at 6:04 pm.
4. Review/discussion of Final Draft Proposal and Budget Spreadsheet  
Kathi led the discussion of the report.  
\$200,000 Bridge capital reserve was removed for 2024. Change the priority of the pickup truck. Add \$35,000 to 2025, leave the \$35,000 in 2024 OR increase 2024 to \$70,000. Jack recommends taking it out completely.  
Trash compactor was raised to \$40,175. Rooftop solar at Library is at \$43,000. School Board reduced the HVAC to \$400,000. Transfer Station funds are in two categories, trust and raised from taxation.  
Ms. Mason reviewed historical votes for transfer station improvements. By the end of 2023, the total should be \$642,170 in the capital reserve. She has questions about the capital reserve that should be higher at this time. There should be money in the anticipated line for 2023 in Transfer Station Improvement. \$274,460 should not be in 2025.  
Ms. Mason is also concerned about the bridge capital reserve not being funded. It is in the general budget as a line item. Jack explained that there are no more bridges on the red list after Mountain Road is completed. Put \$250,000 into the capital reserve and remove the line item for Mountain Road is suggested.  
Tax rate impact is \$4.30 per \$100,000 valuation. Clarify what the tax rate impact is. John explained about having the percent increase listed. John will work on language to clarify this section to be used in next year's report.

Change priorities list from 1-4, to reflect that projects are numbered by importance on the recommendations of each department head. Add a sentence explaining this. Ask Richard for recommendations about when bridges might need repair/replacement.

Ms. Mason thanked the CIP for their work, and feels that the report is getting better and more understandable each year.

5. Closing of Public Hearing/Resumption of CIP Committee Meeting – The hearing was closed at 6:54 pm.

Jack made a motion to delete Mountain Road Bridge and put the \$250,000 into the Bridge Capital Reserve. Ian seconded. APPROVED

Bridge capital reserve will be priority B1  
Leave the line for the F-350 as is, change priority to B4

Jack will contact Bob Seston to clarify the questions about the Transfer Station Improvements lines.

Remove the amount in 2025 for the transfer station improvements, change the chart to reflect – motion made by John, seconded by Emery. APPROVED

Add a note that the CIP Committee did not understand the schedule of deposits for the transfer station improvements, and it is under investigation.

Transfer Station line needs further review. Add in raised from taxes or private funds in parentheses.

John withdrew his previous motion, Emery withdrew the second. The line will remain the same.

A motion to change the wording on the front page to reflect Select Board was made by John, seconded by Kyle. APPROVED

A motion that the committee approve the proposed report as amended and forward to the Planning Board was made by Ian, seconded by Emery. APPROVED

6. Thank you to Members of 2023 CIP Committee/Other Matters

7. Adjournment – Nick made a motion to adjourn at 7:30 pm, Ian seconded. The meeting was adjourned.

Respectfully submitted,  
Melissa Donaldson  
Planning Board Clerk