

Draft Minutes
CIP COMMITTEE MEETING
TUESDAY, AUGUST 29, 2023
6:00 PM - TOWN OFFICE

1. Greeting – The meeting was called to order at 6 pm by Kathi Padgett. Present are: Jack Waldron, Kathi Padgett, Kyle Ball, Emery Roberts-Select Board Representative, John Wheeler, Nick Grant, Ian Haskell. Eleanor Aparicio and Greg Hufford are absent.
2. Review/Approval of Minutes of the 6/27/2023 Committee Meeting – Ian was absent. Extra space after Eleanor, are absent, spelling of georeferencing, add commas in thousands, Highway paragraph, \$200,000 PER year, School district ESSER funds. John made a motion to approve as amended, Jack seconded. APPROVED Emery and Ian abstained.

Kathi asked about the years of the cruiser replacements. Solar at Library will only happen if they get grant money. Eversource kickback does not amount to a lot of money.

3. Review/discussion of updated spreadsheet – Graph needs label, only totals 50%. The number at the top is wrong. \$8,654,920 is the correct number. Page 9, section 3.3, the numbers are wrong. 2023 was included, 2029 should be separated out. Page 1 – Planning Board should say 2023. Page 2 Intro – Selectmen et al. is underlined (correct). Page 5 will be corrected. Page 6 – Is there a point in including 2030-32? Suggestion – total column consist of 2024-29. Switch the total column with the 2030-32 column. Call it anticipated future expenses. Planning Board – is there a reason for having it listed with zero? Maintenance is planning to spend \$35,000 in 2023 and \$35,000 in 2024 for a pickup for the maintenance department. This will be listed in the highway department. Expendable trust funds are contingency funds. Check language to see if the contingency fund can be used for the \$35,000 this year. Put \$35,000 in for 2024 under Highway Department Equipment. School District – flooring – move into 2026. Page 8 – what is the difference in transfer station improvements and transfer station trust? (ask Bob Seston). Page 9 – new numbers will show in the next table that is sent out. Page 10 – confusing. Total CIP appropriations is the label, figures are for the 6 year totals as opposed to just 2024. Discuss changing it next

year. Page 14 – Capital reserves – monies are removed – what does removed mean? Take that sentence out.

Section 3.2 – Capital reserves – Fire department has the same number as the contingency funds. Check on the interest amount.

Page 8 chart – confusing. Line above balance remaining to move below.

Trash compactor 445HD is now \$40,175 – in 2024.

Bridge capital reserve – remove this year. Paving – change to \$250,000.

Library solar should not be included in the raised from taxation. Kyle will check in with Mary Cronin.

Fire truck - \$650,000 – must be purchased in 2024. This line cannot be changed.

School HVAC upgrades – based on estimates that have been received. Drop to \$400,000. There is some ESSER money.

4. Review/discussion of priorities and ratings

Town gov. - property reval – A1

Priorities should come from the department heads.

Fire truck – B1

Police

Unit 3 – B2

Unit 1 – B1

Unit 2 – B3

Building improvements – C1

Highway

Loader – B2

Building – C1

Paving – B3

Mountain Road – B1

Capital Reserve – B4

Transfer Station

Recycle – B2

Trash compactor – B1

Commingle – D1

Capital Reserve – C1

Cook Memorial

Furnaces B3

Painting B1

Solar – B2

Planning Board

Build out – C1
School –
Roof – B3
Sprinkler – D2
Glass blocks – D1
Parking area – B2
Flooring – B1
HVAC – A1
LED lighting – remove

5. Discussion of upcoming Public Hearing of 9/13/23 – A motion to move the report with changes forwarded to the public hearing was made by Jack, seconded by Ian. APPROVED

6. Other Matters

7. Adjournment – John made a motion to adjourn at 7:42 pm, Emery seconded. The meeting was adjourned.

Respectfully submitted,
Melissa Donaldson
Planning Board clerk